



HILDEN GRANGE SCHOOL
62 Dry Hill Park Road
Tonbridge
Kent, TN10 3BX

Job Description

Job Title	Key Stage 1 Class Teacher
Reports to	Head of Pre-Prep & Deputy Head (Academic)

Duties and Responsibilities

- To be responsible for the education and welfare of a Key Stage 1 class
- Create a caring, supportive, purposeful and stimulating environment conducive to children's learning
- Plan and prepare lessons ensuring continuity and progression in learning
- Identify clear learning objectives and outcomes, building on prior learning
- Ensure effective deployment of support staff within the classroom to maximise children's learning
- Establish and maintain a good standard of discipline through well-focused teaching and positive relationships
- Value the contributions of all pupils and treat everyone with fairness and respect
- Maintain school monitoring, assessment and record keeping systems
- In line with school policy, mark, monitor and assess pupils work and set targets for progress
- Assess and record pupils progress, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- Prepare and present informative and accurate reports to parents
- Establish effective relationships with colleagues and set a good example through personal and professional conduct
- Contribute to the life of the school through effective participation in meetings and school events
- Provide bespoke communication with parents over all aspects of their children's education – academic, social and emotional

Qualifications, Skills and Experience

Qualifications –

- Teacher qualification together with Qualified Teacher Status

Experience –

- Experience of teaching children at Key Stage 1
- Experience of working with children who have Special Educational Needs
- Experience of teaching children at Early Years is desirable but not essential

- Experience of working in the independent sector would be beneficial

Skills -

- Use an appropriate range of teaching and learning strategies
- A confident and competent user of ICT
- Good organisational skills
- Good interpersonal skills/effective communicator

Knowledge -

- Subject knowledge sufficient to challenge able students and achieve high outcomes
- Knowledge of National Curriculum EYFS, Key Stages 1 and 2

Personal competencies & Qualities -

- A strong commitment to effective learning and teaching
- Determination to ensure that every pupil fulfils their potential at whatever level
- To be prepared to enter fully and whole-heartedly into the life of the school
- Evidence of being a strong team member
- Enthusiasm and a positive outlook
- Positive attitude towards professional development and their own learning
- To understand the importance of providing equal opportunities with regard to the religious persuasion, racial origins, gender, disabilities, cultural or linguistic background of all children

Signature & Date of post holder

Job Holder:

Signature:

Date:

Inspired and Hilden Grange are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.