

SECONDARY BUSINESS STUDIES & HISTORY TEACHER

JOB DESCRIPTION

LOCATION	Queen's International Qatar	
JOB PURPOSE	<ul style="list-style-type: none"> • Be accountable for raising student achievement. • Support high standards of teaching and learning in Business Studies & History. • Take an active part in the development of the Business and Humanities departments and the school as a whole. • To exhibit dedication to bringing to life the mission, vision, and values of Queen's School and Artemis Education. • To display a comprehensive understanding of the curriculum, facilitate effective teaching and assessment, take ownership of professional growth, and ensure that students reach their full potential. • Engage in co-curricular activities as required ensuring a high level of participation in a wide range of activities. 	
REPORTING TO	Head of Secondary	
DIRECT REPORTS	Teaching Assistant	
OTHER KEY RELATIONSHIPS	Internal: <ul style="list-style-type: none"> ▪ Teachers ▪ Administrative staff 	External: <ul style="list-style-type: none"> ▪ Students ▪ Families
KEY RESULTS AREA	PERFORMANCE MEASUREMENT	
LEARNING AND TEACHING		
<ul style="list-style-type: none"> • To be an exemplary teacher, clearly demonstrating effective planning, teaching and organisation, and high standards of achievement and behaviour in Business & Humanities. • To be responsible for the development and ongoing review of the school's Business & Humanities curriculum and related schemes of work. • To follow the school's assessment, recording and reporting procedures. • Be willing to share good practices within and beyond the Business & Humanities department. • Use the student tracking and monitoring processes to advance children's learning and enhance professional practice in line with the school's aspirations and priorities. • To communicate effectively the school's narrative, being an ambassador for our school at all times. • Align with the Artemis Promise and commit to leaving a better world for our children. 	<ul style="list-style-type: none"> ▪ Lessons observations ▪ Pupil Progress reviews ▪ Data analysis ▪ Documentation ▪ Review of student work 	
PLANNING AND PREPARATION		

Teacher Input

- Subject Knowledge: familiarity with the curriculum (English National Curriculum).
- Planning: work is well matched to a full range of learners so that all are suitably supported and challenged.
- Activities: all learners are challenged to develop higher level skills. When appropriate, learners are encouraged to explore, enquire, seek clarity, and think critically and imaginatively.
- Time and pace: highly effective and challenging timings allow the lesson to proceed with pace and purpose.
- Resources: highly effective use of resources, including collaboration with TAs. All resources are well chosen, utilised and deployed for good impact on learning outcomes.
- Deliver homework to children following the agreed home learning policy and guidelines.
- Maintain excellent quality displays in the classroom and public spaces which relate to the children's learning.
- Promote cultural entitlement through the provision of a broad range of enrichment activities during and after the school day.
- Commit to the CCA programme of the school (The Experience).

- Planning review
- Lesson observation
- Documentation

Learner Output

- Progress/learning: all children make the best possible progress in their learning throughout the lessons. All children can demonstrate/ apply/ transfer learning in relevant contexts.
- Attitudes: all children display positive attitudes throughout the entire lesson.
- Engagement: all children are enthusiastic and display high levels of motivation. Children are responding well to being stretched, taking risks and using their initiative.
- Initiative: all children work independently and/ or collaboratively.
- Assessment: all children can confidently talk about their achievements, in relation to their learning and outcomes.

PROFESSIONAL AND PERSONAL DEVELOPMENT

- Continual development through the identification and implementation of your own Personal Development Plan
- Development Plan to include:
 - Continually striving to improve performance.
 - Setting and working towards targets with your line manager linked to the school development plan.
 - Participating in learning walks and observations and coaching as appropriate.

- Performance appraisal
- Personal Development Plan
- Engagement with training and development opportunities

PROFESSIONAL AND PERSONAL DEVELOPMENT

- Hold a current Enhanced Criminal Records Bureau Disclosure or equivalent for countries lived in outside of the UK.
- Compliance with visa requirements for working in Qatar.
- A commitment to safeguarding and promoting the welfare of all pupils, and a willingness to undertake appropriate child protection training when required.

PERSONAL SPECIFICATIONS

This job description does not constitute a complete description of duties. Staff members shall carry out the professional duties of their assigned role, including those duties particularly assigned by their direct report, as set out above but not restricted to them. The staff member may be required to undertake other duties as reasonably required by the school.

SAFEGUARDING

Queen's is committed to safeguarding and promoting the welfare of children and young people. As an employee you are expected to share this commitment. The protection of students' welfare is the responsibility of all staff and individuals are expected to conduct themselves in a way that reflects the principles of our organization. All staff commit to implementing and adhering to the Safeguarding Policy.