

PERSON SPECIFICATION

EYFS Classroom Assistant – Stover Preparatory School

CANDIDATE NAME:			FOR OFFICE USE ONLY		
Category	Requirements	Essential (E)/ Desirable (D)	Met	Partially Met	Not Met
Education/Training	Completion of full and relevant Early Years & childcare qualification at Level 3 e.g. Level 3 Diploma for the Children & Young People’s Workforce, NVQ Level 3 in Children’s Care, Learning and Development	E			
	Full and relevant higher level Early Years Level 4, Level 5 or Level 6 qualification	D			
	Good numeracy and literacy skills.	E			
	Paediatric First Aid Qualification (12hr) or willingness to undertake.	D			
Experience	Experience of working within in a Primary school or Early Years setting	E			
	Excellent working knowledge of the Early Years Foundation Stage and statutory guidance.	E			
	Experience of working as part of a team, along with being proactive and positive.	E			
	Experience of working with and delivering a skills based Early Years curriculum and Assessment for Learning within the classroom setting	E			
Knowledge	Excellent knowledge of child development and supporting children’s learning as a result of this.	E			
	Knowledge and proven practical experience of implementing high-quality learning opportunities.	E			
	Excellent verbal and communication skills with children and parents.	E			
	Good organisational, record keeping and planning skills.	E			
	Good ICT skills for documenting children’s learning and development.	D			
Safeguarding Children	Completion of Safeguarding Awareness course (Group 2) within last 3 years.	E			
	Values and respects the views and needs of children	E			
	Up to date knowledge of relevant legislation and guidance in relation to working with, and the protection of children.	E			

Personal Qualities	Works collaboratively and supportively with colleagues.	E			
	Confident, enthusiastic and are willing to make significant contributions to our school.	E			
	Demonstrates good time management skills.	E			
	Able to maintain confidentiality at all times.	E			
	Reflective approach and commitment to personal development.	E			
	Is caring, friendly and approachable.	E			

April 2023