


MYTON SCHOOL
PERSON SPECIFICATION
COVER SUPERVISOR

	Essential	Desirable
Education and Qualifications:	<ul style="list-style-type: none"> • Good standard of general education 	<ul style="list-style-type: none"> • GCSE grade C or above or O level in English and Maths • A higher qualification e.g. A level or beyond
Experience:	<ul style="list-style-type: none"> • Experience of working with young people 	<ul style="list-style-type: none"> • Working in an educational environment
Knowledge:	<ul style="list-style-type: none"> • A good understanding of effective ways to manage behaviour 	<ul style="list-style-type: none"> • Knowledge of school policies and procedures e.g. health and safety, behaviour management, safeguarding
Skills and Abilities:	<ul style="list-style-type: none"> • High level of written communication and interpersonal skills • Able to communicate appropriately and effectively with students • Able to use initiative to deal with situations • Able to manage individual and group behaviour • Able to promote good behaviour in students • Able to react confidently and positively to a variety of situations • Able to implement the school systems for rewards, sanctions and behaviour • A common-sense approach to problem solving • Competence in ICT 	<ul style="list-style-type: none"> • Ability to motivate others • Time management skills
Disposition:	<ul style="list-style-type: none"> • Suitable to work with children and safeguard their welfare • Personal attributes: motivational, approachable, enthusiastic, sympathetic understanding of the needs of students • Confident, enthusiastic and self-motivated • A flexible approach to daily work schedules and willingness to demonstrate flexibility in the role • Willingness to undertake training and development suited to the post • Willing to accept and adapt to changes in the role to meet the needs of the school. 	