



Job Description for role of

Domestic Cleaner

Bold & Loyal
1882...

Role description: Domestic Cleaner

Reporting to: Domestic Bursar

Purpose:

To follow daily and weekly cleaning routines as instructed by the Domestic Bursar and Matron in order to present a clean and tidy environment for students, staff and visitors. To maintain safe hygiene levels.

Main Responsibilities

Cleaning

- Dusting and cleaning surfaces in classrooms, offices, common areas and dormitories
- Sweeping, mopping and vacuuming floors
- Sanitizing bathrooms and kitchens
- Emptying rubbish and recycling bins
- Cleaning windows, mirrors and other glass surfaces
- Maintain cleaning equipment and supplies in good condition

Health & Safety

- Checking corridors and spaces for trip and electrical hazards

Person Specification

The person specification focuses on the knowledge, skills, experience, and qualifications required to undertake the role effectively. It is expected that the successful applicant will have and can demonstrate the following:

	Essential	Desirable
Knowledge and Experience	<ul style="list-style-type: none">• Engender a safe and caring environment within the boarding house• Maintain confidentiality where necessary• Show willingness to follow instructions /guidelines	
Skills and abilities	<ul style="list-style-type: none">• Has the appropriate skills to work with children• Has the ability to work within a team• Has the ability to work using own initiative	

Terms of Appointment

- This is a permanent position offered on a part-time basis, term-time only with an available immediate start. Working hours are Mon – Fri 8:30 to 11:30 plus alternate Saturdays 8:30 to 10:30. Equivalent of 1 week in each of the long holidays - 4 weeks Lets in the summer (12.5 hours per week) 4 weeks Lets in the summer (12.5 hours per week).

Pay £10.42ph (excluding holiday pay) for regular hours.

Other benefits available include:

- contributory pension scheme
- cycle to work scheme
- free meals during school term-time
- free use of gym, sports facilities, and swimming pool at certain times
- training and development opportunities
- free on-site parking
- subsidised coffee-shop

How to apply

Send a completed application form together with a covering letter to HR@wycliffe.co.uk or by post to:

HR Department
Wycliffe College
32 Regent Street
Stonehouse
Gloucestershire
GL10 2AD

Safer Recruitment Statement

All members of staff are subject to an enhanced Disclosure & Barring Service in accordance with our child protection requirements.

In accordance with our vetting policy, the post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 and all convictions or cautions must be declared.