

November 2017

Dear Applicant,

RE: HEAD OF BUSINESS (with TLR2A Responsibility)

Thank you for considering the post of Head of Business. The post is offered on a permanent contract on Inner London Teachers Pay Scale. I enclose information about the school, a job description and person specification.

**Applicants should ensure that all parts of the form are completed.
CV's will not be considered.**

We are looking to appoint a successful Head of Business who will hold a responsibility of ICT Business, who is able to motivate our students and communicate ideas effectively. We are looking for someone who is committed to securing high standards of learning and teaching in order to continue to raise standards.

Conisborough College is an exciting place to work and has gone through a period of considerable change. In 2009 we moved into a brand new purpose-built site that gives our students access to the very best educational facilities. High quality support and CPD is regularly available from expert colleagues. We are also involved in a partnership with Colfe's, an independent school in Greenwich.

I hope you will be interested in taking your initial enquiries further and look forward to receiving your completed application form, equal opportunities and personal statement which must address the person specification and your reasons for applying for the post.

Applications by email are encouraged and should be sent to recruitment@cc.lewisham.sch.uk **by noon on Friday 24th November 2017.**

Yours faithfully,



Mr S. Mundy
Headteacher

Conisborough College is fully committed to safeguarding and promoting the welfare of children and young people. We are exempt from the Rehabilitation of Offenders Act 1974. Therefore the successful candidate will be required to undertake a criminal record check via the Disclosure and Barring Service (DBS) as well as qualifications and reference checks.

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E: info@cc.lewisham.sch.uk

W: conisboroughcollege.co.uk



A Colfe's Associate School

Headteacher:

Dr S. Mundy - MSc, NPQH