



Teacher of Modern Foreign Language (Part Time 0.8)
(Please run PowerPoint as slide show to access links)

Dear Applicant,

Thank you for your interest in joining our team.

We truly believe that Abbey College is an excellent place to work. We have high aspirations for our staff and students and recognise that a happy and well-supported body of staff are essential to reaching our goals as a College.

We are committed to staff development and have a full and extensive programme of CPD activities laid on throughout the year. In 2020, we were proud to receive the Early Career Development Quality Mark, which recognises our effective support and development of teachers in the early stages of their career.

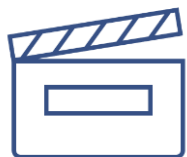
At Abbey College, we aim to provide an excellent education and the best opportunities for the students in our care. As society continues to change, it is important that our school provides a safe and stable environment where all young people feel valued and can learn and achieve to the best of their abilities.

A student's education is not a dress rehearsal; they only get one chance. We believe that high quality teaching, learning and engagement is at the heart of every good school. We run a wide variety of extra-curricular and leadership opportunities for our students allowing them to show their potential in many ways.

I look forward to receiving your application on the enclosed application form, together with your covering letter. If you would like more information about the College, please contact Teresa Holland, HR.

Mr Andy Christoforou

Headteacher, Abbey College



School video



Curriculum journey



Prospectus



About Abbey College

Abbey College, Ramsey, is located in a small market town almost halfway between Huntingdon and Peterborough and within easy reach of Cambridge and London. The College is set within extensive, historic and beautiful grounds close to the Parish Church of St Thomas A Becket.

The College is a large 11-18 school with a catchment which extends over a wide rural area. There are approximately 1090 students on role, including a sixth form of 120. We currently have around 60 teaching staff with an additional support team of around 40 members of staff.

The Abbey College Spirit is the set of virtues that underpins our community. The spirit comprises of three key virtues: humility, intuition and passion, which we expect all members of our school community to work towards. The colleges' reward system is based around the virtues; students are recognised when they demonstrate the virtues both in the wider-school and in the community. Students work towards a bronze, silver and gold award over the course of KS3 and wear their badges with pride when they receive them.

For more information about day-to-day life at the College, visit our Facebook page: www.facebook.com/RamseyAbbeyCollege.

"Leaders and governors have established a culture of high expectations and aspirations for pupils."

Ofsted 2018

About Ramsey

Ramsey is a historic English market-town in the district of Huntingdonshire and the county of Cambridgeshire, which was established around the Ramsey Abbey, a Benedictine monastery. Subsequently the town is brimming with history and has retained a quaint, rural feel.

However, do not be fooled, Ramsey is just 20-25 minutes from bustling cities Peterborough and Huntingdon, and its close-proximity to the A1 motorway also means it is just 40 minutes from Cambridge and 45 minutes from London from Peterborough train station. Therefore its positioning grants it a perfect combination of both rural charm and city comforts.



Teacher of Modern Foreign Language

Start: 1st January 2022 (or earlier)

Application deadline: 20th September 2021 9am

Shortlisting: 21st September 2021

Interviews: 23rd / 24th September 2021

Salary: MPS/UPS

Abbey College - Modern Foreign Language

Details for applicants

Who are we?

The MFL Department is a friendly, supportive & forward thinking team, comprising of four well qualified specialist practitioners. As a department, we are committed to developing strong, lifelong linguistic skills. Our teaching staff consistently employ a wide range of strategies to provide students with many opportunities for both collaborative and independent work in each lesson. Our students follow the three-year AQA GCSE Spanish course with the opportunity for further study in the 6th Form.

Would you like to visit us?

Informal visits are welcomed. We are not as far away as you think and driving through the countryside each morning is a very pleasant way to start your day! You'll find us just 20 minutes from Peterborough and Huntingdon, and commutable from Ely and Cambridge too. Why not come and visit us so we can show you more of our school and our Modern Foreign Language department?

What do I do if I want to know more before applying?

If you have any further questions in the meantime, please contact the HR department Teresa Holland: Teresa.holland@abbeycollege.cambs.sch.uk

You will find more information on our website (www.abbeycollege.cambs.sch.uk). We look forward to meeting you, and receiving your application.

Safeguarding Statement

The post holder's responsibility for promoting and safeguarding the welfare of children and young people for whom s/he comes into contact will be to adhere to and ensure compliance with the College's Child Protection Policy Statement at all times. If, in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the College s/he must report any concerns via the online reporting system MyConcern, or where there is an immediate risk directly to a member of the Designated Safeguarding team.

Application Form

Please contact Teresa Holland 01487811788 teresa.holland@abbeycollege.cambs.sch.uk or Lee Valentine 01487811789 lee.valentine@abbeycollege.cambs.sch.uk for an application form. Or use the link below to our school website.

<https://www.abbeycollege.cambs.sch.uk/about-us/vacancies>

Job Description: Teacher of Modern Foreign Language

Start Date: January 2022 (or earlier)

New Scale Point: MPS/UPS

- Planning and preparing courses and lessons
- Must be able to teach Spanish to KS4 as a minimum, and experience of KS5 is desirable
- Teaching; according to the educational needs of each student
- Setting and marking of work to be carried out by the student in school and elsewhere
- Assessing, recording and reporting on the development, progress and attainment of students
- Promote the general progress and well-being of individual students and classes
- Provide guidance and advice to students on educational and social matters and on their further education and future career plan, including information about sources of more expert advice on specific questions; making relevant records and reports
- Make records of and report on the personal and social need of students
- Communicate and consult with parents
- Lead a form group
- Communicate and co-operate with persons or bodies outside school
- Participate in meetings arranged for any of the purposes described above
- Offer an extracurricular activity
- Provide or contribute to oral and written assessment, reports and references relating to individual students and groups
- Participate in appraisal of your performance and that of other teachers
- Periodically review your methods of teaching and programmes of work
- Participate in arrangements for further training and professional development including those aimed at meeting the need identified in performance objectives or in performance statements
- Participate in an induction programme arranged for your supervision and training
- Advise and co-operate with the Headteacher and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements
- Maintain good order and discipline among students and safeguard their health and safety both when authorised to be on the school premises and when they are engaged in authorised school activities elsewhere
- Participate in meetings at the school which relate to the curriculum of the school or the administration or organisation of the school, including pastoral arrangements

Please complete the attached application form and return with a covering letter of no more than one side of A4 to Teresa Holland
Teresa.holland@abbeycollege.cambs.sch.uk

- Participate in arrangements for preparing students for external examinations, in assessing students for the purpose of such examinations and recording and reporting such assessments, and participating in arrangements for students' presentation for and supervision during such examinations within the guidelines agreed
- Participate in appropriate administrative and organisational tasks relating to such duties as are described above, including the direction or supervision of persons providing support for the teachers in the school
- Attend assemblies, registering the attendance of students and supervising students, whether these duties are to be performed before, during or after school sessions
- Other Specific Duties as directed by the Headteacher or appropriate Line Manager

Wellbeing

- Ensure all pupils have equal access to learning using appropriate strategies and resources, where necessary.
- Liaise with pastoral staff members to ensure the wellbeing of pupils and their full participation in school life.
- Raise any concerns regarding pupils' behaviour with the relevant Raising Standards Lead.
- Implement any specific arrangements for individual pupils, ensuring that relevant staff members are aware of the measures in place.
- Provide individual pastoral support to pupils, where necessary.
- Continuously motivate and challenge pupils, whilst promoting and reinforcing self-esteem.

Safeguarding

- To have the ability to safeguard and promote the welfare of children and young people.
- Appreciate the significance of safeguarding and interprets this accurately for all individual children and young people whatever their life circumstances.
- To have a good understanding of the safeguarding agenda and can demonstrate an ability to contribute towards a safe environment.
- The ability to converse at ease with members of the public and provide advice and information in accurate spoken English is essential for the post.

Variation Clause

- This job description will be reviewed and updated periodically in order to ensure that it relates to the job performed or to incorporate any proposed changes. This procedure will be conducted by the Headteacher or line manager in consultation with the post-holder. In these circumstances it will be the aim to reach agreement on reasonable changes but if agreement is not possible management reserves the right to make changes to the job description following consultation.

This job description should be performed in accordance with the provisions of the *School Teachers' Pay and Conditions Document* and within the range of duties set out in that document.

Abbey College – MFL Teacher

		Met	To be addressed by
Education and Qualifications	<ul style="list-style-type: none"> • Qualified Teacher Status • First/Second Class Degree • Willingness to continue to develop own expertise (evidenced through continuing professional development). • Appropriate qualifications, experience and any other requirements needed to perform the role in relation to safeguarding and promoting the welfare of children and young people. 		Application
Teaching Experience	<ul style="list-style-type: none"> • Evidence of consistently good or outstanding teaching and learning. • Evidence of good or outstanding classroom management skills. • The ability to use ICT effectively to engage students. • The ability to create effective lesson plans. • An understanding of how to use assessment to inform planning for good teaching and learning. • The ability to differentiate materials to meet the needs of learners. • Experience or desire to be involved in a curriculum initiative. • Experience or desire to raise standards of achievement. 		Application/Interview
Personal Qualities and being an Ideal Team Player (Humble, Intuitive and Passionate)	<ul style="list-style-type: none"> • Humble by: • accepts praise and praises the team, apologising immediately when necessary; • uses good manners, humour appropriately and allows others to speak and be heard; • shows a willingness to model what the team has agreed. • Intuitive by: • actively listens and maintains good eye contact; • pays attention and remembers the detail; 		Interview

	<ul style="list-style-type: none"> • chooses the time and method of communication to suit the circumstances to build positive relationships. • • Passionate by: • being solution focused and uses positive language; • volunteering to contribute to the team beyond their immediate role; • publicly displaying and living the school values; • having a sense of responsibility for the team and their objectives; • being curious, proactive, ambitious and optimistic. 		
Skills, Knowledge and Aptitude	<ul style="list-style-type: none"> • Excellent subject knowledge. • Good ICT skills and their application to teaching with subject specialism. • Good/outstanding classroom practitioner able to motivate students. • Able to build good relationships with students and colleagues. • Ability to communicate effectively with different audiences, orally and in writing. • Well organized and able to maintain accurate records and track students performance. • Awareness of current educational developments. • Ability to reflect on practice. 		Application/Interview
Commitment	<p>Committed to inclusive education.</p> <p>A belief in the value of individuals and that every child genuinely matters.</p>		Application/Interview



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Ramsey
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PE26 1DG

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