



THE PARKSCHOOL



Start Date: September 2024

Vice Principal Candidate Pack

Salary: L13-L17 (Surrey Fringe) • **Location:** Woking, Surrey (close to mainline station)

Dear Candidate,

Due to the recent appointment of our Deputy Headteacher to the role of Principal The Park School is now seeking to appoint a Vice Principal. The Park School is looking for a highly ambitious and dedicated Vice Principal who is restless in their pursuit for better. The candidate will need to be an experienced leader, excellent teacher and person-centred practitioner. They will understand that our core business is teaching and learning, and our students are at the heart of everything we do.

The Park School is a vibrant specialist school for students aged 11 to 16 with Moderate Learning Difficulties (MLD). We are on an exciting journey to transform our school into the school of choice for MLD students, a centre of research and one of the best specialist provisions in the UK. Our setting is bursting with potential and this post is the perfect opportunity for a leader who wants to make a difference in a supportive and forward-thinking school.

Our focus is our students and ensuring that they have the best possible long term life outcomes. We want to lay foundations for them to be happy, healthy, safe, independent and valued members of society. We offer a mainstream secondary school model with a rich, creative and personalised curriculum. We have a dedicated staff team who are committed to providing a supportive, aspirational and purposeful atmosphere in which all our students thrive.

As Vice Principal in a specialist school, you will be required to roll your sleeves up, get involved with a myriad of situations but always be able to step back and maintain a wide-angled lens and whole school perspective. We offer excellent CPD, and all senior leaders have confidential, professional coaching.

As part of Weydon Multi Academy Trust we share the vision that we are stronger together. Our intention is to transform lives, and we create memories which are celebrated for a lifetime. Our focus is on people; the adults and students that form the school and trust community. The successful candidate will recognise that it is about your whole school staff team and your students. You will also have an important contribution to make as part of the WMAT wider leadership group with a commitment to the growth of the Trust. The Park School has flourished as part of Weydon Multi-Academy Trust and we value the collegial support we receive and the contribution we can make to the Trust's growth, both of which will form a key element of your professional learning and development.

We are very proud of all we do at The Park School and Weydon Multi Academy Trust.

This opportunity welcomes applications from both those currently working within a specialist or mainstream settings. Conversations regarding this position are encouraged and school visits are very much welcomed. To arrange your conversation and visit please contact our **Recruitment Partner, Charlotte Cuthbert** at **Cuthbert Colvill** on charlotte@cuthbertcolvill.co.uk

Paul Walsh
Current Headteacher

Zara Wright
Principal from September 2024



A warm welcome from The Park School

About Weydon Multi Academy Trust



Vision

Stronger together, transforming lives, creating memories which are celebrated for a lifetime.

Core Purpose

Transforming lives.

Core Values

Aspiration and Ambition for all, trusting relationships, restlessness in the pursuit of being better, positive and inspiring, people focused.

Vivid Description

Our trust is excellent for everyone and in everything we do. We are ambitious and aspirational for staff and students, developing system leaders and inspirational teachers. We are the schools of choice for everyone in our community. We have big dreams transforming lives through scholarship for all; maximising students understanding of the world, enriching their lives and shaping their futures, creating memories which are celebrated for a lifetime. Stronger together, our ideals are achieved. An organisation built on a trust founded on kindness, respect and integrity. Our schools' excellence will define their communities much like the great universities across the world. As a result the Trust will help define the Nation's education system.

Common Features in all our Trust Schools

Flow learning, scholarship, challenging and inspiring curriculum for all, exceptional learning environment, outstanding staff development.

Provision, Ethos and Values

The Park School is a mixed Specialist School for students aged 11 to 16 with EHCPs for Moderate Learning Difficulties, drawing students from a wide range of socio-economic groups and from a wide radius. We offer a mainstream secondary school curriculum model, with students following a timetable and moving rooms from lesson to lesson. Our focus is very much on long term life outcomes, aiming to equip our students with the skills and knowledge they will need to achieve their potential and the social and emotional foundations needed to navigate adulthood. The staff team are committed to providing a vibrant, supportive, and purposeful atmosphere within a safe environment in which all our students thrive. We offer an ambitious curriculum which is personalised through its implementation to meet individual student needs, enabling students to fulfil their potential.



Vision

- To provide a safe and supportive learning environment where an ambitious curriculum enables our students to become literate, numerate and resilient young people fulfilling their potential into adulthood

Ethos

- Respect
- Demonstrate kindness and respect in the way we speak and act
- Achievement
- Enable all of our students to have the best opportunities as adults

Values

We believe:

- Learning should be challenging, inspiring and fun and that even as adults there is always something new to learn together
- Every day at the school is different and every part of the day presents an opportunity to acquire knowledge and develop and apply new skills, both academically and socially
- Everyone demonstrates kindness and respect in the way they speak and act
- We should strive for excellence in all we do

Mission

- To provide the highest quality teaching, learning and welfare for all our students and staff that is safe, supportive, creative and ambitious

Provision

All students have daily access to;

- High quality teaching with specialist teachers in inclusive classrooms
- A rich and aspirational curriculum to support their long-term life outcomes
- A dedicated teaching assistant attached to their group
- A form tutor to oversee their pastoral care
- A designated play area for their key stage for social times
- A school diary with personalised targets
- A locker to keep their belongings in during the school day
- A range of extra-curricular activities and trips

Based on students' EHCP requirements and internal assessment, they may also receive specific, targeted intervention in the form of

- Occupational therapy
- Physiotherapy
- Speech and language therapy
- An Emotional Literacy Support Assistant (ELSA)
- Literacy support
- Numeracy support
- Music for well-being
- Mentoring
- 1:1 Teaching Assistant
- Medical plans or assistance
- College placements
- Skills projects from outside agencies

Job Description

Are you an inspirational leader looking for the next step in your career?

Do you want to work in a creative and innovative school?

Job Title: Vice Principal

Start Date: September 2024

Salary: L13-L17 (Surrey Fringe)

Weydon Multi Academy Trust and The Park School are seeking an exceptional Vice Principal who shares our core values of aspiration and ambition for all. We are looking to appoint someone who will build trusting relationships, be restless in the pursuit of better, be positive, inspiring and people focused.

As an excellent teacher, you will be part of a leadership team that builds on the school's successes and will help lead it into its next phase of development.

Using your creativity and in-depth knowledge you will further develop an evolving curriculum to meet the individual needs of students. As a member of our senior team you will build trust, commitment, and shared ownership of learning between students, staff, parents and other professionals.

We also require the successful candidate to be:

- A highly motivated and inspirational teacher
- Experienced in working with, or a passion to work with, children with a wide range of educational needs including social, emotional, behaviour and medical
- Committed to maximising student progress through setting high standards, using data and promoting effective teaching
- Be able to lead, inspire and challenge a committed and hard-working team to achieve and maintain excellent practice





Job Description continued

The Role

The Vice Principal at The Park School will be restless in the pursuit of better. There will be a balance between operational management and the and strategic leadership of the school.

This involves:

- Implementing the aims, policies and values of the school, ensuring that all those involved in the school are committed to its aims, motivated to achieve them and involved in meeting objectives and targets to secure success
- Playing a major role, in partnership with the Principal, in formulating and leading the school improvement plan
- Assisting the Principal in maintaining high standards of teaching, learning and discipline throughout the school
- Leading staff in developing and maintaining high expectations in work, behaviour and social awareness
- Providing outstanding professional development for staff that improves their pedagogy, unlocks inspirational teaching and grows system leaders
- Analysing data and assessing school performance to identify strengths and areas for development
- Overseeing the management of monitoring and evaluation systems
- Carrying out work scrutiny with the Principal, including use of the Marking and Assessment Policy
- Teaching subject(s) throughout the school as required
- Ensuring that information on student progress is scrutinised and used effectively
- Taking responsibility for the operational management of the school in the absence of the Principal
- To undertake additional safeguarding training and to liaise with the DSL and DDSL regarding relevant safeguarding matters
- Playing a lead role in the selection and appointment of teaching and support/administrative staff
- Undertaking performance management/appraisal, line management and further professional development of staff as required
- Organising, lead and take a record of meetings
- Monitoring and report all racial and bullying incidents in school
- Overseeing daily cover arrangements liaising with cover coordinators
- Coordinating and lead assemblies as necessary
- Carrying out associated duties, which are reasonably assigned by the Principal
- Carrying out the duties in accordance with the School Teachers Pay and Conditions Document
- Sharing within the Leadership Team responsibility for breaks and lunchtime supervision
- Updating the school website and ensuring it is compliant
- Demonstrating a commitment to Equal Opportunities

Person Specification



THE PARKSCHOOL



CATEGORY	ESSENTIAL	DESIRABLE
Qualifications/ Professional Development	<ul style="list-style-type: none"> • Qualified teacher status • Ability to identify own learning needs and to support others in identifying their learning needs • Experience of working with other schools/organisations/agencies 	<ul style="list-style-type: none"> • Evidence of CPD relating to school leadership and management • Experience of leading/coordinating professional development • NPQSL or NASENCo
Experience	<ul style="list-style-type: none"> • Successful experience of leading one or more subject areas • Substantial, successful teaching experience • Successful experience in a leadership role • Experience as an AH or DH 	<ul style="list-style-type: none"> • Curriculum or pastoral leadership
Strategic Leadership	<ul style="list-style-type: none"> • Ability to articulate and share the school values • Ability to inspire and motivate • Ability to analyse data, develop strategic plans, set targets and monitor/evaluate progress • Knowledge of what constitutes quality in educational provision 	<ul style="list-style-type: none"> • Knowledge of the role of the governing body • Evidence of having successfully translated vision into reality at whole school level
Teaching and Learning	<ul style="list-style-type: none"> • Knowledge and experience of a range of teaching and learning strategies to meet the needs of all students • A secure understanding of assessment strategies and the use of assessment to inform the next stages of learning • Experience of effective monitoring and evaluation of teaching and learning • Understanding of the characteristics of an effective learning environment and the key elements of successful behaviour management • Promoting SMSC of students across the curriculum 	<ul style="list-style-type: none"> • Successful experience in creating an effective learning environment and in developing and implementing policy and practice relating to behaviour management • Whole school responsibility for curriculum or teaching and learning
Leading and Managing Staff	<ul style="list-style-type: none"> • Experience leading staff teams • Ability to delegate work and support colleagues in undertaking responsibilities • Experience of performance management and supporting the professional development of colleagues • Ability to communicate effectively, orally and in writing to a range of audiences – e.g. staff, students, parents, governors 	<ul style="list-style-type: none"> • Involvement in staff recruitment, appointment/induction • Understanding of how sound financial and resource management enable a school to achieve its educational priorities
Skills, Qualities and Abilities	<ul style="list-style-type: none"> • High quality teaching skills • High expectations of students' learning and attainment • Ability to build and maintain good relationships • Ability to remain positive and enthusiastic when working under pressure • Ability to organise work, prioritise tasks, make decisions and manage time effectively • Empathy with students and their families • Good interpersonal skills • Personal resilience • Effective ICT skills 	



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Onslow Crescent, Woking, Surrey, GU22 7AT



For full details of this opportunity or to arrange a visit to The Park School, please contact:

Charlotte Cuthbert
Cuthbert Colvill Education Recruitment
E: charlotte@cuthbertcolvill.co.uk/T: 07967 111228

Closing date: Monday, 18th March 2024
Shortlisting date: Wednesday, 20th March 2024
Interview date: Monday, 25th March 2024



CUTHBERT COLVILL
— EDUCATION RECRUITMENT —