

Recruitment

Director of Music
Full Time Position
From Sep 25



Hall Grove School



Our school

Hall Grove is a privately owned school with a family ethos at its heart. Our school values are the foundation of everything we do. This means that we strive to ensure Hall Grove children are: kind, respectful of others, hard-working, good listeners, honest and polite.

Children are encouraged to 'have a go', challenge themselves, explore the full curriculum to find out the things they love in life, and what they can achieve. We have exceptional staff to reassure those who find some areas more difficult, whilst ensuring those who need to be stretched have the chance to climb higher. We endeavour to maximise the potential of every child.

Our record of success is high, each year our children are awarded academic and co-curricular scholarships to many of the best schools in the country. We triumph on the sports field at a national level. Every child takes part in dance, drama, design technology, art and music. We regard these experiences as some of the core ingredients for achievement and happiness.

Our grounds are used extensively. The sports fields, forest school, lake, school farm, and our walled garden where our children can grow, harvest and eat their own fruit and vegetables, all provide children with fabulous opportunities to create life-long memories.

We have an exceptional property on the South Devon coast, Battsborough House, where Hall Grove children can be really adventurous, inquisitive, and they can challenge themselves in many different ways. Expeditions on Dartmoor, choir and sports tours and field trips, are some of our most popular activities.

Our motto is: "Do your duty, come what may". We believe this ensures that Hall Grove children leave our school ready to go forward with confidence into their next stage of education.



Alastair Graham Principal
with Mrs Catriona Graham



Neil Tomlin Headmaster
with Mrs Eugenie Tomlin



What are we looking for?

We are looking to appoint a Director of Music in this leading co-educational day and boarding prep school, who will, among other responsibilities, take charge of teaching weekly music lessons across all year groups and encourage and support the learning of musical instruments (full range of orchestral instruments).

The ideal candidate will have the organisational skills to lead the development of the music curriculum across the school under the supervision of the Head of Performing Arts and Deputy Head (Academic) to implement a clear framework of assessment.

The school is currently in year 2 of its programme to implement a 5-year growth strategy in instrument learning. The position is suited to someone who will be able to support the Head of Performing Arts in achieving targets relating to greater numbers of instrumental players, and more inclusive opportunities for performance through choirs and ensembles, which the Director of Music will lead.

Our choristers are a very important part of the school, and the Director of Music will be expected to lead their selection, development, and training.

The role would also include teaching group theory lessons to pupils approaching their Grade 5 ABRSM and group aural test preparation classes.

We are looking to extend our after-school provision for music practice, and the role will include organising this in conjunction with the After-School Club Co-ordinator. There is scope to personalise this role to the individual's strengths.

Essential:

Understanding of music curriculum targets through KS1-KS3.

Competent pianist with ability to accompany pupils in exams/concerts. Must have good ability in other instruments.

Music related credentials/experience.

Ability to support the Head of Performing Arts in their role within the school.

Willingness to contribute creatively to the wider Performing Arts Department.

Desirable:

PGCE or suitable teaching qualification.

Experience of staging productions within an educational setting.

Teaching ability and experience in other subject and areas of the curriculum.

Music plays an integral part in the children's life at Hall Grove. A number of ensembles, covering all orchestral instruments, run on a weekly basis, and there are numerous opportunities for performances, including weekly Informal Lunchtime Concerts held every Tuesday. Class music is taught to pupils across the school, from EYFS to Year 8, and is taught as part of a Performing Arts rotation in Years 7 and 8. The Director of Music will also need to direct the musical element of any show.

The successful applicant will be one-third of the Performing Arts team and should therefore be comfortable teaching across the performing arts subject areas. They will be expected to direct at least one school production and support events relating to the wider department. This is a full-time position.

Applications to the Headmaster (completed application form) by email (n.tomlin@hallgrove.co.uk). Closing Date: 0900hrs on Monday 4th November 2024. Option to have an informal discussion about the role with Senior Deputy Head t.lewis@hallgrove.co.uk. First round interviews may take place via Zoom in Early November. Successful candidate to be notified before the end of 2024.



Job Specification – Director of Music

RESPONSIBILITIES AND REQUIREMENTS OF POSITION INCLUDE:

- Ensuring that music (as part of Performing Arts) across the school is accessible to all while developing and maintaining high standards.
- Working to the direction given by the Head of Performing Arts and collaborating with all performing arts teachers.
- Teaching music to all year groups in the school (Early Years to Year 8).
- Leading the teaching of music throughout the school and managing all music teachers, including the peripatetic staff and the music administrative staff.
- Responsible for formalising the music curriculum across the school, including working with the Deputy Head (Academic) to implement a clear framework for assessment.
- Working to support the school's 5-year strategy to promote music education throughout the school and increase the number of instrumental players to 65% of pupils by Sep 2026.
- Overseeing the programme of music ensembles to ensure 100% attendance and overall development. · Teaching group music theory lessons.
- Supporting the desire to extend the provision of after-school music practice (working alongside the lead for ASC).
- Potential to support the teaching of other performing arts subjects such as dance and drama, with the option to direct at least one performance every year.
- Planning and delivering the main music events throughout the school year, including the School Carol Services and all concerts, including informal concerts.
- Programming and managing all music examinations.
- Maintaining exceptional standards of teaching and learning across the department.
- Ensuring the music equipment and areas used for music are properly cared for, maintained, and in good order for music lessons and performances.
- Attending the weekly planning meeting with the Head of Performing Arts.
- Supporting the pastoral care of the children with potential to fill the role of Form Teacher.
- Supporting the organisation of events/festivals held at Hall Grove – being a 'team player'.
- Supporting the coordination of planning for annual tours/trips (e.g., choristers tour), both in the UK and overseas.
- Attending music conferences and training courses to aid personal development and help with staff development.
- Liaising positively with senior schools regarding possible scholarship candidates, and supporting the preparation of references for applications as necessary.
- Being prepared and willing to work weekends and occasionally during half term and holidays to plan events, support school planning and preparation, and/or run music events.
- Being able to drive/prepared to learn to drive a 16-seater (desirable) minibus or a 9-seater minibus.

This is a Full-Time role.

Personal characteristics: Determined. Selfless. Ability to work in a team or as an individual to achieve a team goal. Loyal. Fit and healthy, with the ability to promote healthy living. The ability to compromise. Ability to get the most out of everyone and to inspire them.

Safeguarding: The post holder's responsibility for promoting and safeguarding the welfare of children and young persons, for whom they are responsible or with whom they come into contact, will be to adhere to and ensure compliance with the school's Safeguarding Policy at all times. If in the course of carrying out their duties, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, they must report any concerns to one of the school's Designated Safeguarding Leads or to the Headmaster.

The post is exempt from the Rehabilitation of Offenders Act 1974 (as amended), and full safeguarding checks will be undertaken prior to appointment. The school is committed to equal opportunities, welcoming applications from all those who meet the essential requirements of the role.



Completed application forms by
0900 on Monday 4th November to:



Hall Grove School
London Road, Bagshot
Surrey GU19 5HZ



01276 470019



n.tomlin@hallgrove.co.uk

Discussion available with
t.lewis@hallgrove.co.uk.