



DEAN CLOSE FOUNDATION

Post:	Plumber/Commercial Heating Engineer
Line Manager:	Maintenance Manager
Hours of Work:	40 hours per week (08:00 – 1630hrs Mon-Fri with flexibility required for additional hours when events dictate – on all sites)
Salary:	Between £25k - £32k depending on experience
Start date:	May 2021

The Role

The Dean Close Foundation is currently seeking to recruit an experienced commercial heating engineer/plumber to work within a busy maintenance team. Reporting to the DCF Maintenance Manager. The candidate will be responsible for undertaking various planned and reactive maintenance tasks as well as new installations, working together to achieve a high level of service to all our pupils and staff. This role will cover all DCF properties including St. Johns on the Hill Prep School, Chepstow and satellite nurseries. Working as part of the Estates Department, you will be responsible for delivering high quality plumbing installations, repairs and maintenance.

Duties

- Must be able to assess a job, obtain quote for materials to prevent any delay in maintenance delivery
- Fault find and repair faults on gas, oil and LPG systems
- To carry out full heating installations as directed by the DCF Maintenance Manager.
- Be able to replace boilers if original units are beyond economical repair
- Must have a full set of hand tools, all power tools and safety equipment will be provided by the School, but looked after by the user
- Carry out routine maintenance and servicing on boilers and related accessories
- Attend and respond to repairs and problems in a prompt and efficient manner
- Carry out any requested task as part of the Works team
- Adhere to the Health and Safety protocols in place
- Ensure appropriate PPE is worn when necessary and escalate any risks to the DCF Maintenance Manager
- Participate in the on call rota as directed by the DCF Maintenance Manager
- Attend training for the better performance of your duties and as directed by the DCF Maintenance Manager
- Undertake any other reasonable duties as requested by the DCF Maintenance Manager or Senior Management
- Must never work under the influence of drugs or alcohol. Any drugs taken for ill health must be notified to your employer

Person Specification

- Must Hold a City & Guilds 6188 Qualification or equivalent
- Attend Gas Safe Certification courses as required
- Experience working within an Industrial, Commercial and Domestic environment



DEAN CLOSE FOUNDATION

- Experience in fault finding and rectification
- Must be willing to assist other trades across the department when required and directed by the DCF Maintenance Manager
- Be able to work in a clean and tidy manner
- Be security conscious at all times
- Be Loyal, honest, trustworthy and reliable
- Enthusiastic, highly motivated and well-organised
- Confident, proactive with a helpful and flexible approach
- Able to demonstrate initiative and creativity
- Ability to work well in a team and alone, with minimum supervision, maintaining a professional and enthusiastic approach, even in inclement weather
- Ability to communicate effectively with Academic staff and all colleagues
- Sufficient physical fitness and dexterity to cope with often strenuous work in poor conditions
- Ability to remain motivated even whilst carrying out often repetitive tasks
- Strong desire to improve knowledge
- Full driving licence

Terms and Conditions

- Holidays are 20 days annual holiday per year, (rising by 1 day per complete annum to a maximum of 25 days). Unless 25 days allowance has been reached in which case this 25 days limit remains in place.
- Holidays are to be taken in agreement with the DCF Maintenance Manager. Bank Holidays may be taken, except where they fall within term-time, in which case these are normal working days with a day off taken in-lieu.
- A free school lunch is available during term time
- Members of staff can use the campus sports' facilities (at staff allocated times)
- After the statutory probationary period, staff can join the Dean Close Staff Pension Scheme.

All staff are expected to

- Work towards and support the Dean Close Foundation vision and ethos.
- Support and contribute to the Foundation's responsibility for safeguarding pupils.
- Work within the Foundation's health and safety policy to ensure a safe working environment for staff, students and visitors.
- Promote equality of opportunity for all students and staff, both current and prospective.
- Undertake any other reasonable duties required that are related to the job purpose from time to time.

The post holder may be required to perform duties other than those given in the job description for the post from time to time. The particular duties and responsibilities attached to posts may vary from time to time without changing the general character of the duties or the level of responsibility entailed.



How to Apply

Please use TES Quick Apply. Any queries regarding the role should be submitted to recruitment@deanclose.org.uk

The Dean Close Foundation is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.