



JOB DESCRIPTION

Position Title:
Reporting to:

Subject Teacher
Head of Department

PURPOSE

To work together with parents and colleagues to provide academic care to students.

SPECIFIC RESPONSIBILITIES

- Teach in faculty area at the key stage/year level required for that academic year
- Carry out duties as a form tutor or support tutor for a secondary tutor group delivering PSHE lessons
- Plan and deliver a CCA each term
- Work alongside SLT and Heads of Faculties to develop curriculum and wellbeing opportunities for students
- Provide half termly reports for parents on student progress and engage in parent teacher conferences throughout the year
- Engage in professional development and the setting of, and reflection on, two professional development goals each year

MINIMUM ACADEMIC/PROFESSIONAL QUALIFICATION:

Appropriate teaching degree.

RELATED EXPERIENCE

Minimum 5 years teaching experience

COMPETENCIES (KNOWLEDGE, SKILLS & ABILITIES)

- Have a proven track record of outstanding practice
- Have a growth-mindset looking to continually improve
- Be able to engage, motivate and support children, staff and parents
- Be a reflective, flexible practitioner with the ability to think creatively and take risks
- Have an advanced ability to use ICT to support and enhance learning within the classroom
- Have the interpersonal skills needed to work successfully within teams
- Have a strong learning-focused philosophy
- A working knowledge of GoogleApps and the confidence to work in classrooms with iPads would be an advantage

COMPETENCIES (BEHAVIOURAL)

- Excellent, caring student-centred educator
- The ability to work collaboratively, as part of a team
- The ability to react well under pressure



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- Excellent organizational skills
- High standards of dress, punctuality and attendance

This job description may be adapted to best fit the skills and needs of the appointed candidate. Over time, the job description may be modified through consultation between the post holder and the management.

Acknowledgement	Signature	Date
Manager's Name		
Employee's name		