Gladstone Primary Academy

Job Description

Job Title:	**KS1/KS2 Class Teacher**
Reports to:	**Headteacher**
Line Management of:	**None**
Salary Grade:	**MPS**

Key Objectives

- Teach and develop their teaching in order to maximise learning for every individual pupil
- Participate, as appropriate, in pastoral care arrangements so that each pupil is known and challenged
- Participate, as appropriate, in extra–curricular enrichment for the benefit of pupil
- Embrace our aspirational culture in relation to both the processes and outcomes of education
- Follow policies and procedures, and from time to time participate in their review

Professional Duties

- Teaching, having regard to the curriculum to promote the development of the abilities and aptitudes of the pupils in any class or groups assigned. Planning, preparation, marking and assessing work is key, as is the adapting to suit educational needs.
- Other teaching activities to include the provision and guidance to pupils on educational and social matters. Communicate and consult with parents and outside bodies where appropriate and attend associated meetings.
- Providing or contributing to oral and written assessment reports relating to individual pupils or groups.
- Participating in the review of your teaching programmes and methods of work, development of course materials and programmes and participate in arrangements for further training and professional development.
- Providing teaching support and cover, within the agreed guidelines, where another teacher is not available to teach
- Participating in arrangements for preparing students for external tests, undertaking assessments as required and participating in arrangements for and supervision during tests within the agreed guidelines.
- Participating in appropriate administrative and organisational tasks relating to teaching duties, attend, lead assemblies and register attendance
- Leading and participate in timetabled extra-curricular activities
- Participating in the Academy's Performance Management Process

General Responsibilities

- Take on any additional responsibilities which might from time to time be reasonably determined
- Create and maintain positive and supportive relationships with staff, parents, business, community and other partners including the Board
- Engage with appropriate training opportunities to promote professional effectiveness in this role
- Promote a flexible approach to meet the changing needs of the Academy.
- Ensure that teaching and other staff receive adequate support to meet educational and operational objectives

Academy Responsibilities

In addition to the specific responsibilities of this post, every member of staff at the Academy will commit to:

- Providing a courteous and efficient service to students at all times
- Using their influence with other staff and students to promote high standards of behaviour and order within the Academy
- Working to maintain the Academy at the forefront of educational practice
- Fostering and sustaining a culture of leadership and creativity within all aspects of the Academy's operation
- Promote the safeguarding of all students

The duties and responsibilities listed above describe the post as it is at present. It cannot be read as an exhaustive list of duties and may be altered at any time with Academy approval.

Person Specification

KS1/KS2 Class Teacher

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
Qualifications	• DFE-recognised teaching qualification and Qualified Teacher Status (QTS) • Degree in relevant subject(s) *Where overseas trained, appropriate NARIC certificates must be provided and any qualifications must be at least equivalent to UK minimum requirements*	• Child Protection and Safeguarding training • First Aid Certificate
Knowledge and Understanding	Knowledge and understanding of: • subject(s) to be taught, at a level and breadth sufficient to challenge the most able students and achieve high outcomes in the key stage • the National Curriculum including new Literacy and Numeracy strategies • effective teaching and learning styles, including the theory and practice of meeting the needs of all children • monitoring, assessment, recording and reporting of student progress • statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection	• effective strategies for working with students with Special Educational Needs, including more able and talented students • recent, relevant curriculum developments in arrange of areas and their impact on teaching and learning
Experience	Experience of: • delivering student-centred learning in chosen subject(s) at Key Stages 1 and/or 2 • planning, designing and delivering schemes of work to national specifications	• delivering lessons using ICT and multi-media, including interactive SMARTboards
Skills & Abilities	The ability to: • promote a positive and inclusive Academy identity for all students • establish a purposeful learning environment where all pupils feel secure and confident • set high expectations for all students and demonstrate a commitment to raising educational achievement • plan and implement an effective teaching programme, including the assessment of all students, creating appropriate records • inspire and enthuse children by creating high-quality learning opportunities and	• adapt to change and the introduction of new working practices • develop strategies for creating links with the community and external organisations

	use effective strategies to monitor and promote student motivation and morale • effectively deliver a range of inclusive teaching and learning strategies to maximise progress and achievement and offer equality of access to the curriculum for all students, including students with Special Educational Needs, with English as an Additional Language, and more able and talented students • use ICT effectively as an integral part of teaching and learning • organise own work effectively to meet deadlines, including student assessment and provision of reports to parents, the Leadership team and other internal and external stakeholders • build effective relationships with colleagues and to be an active team member within the Academy • establish and develop good relationships with students, parents and external organisations • manage difficult situations and deal with sensitive issues tactfully and diplomatically	
Personal Commitment	Commitment to: • safeguarding and promoting the welfare and rights of children • and acceptance of the principles underlying equal opportunities and diversity • own performance management and to continued, relevant professional development	