



PRIMARY CLASS TEACHER

M1



PRIMARY CLASS TEACHER JOB DESCRIPTION

Responsible to: Headteacher

The post holder will take responsibility for a class of children determined on an annual basis by the Headteacher and in accordance with the duties listed below.

Main Activities and Responsibilities

- To undertake a designated program of teaching.
- To identify clear teaching and learning objectives and specify how they will be taught and assessed.
- To teach children according to their educational needs, including the setting and marking of work.
- To assess, record, and report on the progress, development, and attainment of pupils and to keep such records as required.
- To prepare and update teaching materials and resources.
- To use a variety of delivery methods that stimulate learning, appropriate to the needs and demands of the pupils.
- To manage behavior positively and in line with the school's behaviour policy.
- To encourage good practice concerning punctuality, standards of work, and homework.
- To work as a member of a team and to contribute positively to effective professional working relationships.

Pastoral

- To encourage pupils' full attendance at school and their participation in other aspects of school life.
- To evaluate and monitor the progress of pupils and keep up to date pupil records as may be required.
- To be aware of Child Protection issues and alert appropriate staff to problems experienced by pupils.
- To communicate, as appropriate, with the parents/carers of pupils and with external agencies concerned with the welfare of individual pupils, after consultation with appropriate staff.
- To contribute to PSHE and citizenship according to school policy.

Staff Development

- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To participate in a programme of development training in accordance with current school policies.