



# THE BRITISH SCHOOL OF PARIS

## **Teacher of History & Politics** Information for applicants

September 25 – January 26

### **The School**

*The British School of Paris* is a non-selective co-educational independent school which provides British education of a high quality to an international student clientele. Founded in 1954 as a centre of holistic education for a British expatriate community, it has developed over the years into a truly international School with students of over 50 nationalities on roll, from age 3 to 18.

Following the fine traditions of independent schools in the UK, *The British School of Paris* has adopted a philosophy of education which unlocks the potential of all students by identifying strengths and supporting areas of development, while ensuring that students have fun and enjoy strong relationships. The academic programme is largely based on the English National Curriculum adapted to the special circumstances of our international clientele. The School embraces the challenges of modern education and provides for a high degree of flexibility within its well-balanced curriculum.

*The British School of Paris* is a high achieving school in the context of British and international fee-paying education, with tailored provision for educational support for children who experience learning difficulties. Small overall numbers, modest class sizes and a supportive pastoral care system mean that new pupils integrate quickly and find themselves well motivated in their work. The pupils participate in a wide range of extra-curricular activities, and they enjoy excellent results at all levels in standardised UK examinations.

The Senior School is situated beside a beautiful stretch of the River Seine in the town of Croissy sur Seine, in the western suburbs of Paris. Currently we have approximately 400 students aged 11-18 on roll. The Junior School is situated near the Senior School, since moving to brand new purpose-built premises in September 2010.

Please visit our website [www.britishschool.fr](http://www.britishschool.fr) for further information on our school, including our curriculum guides.



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### **The post and the Humanities department**

The Senior School operates a two-week timetable with 55 periods across a fortnight. Teachers without posts of responsibility will normally teach 41 periods per fortnight. Three of the timetabled periods may be allocated to a tutor group and its PSHE.

The successful applicant will teach throughout the age and ability range and is responsible for the planning and delivery of high quality, dynamic lessons designed to inspire, motivate and engage our students.

[The History and Politics Department](#) is a part of the Humanities Faculty at the British School of Paris. The Faculty offers Geography, History and Politics to A level.

History is taught as a compulsory subject from year 7-9. It is an optional GCSE subject attracting good numbers for these exam classes. History is also offered at A level.

Politics is taught at A level only and is a popular choice among our highly international sixth form community.

The successful applicant will teach history from Year 7- Year 13 and will be involved in teaching politics to Year 12 and 13.

Familiarity with the demands of teaching both History and Politics to A level is anticipated, and the successful applicant should be ready to engage with support for learning beyond the curriculum for those applying to highly selective universities.

Each year the department prepares students for universities around the world who study history, politics and international relations. The department maintains strong relations with those who have studied within it.

The School is proud to be academically non-selective so an ability to meet the needs of a wide range of abilities will be a prerequisite.

As we are on the doorstep of Paris and within reach of a wide range of important historical sites a willingness to be involved with the department's trips and visits programme is expected.

The department is the home of the Model United Nations programme, and our pupils take part in the THIMUN in The Hague each year.

The successful application will be a form tutor, and it is expected that they will play a full role in our popular activities programme.



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## Courses taught

### History

**GCSE:** Edexcel 9-1 History

P1. Crime and punishment in Britain, c1000–present and Whitechapel, c1870–c1900: crime, policing and the inner city.

P2. Anglo-Saxon and Norman England, c1060–1088 / Superpower relations and the Cold War, 1941–91.

P3. Weimar and Nazi Germany, 1918–39)

**A Level:** Edexcel A Level History

P1. Lenin to Yeltsin.

P2. China under Mao.

P3. Protest, agitation and Reform & Coursework.

### Politics

A level: Edexcel Politics

P1. UK Politics and Core Ideas.

P2. UK Government and Non-core Political Ideas.

P3. Comparative Politics-USA.

**The Humanities Department** consists of seven teachers who offer Geography, History and Politics courses. The successful applicant will of course have the support of the department whilst at the same time enjoying autonomy over his/her own classroom. The department is housed in bright, airy classrooms which are all equipped with interactive whiteboards. Classes are taught in mixed ability groups in all cases.

Our students come from a variety of backgrounds. Overwhelmingly, they are disciplined, high achieving and enthusiastic learners. Educational challenges include the high level of student turnover (in common with all international schools), the wide range of previous experiences of students and the relatively large number of EAL students who make up the pupil population. Whilst discipline issues are not a concern at the school, expectations for staff and student performance are high.



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### Application Procedure

*The British School of Paris* is committed to creating an environment which reflects our diverse pupil population. Its policy is to ensure that no job applicant or employee receives less favourable treatment because of origin or nationality, gender, sexual orientation, marital status, age, religion or disability, or is disadvantaged by conditions or requirements which cannot be shown to be justifiable. Selection criteria and procedures are frequently reviewed to ensure that individuals are selected based on their individual and relevant merits and abilities. All employees are given equal opportunities and, where appropriate, special training to progress within the School.

*The British School of Paris* is committed to safeguarding and promoting the welfare of children and young people and expects all members of its community to share in this commitment. The appointment of the successful applicant will be subject to an Enhanced DBS check or ICPC and will be required to provide at least two references and any other relevant police checks.

To apply, please send a completed application form, along with a current CV and a covering letter, to [recruitment@britishschool.fr](mailto:recruitment@britishschool.fr) before the closing date. Application forms are available to download from the [Employment opportunities](#) page of our website.

#### *Interview arrangements*

If you are called to interview, you will be asked to give us permission to contact your referees. The school will reimburse reasonable travel expenses to the interview and, where necessary, overnight accommodation costs. However, if a candidate is offered the post and declines the offer, such expenses will not be reimbursed.

Candidates invited to interview must bring with them originals of the following documents:

- Current valid passport, plus birth certificate or UK driving licence (if they have one) along with counterpart licence,
- proof of address (e.g. recent bank statement or recent utility bill),
- all original degree certificate(s) and teaching qualification(s),
- any previous Enhanced DBS or ICPC checks.

### After appointment

Once you have been appointed, a letter of confirmation will be sent to you confirming your appointment and working terms and conditions, subject to a satisfactory Enhanced DBS or ICPC check (and any other relevant police checks). You will have a French employment contract. You will be invited to spend a day in school prior to taking up the post.



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Should this be necessary, the HR department will initiate and provide continuous guidance through the immigration procedure for the deliverance of a relevant visa allowing to stay and work in France.

### *Relocation Procedure*

*The British School of Paris* subcontracts relocation assistance to an outside company for new staff arriving from abroad. The relocation company will contact new employees and discuss with them their needs and preferences. At a later stage, an appointment will be made to visit a range of available accommodation.

The relocation company may also provide support with signing and setting up utilities and energy contracts.

### *Schooling*

Children of teaching staff relocating from abroad may be accepted as pupils at *The British School of Paris* subject to the normal application procedures. According to our current *Staff fee policy*, new Teaching staff may benefit from a tuition fee reduction scheme for their children. For full details and information on the application procedure, we will put you in contact with our Registrar, Mrs Kate Dufraisse.

### *Transport*

Employers in the Paris region cover 50% of the cost of public transport monthly or annual season ticket upon reception of relevant receipts.

### *Learning French*

The School is committed to providing a wide range of In-Service Training. French lessons for new teachers relocating from abroad are encouraged and the School provide lessons on sites with a qualified French teacher.

### *Financial information*

The BSP operates its own independent salary scale which is a generous one. The newly appointed Teacher will be placed on the BSP's Main Scale, according to the level of teaching experience and will receive an additional responsibility allowance for the role of Tutor.

Further financial information will be available to applicants on request.



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## Teacher of History & Politics Person Specification

CRITERIA	ESSENTIAL	DESIRABLE
Education, training, professional qualifications	Good honours degree or equivalent in relevant subject plus fully qualified teacher status in a school. (PGCE plus probationary year) Teaching experience	Further professional qualification
Skills & abilities	Excellent classroom practitioner Good team player Good communication and organisational skills Confident leader Full use of ICT in teaching Ability to prioritise workloads	
Knowledge & experience	Knowledge of the British national curriculum Experience of teaching at A Level KS4 and KS3  Knowledge of effective safeguarding practices	Experience of teaching in an international environment.
Other	Willing to have an active role in the extracurricular activities' programme.	Recognition of the diversity of cultures and nationalities within the school.  EU passport or work permit would be an advantage.



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## Senior School - Teaching staff

### Job description

This job description should be read in conjunction with the Conditions of Employment document as required by French law.

*All individuals at The British School of Paris are committed to safeguarding and promoting the welfare of children and young people.*

All teaching staff are expected to carry out the following:

#### *The role*

- To teach the subject to a high standard throughout the Senior school,
- To ensure that the School's educational policies are implemented within the classroom,
- To ensure that the classroom practice reflects and promotes the School's aims and objectives,
- To ensure good order and discipline in the classroom,
- To be responsible to the Head of Department.

#### *Teaching*

- To plan and prepare courses and lessons in accordance with the Schemes of work developed in the department,
- To teach, according to their educational needs, the pupils assigned to him/her, including the setting and marking of work to be carried out by the pupil in school and elsewhere,
- To assess, record and report on the development, progress and attainment of pupils,
- To promote the general progress and well-being of individual pupils and of any class or group of pupils assigned to him/her.

#### *Curriculum*

- To advise and co-operate with the Head of Department and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes and methods of teaching,
- To provide guidance and advice to pupils on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions; making relevant records and reports.

#### *Assessment*

- To set homework in accordance with the school's homework timetable, to mark homework promptly and communicate marks to pupils,



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- To keep records of pupil progress in accordance with the needs of the department and the policies of the school,
- To communicate and co-operate with persons or bodies outside the school,
- To participate in meetings arranged for any purposes described above,
- To provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils.

### *Professional development*

- To keep abreast of developments in the subject area, including new materials and changes in teaching methodology,
- To participate in further training and professional development,
- To participate in the School's review and development procedures.

### *Teaching areas and resources*

- To maintain good order and discipline in the classroom,
- To maintain the good order and security of departmental teaching areas, equipment and stock,
- To develop a lively, interesting atmosphere conducive to learning in the classroom and in departmental areas.

### *Communication*

- To participate in all whole staff and departmental meetings.

### *Administration*

- To participate in arrangements for preparing pupils for public examinations and in assessing pupils for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for pupils' presentation for and supervision during such examinations,
- To set work for classes in the event of absence,
- To respect the deadlines set for the smooth running of the school.

### *School Life*

- To be available for cover at pre-agreed times in the school week,
- To attend assemblies,
- To be available for teaching throughout the school day in accordance with school procedure,
- To carry any out other duties which may be required by the Senior School leadership team (SLT).