



THE  
CHORISTER  
SCHOOL

**Durham Cathedral  
Schools Foundation**

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**Resident Tutor  
(The Chorister School)**





“Experience, travel – these are as education  
in themselves”

Euripides

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## Traditionally Modern

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Learning has been part of the life of Durham for a thousand years, and the Durham Cathedral Schools Foundation, in one form or another, has been at the heart of the city's education for most of that time. Originally founded as the monastic grammar school, the School was endowed by Bishop Thomas Langley in 1414 and re-founded by Henry VIII at the dissolution of the abbey in 1541.

The School moved from its mediaeval home on Palace Green to its current location in 1844; although the city centre is only five minutes' walk away, the School has a peaceful, rural atmosphere.

From September, the School will educate 600 pupils, at the Chorister School for girls and boys aged 3-11 and at Durham School for girls and boys aged 11-18, of whom a quarter board and approximately a third are girls. Our vibrant and successful Sixth Form prepares pupils for the next stage of their journey.

Within a community shaped by moral integrity and kindness, we cultivate ambition and responsibility; giving all Dunelmians the foundations to be happy and make a positive mark in the world.

By embracing this ethos, our pupils not only learn to pass their examinations today, but receive an education that gives them confidence for life.

DCSF has a long and ancient history. The secret to our longevity is our passionate teachers, who, using innovative approaches and new technologies, seek to kindle the intellectual curiosity of our pupils, preparing them to answer the questions of tomorrow.



# A Word from the Principal

## Kieran McLaughlin

Principal

In so many ways, all schools are similar and yet all schools claim to be different; so what is the unique quality that makes Durham distinctive?

In short, we compete. In comparison to most schools, Durham is small, but we do not let that stand in our way. Pupils here do lots of things that revolve around their education: sport, music, drama, outdoor pursuits, CCF, and so the list goes on. Pupils represent the school at county, national, and international levels, achieving impressive standards in all that they do and competing with the best of them. Pupils dedicate time to these activities because they are fun and enhance CVs but, more importantly, because they develop the pupils as people; they learn to compete, they learn to win, and they learn what to do when they fail or lose. Balancing all this with academic work is never easy but pupils learn from the very beginning that examinations cannot get in the way of an education that will last a lifetime.

There are many tasks which might compete as the most important for any headteacher, but getting the right people on the bus is not only a privilege but also the guarantee that Durham remains distinctive and all that it is. The teachers here dedicate themselves to their pupils, they inspire questioning and a love of learning, and contribute to a warm and lively community.

K. M.

# A World Class Location



*"I got off at Durham, intending to poke around the cathedral for an hour or so and fell in love with it instantly in a serious way. Why, it's wonderful – a perfect little city – and I kept thinking: 'Why did no-one tell me about this?' I knew, of course, that it had a fine Norman cathedral but had no idea that it was so splendid. I couldn't believe that not once in twenty years had anyone said to me, 'You've never been to Durham? Good God, man, you must go at once! Please – take my car.' I had read countless travel pieces in Sunday papers about weekends away at York, Canterbury, Norwich, even Lincoln, but I couldn't remember reading a single one about Durham, and when I asked friends about it, I found hardly anyone who had ever been there. So let me say it now: if you have never been to Durham, go at once. Take my car. It's wonderful."*

Bill Bryson, Notes from a Small Island

| M   | A   | R  | K   |
|---|---|--|---|
| <p><b>MORAL INTEGRITY</b></p> <p>We demonstrate a desire to do the right thing</p> <p>We act in private as we do in public</p> <p>We have the courage to say and do the right thing</p> <p>We stand firm for what is right</p> <p>We challenge things we think wrong and are open to challenge from others</p> <p>We are accountable for failure as well as success, and do not allocate blame</p> <p>We can be relied upon to do what is right</p> <p>We demonstrate and promote honesty</p> | <p><b>AMBITION</b></p> <p>We achieve our goals by consistently working toward them</p> <p>We go above and beyond the call of duty</p> <p>We aim for the best in 'me and them' and take pride in all we do</p> <p>We seek help and support before giving up and identify lessons in setbacks</p> <p>We encourage all to develop maximum potential and support others to achieve</p> <p>We embrace opportunities, challenge, and seek to develop our skills and talents</p> <p>We identify opportunities for School Development</p> | <p><b>RESPONSIBILITY</b></p> <p>We do what we say we will</p> <p>We are punctual and prompt in all that we do</p> <p>We use our resources responsibly, developing and caring for our environment</p> <p>We act before being asked and consistently deliver on expectations</p> <p>We prepare thoroughly for all tasks</p> <p>We encourage autonomy in all and seek leadership</p> <p>We acknowledge and seek to resolve problems</p> <p>We pioneer better ways of doing things</p> | <p><b>KINDNESS</b></p> <p>We are open and approachable to all</p> <p>We welcome and listen to the opinions of others</p> <p>We look to engage and involve all in the community</p> <p>We attend to newcomers and those needing help, and build relationships actively</p> <p>We are positive in responding to questions</p> <p>We support each other and stand up for fellow colleagues and pupils</p> <p>We acknowledge individual needs within the community</p> <p>We speak positively of the School community</p> |
|   |    |   |    |

# Our Values

For over 600 years, DCSF has prepared the young of today to be the leaders of tomorrow in the lessons we teach both in and outside the classroom, but more importantly in the values we encourage in every aspect of our daily lives. Moral Integrity, ambition, responsibility, and kindness are the MARK of a DCSF education



# The Position

Durham Cathedral School Foundation requires two full time Resident Tutors (one male and one female) to join us from September 2021 until July 2022 to carry out boarding duties, assist with sport and the weekly co-curricular activities programme and supervision during the School day at our Chorister School site. Additionally, the Resident Tutors will work alongside our Choir Supervisor to support the duties of the Choristers.

The successful applicant should be a confident and proactive team player who is able to take the initiative and interact easily with our children in both the Boarding House and the School. Applicants need to be flexible in approach and be a caring, fun-loving person who enjoys working with young people. The Resident Tutor will be expected to show leadership qualities, to be a role model to pupils and to develop appropriate relationships with both staff and students. Applicants should have an excellent command of English and a good level of literacy and numeracy.

The position is a fantastic opportunity for a recent graduate taking a gap year and wanting to gain experience in a school to explore and develop a career in education.





# Boarding at DCSF

The boy and girl choristers of Durham Cathedral are educated at the School alongside day pupils and boarders from the North East, wider UK, Europe and Asia are accommodated across three Boarding Houses on the Durham School site. School House and Poole House for boys aged 11-18 and Pimlico House for girls aged 11-18. Barrington House, located on The Chorister School site accommodates the Choristers and occasional flexi-boarders, aged 8 to 13. The Chorister School is located in the most magnificent setting, effectively the back garden of Durham Cathedral on the World Heritage site.

We are immensely proud of our pupils, not only for their impressive academic achievements, but also for their kindness and consideration, their generosity of spirit and respect for others. We aim to build resilience, a passion for learning and the pursuit of excellence in all that we do. Our staff are dedicated to leading learning and enabling children to grow in confidence and develop those skills needed for success in life.

The School offers before and after-school care, with a range of weekly activities ranging from art to multi-sports; from ballet to karate. Our facilities are impressive including a purpose-built sports hall, a large music department and spacious and picturesque playing fields.

The Durham Cathedral Schools Foundation is committed to safeguarding and promoting the welfare of children and young people and all of the staff share its commitment. All appointments are subject to enhanced DBS clearance and screening

# Role Information

## Purpose of post

The duties are primarily a Boarding House role with some Teaching Assistant duties.

## General principles

To ensure that the safety and welfare of young people is paramount.

To undertake all tasks in the daily life of young people, as required of 'the good parent'.

To safeguard and promote individual young people's welfare and rights, providing good quality care, which is free from oppressive features.

To work with young people effectively, flexibly and creatively.

To work as part of a team and communicate effectively with colleagues.

## Specific pastoral duties

Talking to, taking an interest in, responding to, caring for the young people; and, where necessary, meeting and talking to their parents.

To help with ensuring that boarders (boys and girls) are happily occupied. This may mean assisting in the planning of and organisation of activities such as playing board games, watching TV, leading discussions etc.

Attending all meals (unless you are off) with the young people.

Sustaining good relationships with parents. Promoting good manners and a spirit of caring for and sharing with others.

To welcome after each half term, returning boarders.

To attend morning song school as the second adult.

To supervise children in the changing rooms.

To supervise children in their getting ready for bed routines including showers.

To accompany children in their movement to games and swimming lessons.

To carry out yard duty when the rotas dictate.

To be on call should a chorister be taken ill in the cathedral and need accompanying back from the Cathedral.

To attend assembly.

### **Specific TA duties**

To assist in practically based lessons in the prep school, games lessons, with photocopying, preparation, washing up, taking groups and or individuals.

To supervise music practices.

To supervise recreation sessions in the sports hall with Boarders.

To supervise prep sessions.

To report any pastoral or other concerns about a pupil to the appropriate person, either the Senior Housemistress of

Designated Safeguarding Lead.

There are opportunities to be involved in the Co-Curricular programme for the School. Sport, Music, Drama, Arts, Academic Societies all thrive and we welcome interest and input from all staff.

Any other duties as and when required by the Headmistress, Head of Boarding or Housemistress.

### **Line Management:**

Responsible to the Housemistress of Barrington House.

### **Code of Conduct**

As the Resident Tutor role involves working with students over different areas of the school, a general code of conduct is outlined below:

Assume the role of a member of staff, establishing a professional relationship with staff and pupils and taking on appropriate responsibilities.

Ensure that all behaviour is appropriate, safe and within school community rules. Set an example, as far as appearance is concerned, to the pupils modelling exemplary behaviour and standards of dress.

Have an enthusiastic approach to work and activities and be prepared to learn new skills and get involved in school life.

Be prepared to take initiative.

Undertake any reasonable duties required by the line manager.

Report any concerns regarding a student immediately.

### **Further Information**

The accommodation will consist of a fully furnished single room with en-suite shower and toilet. Residents will be expected to maintain good standards of cleanliness and tidiness. At the end of the stay, residents will be expected to leave the room and shared areas in a clean and good state. No pets are allowed. No smoking is allowed on the School premises.

Breakfast, Lunch and Dinner are provided in full during term time and any dietary requirements will be met. During School holidays lunch is usually provided on the Durham School site, unless the School is fully closed.

The Resident Tutors work in the School during the day, they also work in the Boarding House during some evenings and on alternate weekends.

Safeguarding training and will be provided and other School CPD will be open for Resident Tutors to access including 'Working with Boarders'. Appropriate training opportunities will be shared and Tutors will be encouraged to further develop their skills during their time at The Chorister School.

Tutors will be expected to vacate their accommodation by July 20th if they have finished their contract with Durham School. Tutors can stay in the accommodation at all times during term time and the school holidays.

The full range of Policies can be accessed via the School Website.

It is a genuine occupational requirement in accordance with Schedule 9, Paragraph 1 of the Equality Act 2010 that we appoint one male and one female for reasons of privacy and decency.

The post-holder will be required to supervise the changing in the Boarding House whilst on duty and also to supervise the changing areas for games, swimming and PE lessons.



# Our Staff



**Mr Andrew Beales**

Development Director

"My role is all about creating opportunities for young people with the support of Foundation community. From the archives through parents, alumni, to lettings and events the Development Office is a driving force for change at the Foundation. Individuals need to develop too, and I am grateful the School have helped me to undertake and MBA in Educational Leadership. My career has taken me all over the world, but it is great to come back to Durham."



**Miss Louise Hinde**

Languages' Teacher & Explorer

"Learning a language is about more than simply vocabulary and grammar, it is about opening worlds; I try to show my pupils that their worlds should never be limited by language."

# Additional Information

## The Application

For further information about the role, please contact, The Chorister School Housemistress, Mrs Rachel Faulkner-Walford at [housemistressrfw@thechoristerschool.com](mailto:housemistressrfw@thechoristerschool.com)

All applications are to be submitted on the School's application form; available from: <https://www.durhamschool.co.uk/vacancies.asp>

Alternatively, please contact the Headmaster's Personal assistant, Mrs Susan Spence [hmsec@durhamschool.co.uk](mailto:hmsec@durhamschool.co.uk)

## The Deadline

Closing date for applications is Friday 14 May.  
Interviews will take place in the following two weeks.

## Safeguarding

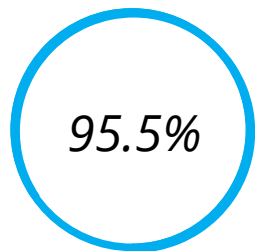
DCSF is committed to promoting the safeguarding of children and expects all its employees to share this commitment. any job offer will be made subject to satisfactory checks, including an enhanced DBS disclosure.

## Equal Opportunities

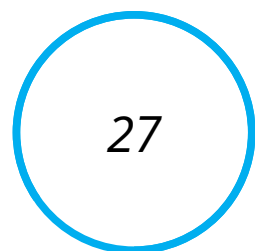
DCSF is an equal opportunities employer and welcomes applications regardless of age, gender, race, religion, disability, or sexual orientation.



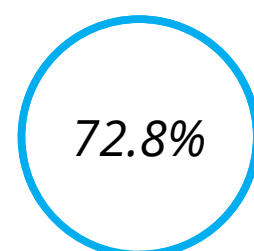




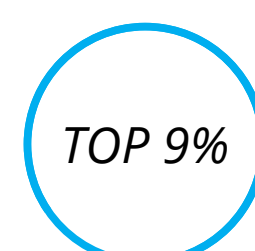
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IN 2020**



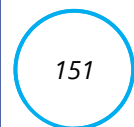
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SUBJECTS**



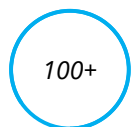
**GCSE  
(6-9) A\* - B  
IN 2020**



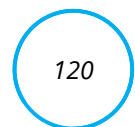
**UK  
SCHOOLS  
FOR VALUE  
ADDED**



**SPORTS  
TEAMS**



**CO-  
CURRICULAR  
ACTIVITIES**



**STAFF**



**TOTAL STAFF  
TO PUPIL  
RATIO**

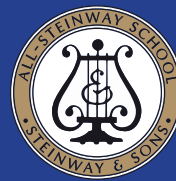
# Our Foundation







Leading  
Independent  
Schools



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*Please note all information submitted as part of an application for a position at DCSF will be held and processed under the terms of our privacy notice available at [www.durhamschool.co.uk/pn/](http://www.durhamschool.co.uk/pn/)*