**Person Specification**

**Network Manger**

|  |  |  |
| --- | --- | --- |
| Qualifications & Experience | Essential | Desirable |
| * Experience of management in an IT role
 |  | ✓ |
| * Experience of IT services in a medium sized company
 | ✓ |  |
| * Experience of learning advanced functionality with the key Trust software profile such as: Microsoft and Google Office suites, Impero, SIMS, Help Desk System, Booking System, Follow-me-printing or similar systems
 | ✓ |  |
| * Good general education, with GCSEs or equivalent in English and Maths
 | ✓ |  |
| Skills and Knowledge | Essential | Desirable |
| * Understanding of the fundamentals of IT for IT infrastructure
 | ✓ |  |
| * Knowledge of Core IT technologies e.g. configuring and supporting the current Windows desktop, operating systems deployed in the Trust, installing and Configuring Windows Server etc.
 | ✓ |  |
| * Excellent time management, organisational and administrative skills
 | ✓ |  |
| * Ability to produce clear and well-formatted documents
 | ✓ |  |
| * Ability to work with tact and diplomacy and maintain confidentiality
 | ✓ |  |
| * Ability to perform root cause diagnosis and develop technical solutions
 | ✓ |  |
| * Ability to work under pressure to prioritise and meet deadlines
 | ✓ |  |
| * Initiative and ability to work without direct supervision, taking responsibility for tasks, prioritising and scheduling your own work
 | ✓ |  |
| Personal | Essential | Desirable |
| * Hold a current full UK driving Licence and have access to a vehicle
 | ✓ |  |
| * High expectations of self and others
 | ✓ |  |
| * The ability to work to deadlines and under pressure
 | ✓ |  |
| * Ability to ensure confidentiality
 | ✓ |  |
| * Ability to be a self-starter, work in a team and deliver agreed objectives
 | ✓ |  |
| * Approachable
 | ✓ |  |
| * Identify and undertake personal development opportunities and suggest personal development targets
 | ✓ |  |
| * Ability to perform reporting and analysis of help desk functions
 | ✓ |  |