**North Leamington School**

**Job Description – SUBJECT LEADER RELIGIOUS EDUCATION**

**Individual School Range (ISR): TLR 2c**

The Subject Leader Religious Education will take the lead for maintaining and enhancing the ethos and development of RE at North Leamington School, in accordance with the values and purposes expressed in the school’s Core Purpose and Aims.

The primary purpose of the post is to lead and manage the development of the RE Department in all aspects of teaching and learning, for the benefit of all students and classroom based staff. The main focus will be on working with staff to achieve outstanding provision and practice so that all students make outstanding progress and achievement.

**The postholder:**

1. is responsible to the Headteacher
2. is a member of the Humanities Faculty
3. fulfils all other duties as required by the Headteacher

**The postholder is responsible for:**

* Leading and managing RE across the school
* Leading and developing teaching and learning to raise standards of achievement and progress
* Working alongside the other members of the department to raise standards of achievement and progress
* Leading and managing the delivery and development of a high quality, rigorous quality assurance and self-evaluation process
* Leading and managing the departmental team in the development and sustainment of a positive Departmental Engagement Policy, supported by constructive procedures, to coordinate effectively with the school’s Engagement for Learning Policy and procedures
* Taking responsibility for the development of the department’s Programme of Study, the Schemes of Learning, and the teaching and learning across the whole department, for all key stages, working closely with other staff
* Taking responsibility for the RE Improvement Plans and allocating key areas within the RE Department Improvement Plan to specific members of the team
* Acting as a PM Reviewer for members of the team, and/or PGCE/NQT subject mentor (where relevant) within the department; carrying out the school’s PM Policies and Procedures, so that they are efficiently and effectively applied
* Taking responsibility for ensuring that the cover work has been set for the classes of absent teaching staff and that it is readily available to the Learning Supervisor or Cover Teacher, according to the agreed procedures
* Taking responsibility for the academic and pastoral care of a vertical tutor group, and delivery of the College VT programme
* Leading relevant CPD provision for staff within the team
* Coordinating and leading high quality meetings and attending key whole school events, eg. open evenings, parents’ evenings
* Maintaining accurate and up to date records across the department, which are used effectively to identify student underperformance and inform planning and intervention across all key stages
* Building the department into an effective team, working together to share good practice and to build the capacity of the team in order to maximise progress and achievement
* Leading and coordinating all quality assurance across the department
* Ensuring that all resources, human and material, are deployed to maximum advantage to create a department context conducive to learning
* Work alongside the SAHT Pastoral to ensure SMSC is mapped across the school

**The postholder is line manager for:**

* Colleagues as designated

**The postholder is subject to:**

* The Conditions of Employment of Deputy Headteachers and Assistant Headteachers as contained in the *School Teachers’ Pay and Conditions Document.*

**Context of Post*:***

* This post should be seen in the context of the School Improvement Plan,the Aims & Values of the school, and the OFSTED Inspection Report 2014

**Re-Negotiation*:***

* Elements of this Job Description may be renegotiated at the request of either party and with the agreement of both

North Leamington School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.