



Hazelwood School

APPOINTMENT OF **Class Teacher**

From January 2024 or sooner

About Hazelwood School

Hazelwood is an independent co-educational Prep School for children between 4 and 13 years of age. It has a linked nursery, which caters for children between the ages of 3 months and 4 years. We currently have 600 children across the two sites. The Prep School is situated in 25 acres of grounds with phenomenal views over the North Downs. The nearest town, Oxted, is situated one mile away and has excellent mainline rail links into London. The M25 is easily accessible.

The school is delighted that its pioneering agile learning space, The BOX, has been nominated for a prestigious i25 Award for innovation.

Further details about the school can be found on our website www.hazelwoodschool.co.uk

Class Teacher Role

Required from January 2024 or sooner, we are looking for an ambitious individual who is passionate about children's learning, their own learning and who is keen to develop their experience in a Prep School.

We are currently looking for dynamic and innovative individuals to work as part of an enthusiastic team of teachers and support staff.

You will be an outstanding classroom practitioner who is eager to:

- Work with children across the primary age range.
- Embrace new ways of teaching and learning.
- Take risks in their own teaching to encourage pupil confidence and courage.
- Send their pupils home buzzing after each day at Hazelwood School.

Job Description

- To have responsibility for a class of children in Key Stage One or Key Stage Two.
- To be a forward thinking educator, engaging and inspiring the children in your care, actively involving them in their own learning.
- To set targets for the children's learning and to structure your teaching to enable them to succeed.
- To support the children's development: academically, socially, physically and emotionally.
- To track and respond proactively to the progress of the children in your care, including writing reports and undertaking timely parent consultations.
- To make the children's school experiences happy and exciting, and their memories positive.
- To become fully involved in the life of the school.
- To share responsibility for the well-being and discipline of the children.
- To contribute to and lead staff meetings with enthusiasm.
- To lead playtime activities on a rota basis and to supervise the children whilst eating lunch with them.
- To maintain a vibrant and stimulating classroom environment.
- To follow the conditions of Employment of Teachers having due regard to the requirements of the School's Promise, curriculum, objectives, schemes of work and policies.
- To share the responsibility for the planning of the curriculum across your Year Group in conjunction with the Head of Year and the Heads of Department. Understanding of the curriculum in other year groups, and how your section of the curriculum fits, is expected.
- To be responsible for the delivery of the curriculum using stimulating and memorable pedagogy.
- To be responsible for appropriate differentiation of the curriculum.
- To read widely and be prepared to undertake further professional development to ensure that you maintain excellent current knowledge of curriculum developments which impact upon your teaching.
- Liaise effectively with all stakeholders, including other members of the school team such as the SEN department and the librarians.
- Be responsible for the pastoral care of the children in your class.
- To undertake an aspect of extracurricular activity.

The school has a comprehensive Staff Handbook and induction process. Every member of staff must read the staff handbook and follow the practices, policies and procedures laid out in the document. You will be expected to uphold and actively promote the Hazelwood Behaviour Competencies of Big Picture Thinking, Communication, Adaptability & Flexibility, Building Relationships, Planning & Organisation, Professionalism and Teamwork.

It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children. Hazelwood School is committed to Child Protection and the successful candidate will be required to obtain an enhanced DBS Certificate through Hazelwood, prior to starting work.

Class Teacher Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Honours degree • Qualified Teacher Status 	<ul style="list-style-type: none"> • Evidence of CPD
Experience	<ul style="list-style-type: none"> • Proven track record as a successful class teacher or successful teaching practices • Experience of working with mixed ability groups 	<ul style="list-style-type: none"> • Experience across KS1 and KS2 • Experience of taking learning outside eg. forest schools
Knowledge and understanding	<ul style="list-style-type: none"> • To understand a teacher's safeguarding responsibilities • Understand the theory and practice of planning for the individual needs of pupils • To be able to effectively monitor, assess, record, report and respond to pupil progress • A clear understanding of excellence in teaching and learning • To motivate and inspire pupils • To provide a well ordered and stimulating learning environment • To show a practical understanding of anti-racist multi-cultural education • To understand the statutory requirements of Equal Opportunities, Health and Safety and SEND 	<ul style="list-style-type: none"> • To understand the NC requirements in relation to our pupils
Skills	<ul style="list-style-type: none"> • To develop positive relationships within school and with our stakeholders • Effective behaviour management strategies that recognise the positive, which are age appropriate • Effective relationships with TAs • Effective communication – both orally and written – to a variety of audiences • To be able to develop creative schemes of work 	<ul style="list-style-type: none"> • Confident use of a range of media to teach and assess
Behaviour	<ul style="list-style-type: none"> • Committed • Organised • Patient • Reliable • Sensitive to the needs of others • Committed to raising the levels of achievement of the pupils • Caring towards pupils 	

	<ul style="list-style-type: none"> • Open minded • Adaptable • Flexible • Effective under pressure • Able to accept and act upon advice 	
Personal characteristics	<ul style="list-style-type: none"> • Possessing an unshakeable belief in the potential of all children to succeed • Sensitive to the needs of young people • Personable • Empathetic • Enthusiastic • Organised • Patient • Integrity • Possessing stamina • Honest • Energetic • A sense of humour 	
Values	<ul style="list-style-type: none"> • Belief in, and active promotion of, the School's Promise • Belief in, and active promotion of, British values 	

Terms and Conditions

The terms and conditions are detailed in the standard school contract which is available on request to all applicants. During the first term of appointment, the period of notice will be half a term on either side, thereafter it will be one term on either side.

There is a possibility that staff accommodation may be available.

Applications

Candidates for the post should apply via the TES website. Your personal statement within the application should outline clearly the way in which you, the candidate, meets the person specification and could fulfil the requirements of the job description.

All references will be sought prior to interview.

Closing date

Monday 28th August 2023.

Interview date

Interviews will take place during week commencing 4th September and w/c 11th September 2023, however interviews and appointment may be made earlier where a suitable candidate is found prior to the closing date.