

# Job Title: Holiday Club Activity Leader

**Reports to:** Holiday Club Manager

**Location:** The Pointer School

**Contract Type:** Zero Hours

**Hours:** 8am-6pm , Monday–Friday during school holidays]

**Pay Rate:** London Living Wage

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## About the Role

We are looking for enthusiastic, reliable, and creative individuals to join our team as **Holiday Club Activity Leaders**. You'll help deliver a fun, safe, and engaging programme of activities for children aged 3–11 during the school holidays.

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## Key Responsibilities

- Supervise and engage with children to ensure a safe, inclusive, and enjoyable environment.
  - Support the setup and tidy-up of sessions, equipment, and play areas.
  - Promote positive behaviour, teamwork, and respect among children.
  - Communicate effectively with parents, colleagues, and management.
  - Follow all safeguarding, health and safety, and emergency procedures.
  - Support the Holiday Club Manager with the smooth running of the day-to-day programme.
  - Act as a positive role model for children at all times.
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## Person Specification

**Essential:**

- Enthusiastic, energetic, and creative approach.
- Excellent communication and teamwork skills.
- Commitment to safeguarding and promoting the welfare of children.
- Reliability and a professional attitude.

### **Desirable**

- Experience working with children (e.g. in schools, clubs, childcare, coaching, or volunteering).

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### **What We Offer**

- A fun, friendly, and supportive working environment.
- Full training and induction.