

About Alforsan International School

We are seeking qualified and experienced school leaders to join our growing international team. Candidates should demonstrate dedication to the educational profession both in an academic and leadership capacity.

Job Overview	
Job Title	Academic Principal
Location	Jeddah, Riyadh, Raka (Dammam) , Saudi Arabia
Package overview	Total remuneration 17,500 SAR per month. Health insurance for all dependents. 40% discount of school fees. Return flight tickets for up to 3 dependents.

Requirements	
Qualifications	Must have a minimum of a BA degree (on campus)
Experience	Leadership experience is essential
Referees	Provide 2 referee details at the time of application
Nationalities	U.S.A, U.K, Canadian, South African
Other	Clear criminal record

Brief Overview of Duties

- Guides and supports academic learning in the school.
- Provides continuous feedback to teachers.
- Responsible for overall student learning and attainment.
- Use data to identify academic needs of students.
- Reports to the Superintendent/ Head of School for administrative affairs.
- Implements school policies, systems, and procedures in confirmation with school vision and mission.
- Implements International accreditation protocols.
- Conducts and oversees weekly meetings with staff to stay abreast of all school activities and developments.
- Creates teacher and student weekly schedules.
- Evaluates performance of all staff on term/annual basis.
- Ensures that hygiene practices are implemented throughout the school.
- Defines recruitment requirement of the school in collaboration with the Heads of Departments.
- Maintains a positive attitude while dealing with students, parents, and colleagues.
- Regularly communicates with parents regarding affairs related to management of school and student disciplinary issues.

Please send your CV to careers@fis.edu.sa