



# King Edward's

W I T L E Y

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## Job Description – Sports Coach (Netball Specialist) Part time

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### Overall Purpose

To coach and umpire Netball to all age groups in the School. To be fully involved in all fixtures and training sessions. To safeguard and promote the welfare of children.

The Sports Coach is responsible for the development and delivery of an effective netball coaching programme and will support the Sports Department in the delivery of other sports, working with players in school years 7 to 13. The coach will assist the development of players of all standards positioning King Edward's as a sporting school of the highest calibre.

Reporting to: Director of Sport (DoS)

Location: King Edward's Witley

Direct reports: Nil

Hours of work:

#### Essential

- Tuesday, Wednesday and Thursday 2pm-5.30pm
- 3-5 hours on a Saturday (this is usually a morning or afternoon for training or fixtures)

#### Desirable

- Monday 10am-12noon
- Thursday 10am-2pm
- Friday 4pm-5.30pm
- Other times also considered depending on the individual

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### Key Responsibilities

- Supervise sports activities
- Referee and umpire games and matches
- Deliver, plan and evaluate coaching sessions that are safe, pupil-centred, structured, progressive, enjoyable and high quality, for all age groups, abilities and levels of experience
- Keep accurate registers of attendance
- Coordinate the fixture and training programme for Netball
- Be available for school fixtures on Saturdays and some Sundays as required. The DoS will ensure that staff work one weekend day, as far as possible.
- Host opponents whilst on site and until departure
- Represent the School to external stakeholders and represent the interests of both netball and sport more generally within the School
- Complete results sheets and any other administration immediately after a fixture

- Ensure kit and equipment used for lessons or fixtures is left in good order and tidied away after the activity
- Assist the Director of Sport in a range of administrative and other duties as required

### **General**

- Maintain own continuing professional development, keeping up to date with legal requirements.
- Maintain appropriate confidentiality of information relating to the School and its staff and maintain compliance with the Data Protection Act.
- Adhere to the School's Health, Safety and environmental Policy at all times.
- Actively promote the School's safeguarding Policy and beware of personal responsibilities.
- Carry out any other reasonable duties as required.

### **Person Specification**

#### **Essential**

- Coaching Qualifications in Netball and/or a high performance background in netball.
- A willingness to coach Hockey and Cricket under the leadership of the Head of each sport
- Enthusiasm and commitment to high quality, inspiring coaching
- Be willing to contribute fully to the wider academic, co-curricular and pastoral life of a busy boarding school
- Knowledge of the legislation regarding schools related to the role of the post holder.
- Excellent verbal, written and numeracy skills.
- Ability to work on own initiative.
- Ability to prioritise and work to deadlines with a 'can do' attitude.
- Knowledge of the GDPR Act 2018.
- Excellent written or oral interpersonal and communication skills.
- Unflappable and highly flexible, a team player with a good sense of humour.
- An appreciation and dedication to the importance of the safeguarding agenda.
- Enthusiasm for the sympathy with an educational environment and the aims of KESW in particular.

#### **Desirable**

- The ability coach another sport to a high level (for example, swimming or athletics)

#### **The Department: -**

The Sports Department at King Edward's is one of the busiest but most exciting departments in the School. Pupils in Years 7-9 have three hours of Games and one Core PE lesson per week. Those in Years 10-11 have two hours of Games per week plus Core PE whilst Sixth form have two hours of Games. All year groups have after school training practice on top of the curriculum Games sessions. IGCSE PE is offered to Year 10 pupils who will then sit their exam in Year 11. We also offer the IB Sport Science and A-Level PE courses for those pupils in the 6<sup>th</sup> Form.

There are over 20 sports and physical activities offered at the school where we enjoy local and National success with both teams and individual pupils. The sports department is made up of 4 qualified full time PE teachers and Games coaches who deliver the curriculum to pupils from Year 7 to Year 13.

**Terms and Conditions:** King Edward's has its own salary scale, which provides generous remuneration. Single or family accommodation may be available at favourable rents; currently around 50 teaching staff live in school accommodation. Children of staff may be educated at King Edward's Witley and Barrow Hills School as day pupils at a very significantly reduced rate of fees, subject to household means-testing. Teaching staff are members of the Teachers' Pension Scheme.

**FURTHER INFORMATION:**

**King Edward's School Witley**

**The School:** Founded in 1553 by Royal Charter in the City of London, King Edward's is the operational arm of Bridewell Royal Hospital, a charitable foundation with assets in excess of £30m which provides for children in need of a boarding style of education. In 2019-20 the Foundation provided support to over 52 pupils to attend the School.

King Edward's Witley is a co-educational boarding and day school for around 400 pupils, around 35% of whom board. Main entry points at 11+, 13+ and Sixth Form. Around 31% of pupils are from abroad, from over 40 different countries. There is a Sixth Form of 98, most of who go on to universities, including Oxford and Cambridge. At the same time the curriculum is deliberately broad and suitable for pupils of differing abilities.

The School has become known for its innovative approach, including in 2004 the introduction of the International Baccalaureate Diploma, now its predominant Sixth Form curriculum, alongside A-levels for some who wish to specialise earlier. The Head is a member of HMC.

**The Area:** King Edward's Witley occupies 100 woodland acres on the edge of Witley, a village on the borders of Surrey, Sussex and Hampshire. It is about twelve miles from Guildford and four miles from Godalming. Witley station is on the Portsmouth to Waterloo railway line and the journey from London takes just under an hour by train. The School is 45 minutes by car from both Heathrow and Gatwick airports. The area is a noted beauty spot and the School is surrounded by woodland, heathland and commons. Local amenities include the Yvonne Arnaud Theatre in Guildford and the School is within close proximity of London and the south coast. There are good shopping facilities in Haslemere, Godalming and Guildford.

**Child Protection:** King Edward's Witley and Barrow Hills School are committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child-protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. Please refer to our websites or ask HR for our child protection and rehabilitation of offenders' policy.

*The above is not intended to be an exclusive list of tasks and other duties may be expected as reasonably determined. This job description will be reviewed as appropriate in consultation with the post holder.*

Signed by (post holder) ----- Date -----

Signed by (manager) ----- Date -----