

## Counselor

### Position Summary

The Counselor works collaboratively with the KAUST School Counseling Department to foster an inclusive, holistic and developmentally appropriate school environment and supports the school's mission to empower students to be resourceful and responsible global citizens.

The Counselor delivers comprehensive, age-appropriate and culturally sensitive programming that provides equity and excellence for all by supporting the wellbeing, academic, social and career development of each student in our school.

### Major Responsibilities

#### Wellbeing:

- (a) Support the School Psychologist in managing Wellbeing concerns, consult on cases and work with school staff, parents and students to ensure all students are safe and well
- (b) Offer whole school training on Safeguarding (Wellbeing) and Staff Professional Practices

#### Individual Student Planning:

- (a) Help students develop academic, career, social and behavioral skills
- (b) Write intervention plans and case manage students with needs who require counseling support

#### Responsive Services:

- (a) Offer crisis counseling
- (b) Provide individual, group-based or whole class support to students with social, emotional and behavioral needs and/or transitioning challenges that impact their learning at school

#### Curriculum Guidance:

- (a) Develop and implement age-appropriate activities and curriculum to address the social, emotional, academic and career-based needs of students and school
- (b) Provide education and training to key stakeholders including teachers, parents and students on the development of learning behaviors and social-emotional competencies

#### Systems Support:

- (a) Work with the Student Support Department and divisional administrators to establish procedures related to the counseling program at the KAUST School.
- (b) Collaborate with divisional administration in class placement/ course registration
- (c) Maintain appropriate documentation and use data to improve both counseling practice and the effectiveness of the whole school Counseling Program.

( d) Assist during the onboarding and orientation of new staff to TKS

Additional:

- (a) Pursue continuous learning opportunities and professional growth
- (b) Perform other duties as assigned

## Qualifications

Qualifications and Experience:

- Post-Graduate qualification in School Counseling OR undergraduate qualification in applied field (e.g. psychology, social work, education etc.) and additional certification in School Counseling
- Minimum of two years' experience working as a School Counselor

Demonstrated ability of:

- Working effectively in a collaborative team environment
- Facilitating groups and leading intervention support
- Advocating for student's welfare and needs
- Experience building quality programs
- Proficiency in using technology in instruction and systems.

Excellent interpersonal, networking and collaborative skills to lead:

- A respectful and positive learning environment
- The communicating of clear, key messages to various audiences
- Strong stakeholder relationships to benefit the delivery of the service
- Collaboration with the University to promote student access to special community-wide university programs.

Desirable criteria:

- Previous experience working in an international school
- Knowledge of Arabic language and/or Regional work experience would be an advantage