

GROVE ACADEMY

PERSON SPECIFICATION

Community Liaison Worker

EDUCATION AND QUALIFICATIONS	ESSENTIAL	DESIRABLE	HOW IDENTIFIED A = application I = interview R = reference
GCSE to level C in English and mathematics or equivalent (minimum)	Yes		A
Current valid UK driving licence		Yes	A
Ability to travel between sites	Yes		A
KNOWLEDGE AND EXPERIENCE			
Good level of spoken English and the identified cultural language	Yes		A I
Good level of written English and the identified cultural language	Yes		A I
Good level of ICT skills	Yes		A I
Able to liaise confidently with a variety of staff & external agencies	Yes		A I
Ability to communicate effectively both verbally and in writing at all levels	Yes		A I
SKILLS AND ABILITIES			
Show enthusiasm, initiative and commitment	Yes		A I R
Have a hands on 'can do' approach	Yes		A I R
Be committed to achieving and delivering excellence and success	Yes		A I R
Value and develop positive appropriate relationships with students, parents, staff and external agencies	Yes		A I R
Be committed to and be able to actively demonstrate safeguarding and promoting the welfare of children	Yes		A I R
Be a clear and effective communicator who demonstrated a good fluent command of the English language both orally and in writing	Yes		A I R
Able to work independently and as part of a team	Yes		A I R
Prepared to work flexibly outside of usual working hours to make home visits.	Yes		A I R