



JOB DESCRIPTION

Job Title	Art Teacher
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1. PURPOSE AND SCOPE

Responsible for the progress and achievement of students in Art classes.

2. KEY RESPONSIBILITIES

2.1. TEACHING AND LEARNING

- Set high standards of work and behaviour in the class and all other areas of the school.
- Plan for progression across the age and ability range taught.
- Design effective lessons/programmes of work in accordance with the needs of individual learners.
- Support junior colleagues with subject specific homework and lessons.
- Plan, coordinate and prepare art displays and exhibitions for the school and community.
- Teach challenging, well-organised lessons, using an appropriate range of teaching strategies which meet individual learners' needs.
- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and monitoring learners' progress and levels of attainment.
- Evaluate and grade students' class work, assignments and papers.
- Compile, administer, and grade tests and exams.
- Initiate, facilitate and moderate classroom discussions.
- Prepare students for qualifications and external examinations, when required.
- Advise and work collaboratively with colleagues and the Head of Middle School on preparing and developing teaching materials, programmes, methods of teaching and assessment, and pastoral arrangements as appropriate.
- Coordinate activities and resources within a specific area of the curriculum.
- Design and implement ecological and environmental activities related to project driving questions.
- Participate in CPD and evaluation of the development of skill and knowledge related to ecological teaching and learning.
- Communicate with parents and students and ensure they are well informed about the curriculum, attainment and progress, and are able to understand and contribute to targets for improvement.

- Regularly review the effectiveness of your teaching and assessment procedures and its impact on students' progress, attainment and well-being, refining your approaches when necessary.
- Cover for absent colleagues as required by the Head of Middle School.

2.2. SPECIALIST RESPONSIBILITIES

- Demonstrate and assist students to use different techniques and media to develop art works aligned to their artistic abilities.
- Inform students about cultural and historical influences on art
- Provide instruction that encourages students to understand and appreciate art
- Use a range of instructional techniques and media consistent with available resources and student needs and capabilities.
- Further the students' knowledge of visual arts and media through art theory and history
- Plan, coordinate and prepare art displays and exhibitions for the school and community
- Assist students with effective display and presentation of their works.

2.3. BEHAVIOURAL AND PASTORAL

- Promote and safeguard the welfare of all children by establishing a purposeful and safe learning environment for learners.
- Manage learners' behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the School's behaviour policy.
- Use a range of behaviour management techniques and strategies, adapting them as necessary to promote self-control and independence of all learners.
- Raise all concerns regarding the behaviour, progress, or welfare/child protection of any learner with the appropriately identified person.
- Support the development of inclusive values, awareness of ESD issues and development of strong language skills for all learners.
- Monitor and assess student progress towards understanding and implementing the Arbor School values; Sustainable, Principled, Aspirational, Respectful, Connected.
- Understand and implement school child protection procedures.
- Provide support and assistance for student's pastoral needs.
- Foster and maintain constructive and supportive relationships with parents/carers, exchanging appropriate information, and facilitating their support for their child's attendance, access and learning;
- Supervise students at times other than during lessons according to the school's duty arrangements, including lunch and break duty.

2.4. OTHER

- Perform any reasonable duties as requested by the Head of Middle School.
- At all times carry out duties with due regard to the school's policies and procedures, and in accordance with the *Arbor School Staff Handbook*.
- Take responsibility for own continuous professional development and participate fully in training and development opportunities identified by the school.
- Conduct oneself in a manner that is in line with the Arbor School values, across the whole school community.

3. ORGANIZATIONAL STRUCTURE

Line Manager	Head of Middle School
Direct Reports	N/A

4. QUALIFICATION REQUIREMENTS

Years of Related Experience	A minimum of 2 years' experience teaching Art in British style schools	
Educational Degree	Bachelor's degree in Art with a Postgraduate Certificate in Secondary Education with QTS or equivalent	
Professional Certifications	NA	
Languages	English	Fluent / Native
IT Skills	Microsoft Office	Advanced
	Knowledge of ICT devices	Advanced

5. APPROVALS

JOB HOLDER		HEAD OF MIDDLE SCHOOL		HR		PRINCIPAL	
Name		Name		Name		Name	
Date		Date		Date		Date	