

PERSON SPECIFICATION – COVER SUPERVISOR

Factors	Essential	Desirable	Assessment Method
Qualifications/Training	<ul style="list-style-type: none"> • Good honours degree 	<ul style="list-style-type: none"> • Recognised teaching qualification or working towards recognised teaching qualification • Higher degree or evidence of further study 	Application Form Pre-employment checks Selection Process
Experience/Knowledge	<ul style="list-style-type: none"> • Experience of teaching or cover supervision which can include teaching practice and appropriate vocational experience if applicable • Awareness of educational developments relevant to the sector 	<ul style="list-style-type: none"> • Experience of teaching and delivering qualifications at different levels and with different assessment types, particularly at Level 3, which can include teaching practice and appropriate vocational experience if applicable 	Application Form Selection Process
Skills and Abilities	<ul style="list-style-type: none"> • Excellent written and oral communication skills • Ability to motivate young people • Commitment to inclusive learning and developing the potential of each individual student • Sound organisation and planning skills, including ability to prioritise tasks and meet deadlines 		Application Form Selection Process References
Personal Qualities	<ul style="list-style-type: none"> • Able to work effectively as part of a team • Able to work on own initiative • Flexible and adaptable • Enthusiastic • Commitment to CPD • Able to support and make a contribution to the mission of the College • Appropriate professional appearance. 		Application Form Selection Process References
Other	<ul style="list-style-type: none"> • Be suitable to work with children and vulnerable adults and support the effective safeguarding of all young people throughout the College • Attend meetings, as necessary, of all College Staff • Adhere to College policies and procedures e.g. Health & Safety, Equality & Diversity • Commitment to pastoral responsibilities • Commitment to Quality Assurance 	<ul style="list-style-type: none"> • Willingness to participate in residential field courses/out of college activities 	Application Form Selection Process

