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# Steyning Grammar School and Sixth Form College

## Day and Boarding

Executive Headteacher: Mr Mark Marande | Associate Headteacher: Mrs Natasha Nicol | Email: [sgs@sgs.uk.net](mailto:sgs@sgs.uk.net)

Shooting Field Campus 01903 814555  
Sixth Form College 01903 810526  
Shooting Field, Steyning, West Sussex, BN44 3RX

Towers Campus 01903 946880  
Henfield Road, Upper Beeding, West Sussex, BN44 3TF

Rock Road Campus 01903 744884  
Rock Road, Storrington, West Sussex, RH20 3AA

SGS Boarding 01903 817601  
Church Street, Steyning, West Sussex, BN44 3LB

Dear Applicant

September 2021

### Audio Visual and IT Technician – fixed term to 31 August 2022

Thank you for your interest in the above position at Steyning Grammar School.

#### The School

Steyning Grammar School is a unique successful and dynamic learning community with our 'Journey to Excellence' built on traditions of excellence and highest expectations, combined with a commitment to innovating and new thinking – supporting our students in being the best they can be in preparing them for their futures. In joining us, you will benefit from being part of a multi-academy trust offering the support of experienced colleagues across the Bohunt Education Trust schools where there are greater opportunities for career progression for those with both potential and aspirations.

#### The Post

We are seeking an enthusiastic, multi-tasking technician to support student learning by co-ordinating the use of practical resources and facilities, providing technical advice, support and assistance to the Arts. A background in Performing Arts would be advantageous however, on the job training will be provided.

Coupled with this, you will be working to assist the Network Manager in a busy, thriving and ever changing environment, providing technical advice, maintenance and repairs of the computer network ensuring high standards of service delivery are achieved.

It is recognised that this is a new broad and varied role. The successful candidate will have the opportunity to contribute to the position moving forward as it evolves, and adapting it to match the needs of the school and its technical contribution to teaching and learning.

This is a 1 year fixed term, 37 hours per week, term time only post, remunerated at £21403 - £22004 per annum.

BET operates a pension scheme into which the school contributes on behalf of all members of staff who elect to join the scheme.

Proud to be part of the Bohunt Education Trust



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**Steyning Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.**

Due to the nature of this job, if you are successful in your application you will be subject to an enhanced Disclosure and Barring Service with barred lists check. This will be done by means of applying for a DBS certificate through the Disclosure and Barring Service. Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent.

If you would like to apply for this position, please complete an application form and return it to Mrs Terri Jeffrey at [recruitment@sgs.uk.net](mailto:recruitment@sgs.uk.net) **by 9 am Monday 27<sup>th</sup> September 2021**. Arrangements for the interview process will be confirmed to the successful applicant in due course.

We plan to interview the **w/c Monday 4<sup>th</sup> October 2021**.

We also require a full and complete CV, spanning the time from when you left school up to the present time.

Two references are required for all candidates, one of whom must be your current or most recent significant employer. If you do not wish a referee to be contacted prior to interview it is important that you indicate this alongside the referee's details on the application form.

Please kindly note, I will only contact you again if your name appears on our short list.

Yours faithfully

**Mrs Nat Nicol**  
**Associate Headteacher**  
**September 2021**