



**OUR LADY
OF LOURDES**

CATHOLIC MULTI-ACADEMY TRUST



EYFS Classroom Teacher

St Patrick's Catholic Primary and Nursery School

Welcome

On behalf of Our Lady of Lourdes Catholic Multi-Academy Trust I extend to you a very warm welcome and thank you for expressing an interest in this vacancy with the Trust.

From 1st September 2018 the Trust became a family of 21 schools - 4 secondary and 17 primaries aiming to provide a first class Catholic education for all our students, who come from across Nottinghamshire and the city of Nottingham.

First and foremost we are a Catholic organization. Consequently, we will set everything we do within Christian values and look to follow the example of Christ in all our work. We are happy to accept applications from people of all faiths and none. However there is a requirement that all postholders within the Trust will support the values of our Catholic schools in all aspects of their work for the CMAT.

We believe that a successful Catholic education develops students academically, socially and spiritually, giving them the skills to be successful in whatever they do once they have left us. We are forward-looking while embracing traditional values and focus constantly on improving the quality of Learning and Teaching within our schools.

The Trust is committed to encouraging a leadership approach at all levels. We are all empowered to make a difference in terms of the Trust's ability to address its core purpose. We encourage risk taking and creative planning to challenge and inspire both our students and staff alike.

We aim for high academic standards and the pursuit of excellence in all of our work; our traditions and our reputation, earned over many years, reflect this. Our dedicated colleagues, our encouragement of a positive attitude to learning, our high expectations and our setting of all of our work in Christian values have contributed to our consistent success. We are not, however, content to rest on our laurels but should always look to seize the opportunity to make a real contribution to whole school effectiveness. Our students deserve the best!

Our Lady of Lourdes Catholic Multi-Academy Trust has an inclusive ethos, encouraging applications from those with a background of any faith and none. It is a requirement that the Catholic nature of the school is never undermined and that all employed at the school are supportive of its distinctive Catholic ethos; together, everyone can develop and flourish. Our staff are committed to helping their colleagues from across the Trust and to making sure that we operate as effectively and as efficiently as possible. Flexibility and commitment are qualities which we value in our staff. We are very proud of what we have achieved and what we aim to achieve in the future and the successful candidate for this post will play a valuable part in enabling us to do so.

Thank you again for your interest in this post. I wish you every success in your application.

Yours sincerely,



Ken Daly

Letter from the Headteacher

Dear applicant,

Thank you for your interest in joining the team at St Patrick's Catholic Primary and Nursery School.

St Patrick's is an exciting and inspirational learning community where the Gospel values and our children are at the heart of everything we do.

Our Mission Statement is led by: "Shine in the Light of Christ." We encourage all our pupils to 'shine' in all that they do and celebrate individual talents and successes in all areas as well as whole school achievements.

We are committed to creating a happy and secure environment where all children can reach their full potential - spiritually, morally, culturally, physically and academically. Children are encouraged to be responsible for their own actions, and a culture of independence and respect is promoted through our core values. We are also committed to ensuring equality of education and opportunity for all pupils, staff, parents and carers receiving services from the school.

Our broad and balanced curriculum gives children many opportunities to become resilient, independent, confident and happy learners. Staff at the school feel valued and have a true sense of belonging within a forward thinking team.

As one of five academies within the South Nottinghamshire Academy Trust and as a lead member of the Nottinghamshire Catholic Teaching Alliance, you will have access to high quality CPD opportunities.

I would invite you to arrange a visit to find out more about St Patrick's and experience first- hand, the warm and welcoming school environment.

Visits can be arranged by calling the School Admin team on (0115) 9152961 or emailing them on admin@st-patricks.nottingham.sch.uk

I look forward to meeting you,

Tracy Lane
Head Teacher

Letter to Applicant

Dear Applicant,

Thank you for your interest in our recent advertisement for the post of **EYFS teacher** at St Patrick's Voluntary Catholic Academy, part of Our Lady of Lourdes Catholic Multi-Academy Trust. I have pleasure in enclosing details of the post.

Application

If you wish to apply, please either email your application to me at vacancies@lolcmat.co.uk (copies of all the details are available online on our website under the 'Vacancies' section) or post your completed application form to me at the address below, together with a covering letter, clearly demonstrating your suitability for the role.

All CVs must be accompanied by a fully completed application form. **Where possible, please also provide email addresses for your referees.**

Please ensure that you list all the subjects taken at GCSE/ A Level on your application form together with the grades obtained. You should also show the class of your degree where relevant. You may provide this information as a separate Word document if you prefer.

Closing Date

Please ensure your application arrives before the closing date of **Friday 22 February 2019**. Please ensure that the post for which you are applying for has been stated clearly on the application form. We are now monitoring our recruitment advertising and would be grateful if you could fill in this question on page two of the application form, stating where you first learned of this vacancy.

Interview

Interviews for the post will take place shortly after the closing date. Please assume that if you have not heard from me within two weeks of this date, that unfortunately on this occasion your application has not been successful.

Our Lady of Lourdes Catholic Multi-Academy Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

I look forward to receiving your application.
Yours sincerely



Di Maxwell (Mrs)
HR Manager

Job Description

Job Title:	Classroom Teacher
Salary:	MPR/UPR
Accountable to:	Headteacher
Accountable for:	Classroom
Liaising with:	Head/Deputies, teaching/support staff LEA representatives external agencies and parents.

Job Description

GENERAL RESPONSIBILITIES AND KEY TASKS AS SHOWN BELOW: MAIN (CORE) DUTIES

Set high expectations which inspire, motivate and challenge pupils

- Possess the ability to motivate and inspire confidence
- Establish a safe and stimulating environment for pupils, rooted in mutual respect
- Set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions
- Demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils

Promote good progress and outcomes by pupils

- Be accountable for pupils' attainment, progress and outcomes
- Plan teaching to build on pupils capabilities and their prior knowledge
- Guide pupils to reflect on the progress they have made and their emerging needs
- Demonstrate knowledge and understanding of how pupils learn and how this impacts on teaching
- Encourage pupils to take a responsible and conscientious attitude to their own work and study

Demonstrate good subject knowledge

- Have a secure knowledge of the relevant subject(s) and curriculum areas, foster and maintain pupils interest and address misunderstandings
- Demonstrate a critical understanding of developments in all subjects and curriculum areas and promote the value of scholarship
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject
- If teaching early reading, demonstrate a clear understanding of systematic synthetic phonics
- If teaching early mathematics, demonstrate a clear understanding of appropriate teaching strategies

Plan and teach well-structured lessons

- Impart knowledge and develop understanding through effective use of lesson time
- Promote a love of learning and children's intellectual curiosity
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired
- Reflect systematically on the effectiveness of lessons and approaches to teaching
- Contribute to the design and provision of an engaging curriculum within the relevant subject areas

Job Description

Adapt Teaching to respond to the strengths of all pupils	<ul style="list-style-type: none"> • Know when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively • Have a secure understanding of how a range of factors can inhibit pupils ability to learn and how best to overcome these • Demonstrate an awareness of the physical, social and intellectual development of children and know how to adapt teaching to support pupils education at different stages of development • Have a clear understanding of the needs of all pupils, including those with special educational needs; those of high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them
Make accurate and productive use if assessment	<ul style="list-style-type: none"> • Know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements • Make use of formative and summative assessment to secure pupils progress • Use relevant data to monitor progress, set targets and plan subsequent lessons • Give pupils regular feedback both orally and through accurate marking, and encourage pupils to respond to the feedback
Manage behaviour effectively to ensure a good and safe learning environment	<ul style="list-style-type: none"> • Have clear rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school's behaviour policy • Have high expectations of behaviour and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly • Manage classes effectively using approaches which are appropriate to pupils needs in order to involve and motivate them • Maintain good relationships with pupils, exercise appropriate authority and act decisively when necessary
Fulfil wider professional responsibilities	<ul style="list-style-type: none"> • Make a positive contribution to the wider life and ethos of the school • Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support • Deploy support staff effectively • Take responsibility for improving teaching through appropriate professional development responding to advice and feedback from colleagues • Communicate effectively with parents with regards to pupils achievements and well-being

Job Description

Personal and professional conduct

Teachers uphold public trust in the profession and maintain high standards of ethics and behaviour within and outside the school by:

- Treating pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teachers professional position
- Having regard for the need to safeguard pupils well being, in accordance with statutory provisions
- Showing tolerance of and respect for the rights of others
- Not undermining the fundamental British values including democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs
- Ensuring that personal beliefs are not expressed in ways which exploit pupils vulnerability or might lead them to break the law

Teachers must have proper and professional regard for the ethos, policies and practices of the school in which they teach and maintain high standards in their own attendance and punctuality.

Teachers must have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Person Specification

	ESSENTIAL	DESIRABLE	EVIDENCE
Educational Principles	<ul style="list-style-type: none"> • Commitment to raising standards of attainment • Commitment to recognising, setting and achieving high standards • Commitment to the distinctive ethos of a Catholic School • Up to date knowledge of current trends in education 		Application and Interview
Qualifications and General Experience	<ul style="list-style-type: none"> • Qualified to Degree level • Qualified Teacher Status • Experience of teaching in KS 2 • Evidence of CPD and/or school practice 		Application
Professional Knowledge and Experience	<ul style="list-style-type: none"> • Knowledge and understanding of the theory and practice of National Curriculum • Understanding of the requirements of pupils with SEN and EAL • High expectations of pupils achievement and behaviour • Evidence of involvement in curriculum development • Secure understanding of safeguarding principles and practice 	<ul style="list-style-type: none"> • Specific subject skills and knowledge 	Application and Interview both
Professional Skills/ Abilities	<ul style="list-style-type: none"> • Excellent classroom practitioner • Develop others through sharing of best practice • Commitment to being an excellent team player • Excellent relationships with children, parents, staff and governors • Communicate effectively both orally and in writing to a variety of audiences • Excellent behaviour management skills • Create a happy, challenging and effective learning environment 	<ul style="list-style-type: none"> • A willingness to support the schools extended extra-curricular provision 	Application and Interview
Personal Characteristics	<ul style="list-style-type: none"> • Approachable • Committed • Flexible • Resourceful • Effective Team Member • Ability to maintain confidentiality 		Application and Interview

School Information

St Patrick's Catholic Primary and Nursery School

St Patrick's Catholic Primary and Nursery School is a Voluntary Academy is a 'good' school situated in Wilford, Nottingham.

In addition to the Headteacher, the staff comprises one Deputy Headteacher, 9 teachers, 15 Teaching Assistants and 5 members of support staff.

At St Patrick's, we acknowledge the importance of the good health and well-being of all our staff and pupils, and its impact on their personal development and progress. We aim to develop a caring community based upon the life and example of Jesus Christ, which pervades everyone and everything in our school.



Our broad and balanced curriculum gives children many opportunities to become resilient, independent, confident and happy learners. Staff feel valued and have a true sense of belonging.

For further details about the school please see our website <http://www.st-patricks.nottingham.sch.uk>

Visits to the school are warmly welcomed. To arrange this, please contact the General Office staff at St Patrick's School, Mrs Harrison or Mrs Tyson on 0115 915 2961.



The school is committed to ensuring equality of education and opportunity for all pupils, staff, parents and carers receiving services from the school, irrespective of race, gender, disability, faith or religion or socio-economic background. We aim to develop a culture of inclusion and diversity in which all those connected to the school feel proud of their identity and able to participate fully in school life.

