



DR CHALLONER'S HIGH SCHOOL

ART & DESIGN DEPARTMENT



INFORMATION FOR CANDIDATES

The world is ever changing; Challoner's girls will shape that world

Dr Challoner's High School



THE CREATIVE ARTS FACULTY

The Creative Arts Faculty comprises Music and Art and Design. Each has its own Head of Department; the Head of Music is also the Head of Faculty. The Faculty is fortunate to have an excellent team of five highly qualified, committed and experienced teaching staff, well supported by equally experienced specialist technicians.

The Art & Design Department at Dr Challoner's High School is a vibrant, busy area of the School. There are currently three full time members of teaching staff who provide lessons in Fine Art, Graphics and Textiles. Girls enjoy the friendly environment within the Department and are often to be found making use of the Art rooms when not in lessons.

All pupils in Years 7 – 9 study Art & Design in weekly lessons. Year 7 pupils receive three hour-long lessons per fortnight, Year 8 four per fortnight and Year 9 four per fortnight.

In Years 7-9 students are given the opportunity to:

- Use a range of techniques to record their observations in sketchbooks as a basis for exploring their ideas
- Use a range of techniques and media
- Increase their proficiency in the handling of different materials
- Analyse and evaluate their own work, and that of others, in order to strengthen the visual impact or applications of their work
- Understand about the history of art and design including periods, styles and major movements from ancient times up to the present day.

Both Fine Art and Graphics Communication are popular at GCSE and we currently offer A level Fine to Sixth Form, with a view to offering A level Graphics in September 2019.

We follow the AQA GCSE Fine Art course, providing our students with the opportunity to work in one or more of the following areas, assessed via a Coursework Portfolio and Externally Set Assignment:

- Drawing
- Painting
- Mixed media (including collage and assemblage)
- Sculpture
- Installation
- Printmaking
- Photography and Photoshop

We also follow the AQA course for GCSE Graphic Communication and this involves working in one or more of the following areas, again assessed via a Composition Portfolio and Externally Set Assignment:

- Illustration
- Advertising and branding
- Packaging design
- Communication graphics
- Photography and Photoshop
- Design for print
- Typography
- Signage
- Exhibition graphics

With a strong cohort at GCSE, we are excited at the prospect of expanding our Sixth Form provision in 2019 to include A level Graphics.

We currently offer Edexcel A level Fine Art, providing students with the opportunity to develop their artistic skill and expression through a Personal Investigation and Externally Set Assignment. Girls explore a wide variety of media, techniques and processes to illustrate a personal journey of research, experimentation, development and realisation, making connections with aspects of contemporary or past practice of artists.

As a school, we believe that it is important our girls are offered a rich tapestry of learning and life experiences beyond the classroom. The Art & Design Department is proud to lead a number of day and residential trips throughout the year, including a Year 7 trip to the National Gallery, Year 9 to the Tate Modern and Year 10 to Brighton; each September, A level Fine Artists spend a weekend in St Ives, exploring its unique creativity through gallery visits and workshops with established artists. In addition, the Faculty lead an ever popular Year 9 Creative Arts trip to Barcelona each year, during which girls study and experience the artistic and musical cultures of Spain.

Frequent workshops are arranged for students in School, including printmaking for exam classes, an extremely successful annual Year 8 animation workshop run by Animation Nation, a life-drawing course for A Level Fine Art and a drawing workshop with Jeanette Barnes.

Housed in modern, purpose-built accommodation, the Art & Design Department comprises three classrooms. Photoshop, Illustrator, Adobe cc and 2D Design is installed on Departmental Macs and on student devices.

The position has become available because an Art and Design teacher is retiring and because the current Head of Art and Design has asked to step down from the leadership role at the end of the academic year.

Job Description – HEAD OF ART & DESIGN DEPARTMENT

Responsible to: Head of Faculty

Pay Scale: Main Pay Scale + TLR

Terms & Conditions: Full Time

Purpose of job

- Lead and inspire the Department to provide the best possible education for girls
- Represent the Department at whole school level; putting into action the School's vision and values
- Create a cohesive and identifiable ethos for the Department
- Develop and grow Graphics and Textiles within the Department, whilst maintaining the success of Fine Art

Main duties and responsibilities

- Make departmental curriculum decisions based on what is best for our students within the context of changes and developments nationally
- Support and develop departmental staff to ensure their wellbeing and professional development
- Be responsible for staff allocation and timetabling, as well as recruitment and retention
- Evaluate data and use it for monitoring and tracking student progress
- Act upon conclusions drawn from data across all groups of students, including intervention strategies where necessary
- Plan and run department meetings, attend and contribute to whole school Head of Department meetings and attend Head of Department/Head of Faculty meetings according to the school calendar. Subsequently to communicate to departmental staff the discussions held at these meetings
- Run appraisals according to school procedure to enable staff to progress and develop
- Lead self-evaluation for the Department through subject reviews and documentation
- Lead by example; support and adhere to school policies
- Foster a love for the subject and encourage student retention
- Communicate key decisions with and to the Head of Faculty and support their vision for the Faculty
- Undertake the duties and responsibilities outlined for all teaching staff
- To be a Form Tutor and to complete student registration conforming to school and statutory requirements
- To carry out tutor group activities as directed by the relevant Head of Year

Person Specification – HEAD OF ART & DESIGN DEPARTMENT	
Qualifications	<ol style="list-style-type: none"> 1. Degree in a relevant subject 2. Qualified Teaching Status
Experience	<ul style="list-style-type: none"> • Ability to teach Graphics across all Key Stages, including A level • CPD which shows a commitment to personal and professional development and leadership skills • Ability to teach Fine Art and/or Textiles is desirable
Knowledge, Skills and Personal Qualities	<ul style="list-style-type: none"> • Proven organisational skills including time management and forward planning • Ability to manage others with empathy and vision • Ability to teach Graphics using IT • Passion for the subject • Evidence of inspirational and outstanding teaching • Understanding of the use of data for tracking and monitoring
	<p>General responsibilities common to all staff</p> <ul style="list-style-type: none"> • To carry out duties as may be required from time to time commensurate with the overall responsibility of the post. • To comply and actively promote school policies, including Behaviour for Learning, Equal Opportunities and Health and Safety. • Support and contribute to the School's responsibility for safeguarding students. • To promote positive student conduct. To confront negative student conduct and take appropriate steps to deal with it. • To deal with all telephone and personal enquiries efficiently, sensitively and effectively, in a way that promotes a positive image of the school and maintains confidentiality. • To participate in the School's performance management process. • To be smartly dressed, establish a business-like environment and promote excellent relationships and a positive ethos when communicating with students, staff, parents and external contacts. • To undertake training and development relevant to the post.

