



# ST JOSEPH'S RC PRIMARY SCHOOL REDDISH



Headteacher: Mrs C Baron

**St. Joseph's RC Primary School Reddish  
Wish to appoint an outstanding Early Years Lead  
FULL TIME**

**Salary: Main Scale-UPS & TLR2a (£3391.00)**

**Starting Date: Ideally January 2025 ( but can be later for the right candidate)**

**Closing Date for Applications: Tuesday 29<sup>th</sup> October (12 midday)**

**Interview Date: Thursday 31<sup>st</sup> October 2024**

The Governors wish to appoint a leading practitioner, who will inspire and lead our Early Years team members.

We are looking for someone with an enthusiastic and positive outlook, who will lead, manage and evaluate the delivery of high quality teaching and learning in the Early Years setting and who will play a key role in leading school improvement. You will work closely with the Executive Head teacher in the continuation of an outstanding Early Years Learning environment.

Applicants should make clear their particular strengths and interests, which will make a significant contribution to the life of St. Joseph's Catholic Primary School.

We can offer you:

- Well behaved pupils who are proud of their school and achievements
- A strong leadership team and great staff team work
- A supportive Governing Body
- Excellent IT, music and creative curriculum facilities
- Professional development opportunities

The successful candidate will be:

- Able to contribute to and drive the Catholic ethos of the school
- Passionate about ensuring strong foundations for our Early Years children
- An excellent practitioner with high expectations of behaviour
- Committed to achieving high standards through a clear curriculum and appropriate pedagogy

To obtain further details or to arrange a visit to the school please contact Clare Baron, Headteacher on 0161 432 5689

**Completed application forms should be returned to the school by post or email [Alyson.fuller@stjosephsreddish.org](mailto:Alyson.fuller@stjosephsreddish.org) applications to be received strictly before the closing date.**



*"Inspired by joy, we grow together as members of a unique family who respect, love and forgive each other"*  
(Mission Statement)



Higginson Road, Reddish, Stockport, SK5 6BG Tel: 0161 432 5689  
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Website: [www.stjosephsreddish.org](http://www.stjosephsreddish.org)



The school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Appointment is subject to satisfactory references, pre-employment health checks and a successful DBS disclosure.

### EYFS Job Description

To be a leading practitioner, modelling effective pedagogy and practice to inspire Early Years team members.

To deliver a clear curriculum promoting 'Strong Foundations', Ofsted October 2024

To lead manage and evaluate the delivery of high-quality teaching and learning in the Early Years setting.

To play a key role in leading school improvement.

To carry out the functions of a teacher in accordance with the professional standards for teachers and the School Teachers' Pay and Conditions Document as directed by the Headteacher.

To enable all individuals to achieve their full potential within a happy and caring Catholic community.

To work with zest, drive and determination to secure the long-term success of the school, supporting and promoting the vision, values and ethos to pupils, staff, Governors, parents and the wider community.

To translate the vision into best practice through innovative planning and teaching that provides high quality learning.

To hold accountability for standards achieved across Early Years.

To have due regard for safeguarding and promoting the welfare of children and to follow the child protection procedures adopted by the school.

#### Leadership Responsibilities:

- To develop the Core EYFS vision, high standards at its heart.
- To be the lead teacher for EYFS displaying expertise in a range of effective pedagogy to address pupils' early learning.
- To be visionary in the implementation of high standards and active learning across the Early Years curriculum.
- To ensure high quality and effective assessment of pupils across the Early Years and through the completion of the Early Years Foundation Stage profile.
- To develop and creatively expand the indoor and outdoor Learning Environment to ensure opportunities for imaginary play and learning.
- To coordinate and evaluate continuity and progression across Nursery and Reception through shared practice and focused classroom observations.
- To be a Performance Management/Appraisal Team Leader.
- To initiate, embrace and manage change positively in line with the School Improvement Plan.
- To ensure all EYFS/Key Stage 1 staff understand the EYFS curriculum and implement strategies to regularly track value added across Early Years and monitor standards to inform school review.
- To build capacity for self-evaluation and developmental priorities and strategically plan improvements in Early Years practice.
- To be a key contributor to the Leadership Team, supporting the ethos and standards of the school and determining its needs and priorities.
- To be responsible for the implementation and evaluation of agreed development strategies on the School Improvement Plan in terms of measurable success criteria.
- To build a collaborative Early Years team, reacting to staff needs through mentoring and mutual support.
- To extend parental links and home/school partnerships in terms of EYFS expectations, curriculum understanding and methodology.
- To be reflective leader, displaying professionalism and commitment to all areas of school life.



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- To lead Key Workers in the collection and sharing of moderated assessments.

### Standard Main Scale Responsibilities

- To be an exemplary practitioner, responsible for classroom management and organisation, planning, recording, reporting and the delivery of the EYFS curriculum to the class group, within the policies of the school.
- To inspire children to become active participants and independent learners who demonstrate resilience.
- To ensure regular formative and summative observations are made of each pupil in the class to monitor and maximise performance in relation to developmental bands.
- To implement new initiatives with clarity and commitment and display flexibility towards curriculum changes.
- To provide a stimulating, secure and safe learning environment, both inside and out for the pupils, where children's work is well-displayed and pupils can interact with their child chosen learning opportunities.
- To be responsible for discipline in the classroom and in other areas of the school as appropriate and to exercise pastoral care over the class.
- To participate positively and enthusiastically in the Early Years Team and Year Group Teams and whole school initiatives and development.
- To be committed to parental and community involvement and to the whole life of the school.
- To ensure high standards in all aspects of school life and work by setting high expectations for our children.
- To be prepared to undertake further professional development, be reflective in their practice and participate in school review procedures.
- To be committed to personal staff development and training.
- To promote and safeguard the welfare of children, carrying out and acting upon risk assessments as necessary.
- Other duties as may reasonably be required.

### Resources

- Operate relevant equipment/ICT packages (e.g. MS Office, internet, SIMS, E-mail).
- Keep up-to-date knowledge of the range of external agencies and opportunities that can be used to provide extra support for students.
- Support and manage Teaching Assistants in the Early Years.
- Ensure effective communication with all colleagues (teaching and support staff).

### General Duties

- To carry out a share of supervisory duties in accordance with published rotas.
- To participate in appropriate meetings with colleagues, partnership schools and parents relative to the above duties.
- To participate in parents' evenings and school events outside of the teaching day as part of directed time in line with STPC.

This job description and allocation of responsibilities may be amended following discussion with the Headteacher and will be reviewed annually.



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