**Job Description**

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| Job Title | Foundation Stage Teacher |
| Reporting to | Phase Leader |
| Salary | Main Scale Point |
| Job Purpose | To teach a Foundation Stage class |

**Main Responsibilities**

* Teaching of the kinder curriculum.
* Contribute to the development of the kinder curriculum.
* Ensure schemes of work and plans are up to date.
* Work as part of the primary team on all targets and proposals.
* Meeting deadlines for assessment and reporting.
* Teach and educate students according to guidelines provided.
* Classroom management.
* Create an effective learning environment.
* Registering and monitoring the attendance of students.
* Be able to speak clearly to students, other teachers, parents and administration officials.
* Evaluating a students' class work and assignments.
* Preparing classroom and coursework materials, homework assignments, and handouts.
* To ensure the effective/efficient deployment of classroom support.
* To work as a member of a designated team and to contribute positively to effective working relations within the school.

**Person Specification**

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| **Qualifications** | **Essential** | **Desirable** |
| Educated to degree level |  |  |
| Qualified Teacher Status |  |  |
| **Experience** |  |  |
| Minimum of 2 years’ experience in professional field |  |  |
| **Professional Knowledge and Understanding** |  |  |
| Must have a sound knowledge of kinder Curriculum |  |  |
| Understanding of kinder Curriculum development |  |  |
| **Professional Skills and Abilities** |  |  |
| Effective communication and interpersonal skills |  |  |
| Organisational and planning skills |  |  |
| **Personal Qualities** |  |  |
| Flexible and adaptable in approach to different situations |  |  |
| Able to manage own workload effectively |  |  |
| Personal commitment to own professional development and lifelong learning |  |  |
| Open-minded, inclusive and tolerant towards others |  |  |
| Be well-motivated, have integrity and observe confidentiality |  |  |