

JOB DESCRIPTION

Job Title:	SEND Director
Salary:	Leadership Pay Spine L19-L23
Responsible to:	Andrew Burns, Trust CEO, and Executive Headteachers
Post Objective:	To lead the provision for SEND across the Trust, working with SENCOs, Headteachers and other Directors, to ensure that all statutory and legal requirements are met for students with SEND in our academies. To maximise the achievement and outcomes of all SEND students across the Trust.

Main Duties and Responsibilities:

- To ensure that SEND provision across the Trust is effectively led and managed
- To ensure all statutory and legal requirements are met for students with SEND
- To advise on the provision for students with SEND and provide professional guidance to SENCOs, Inclusion Leads, and senior staff in the academies
- To advise and update the Executive Team on changes to legislation, good practice and statutory responsibilities to ensure that practice across the Trust is of outstanding quality
- Ensure all Trust academies have suitably trained and named SENCOs, and training is up to date and in line with statutory requirements
- Monitor the quality of SEND support and teaching in the academies
- Support academies with the engagement of external agencies for SEND pupils and provision
- Monitor and analyse the attainment and progress of students with SEND, and work with leaders on appropriate intervention packages
- Lead on CPD to teaching and support staff in maximising achievement for SEND students
- To lead and deliver appropriate Trust-wide training as required
- Have oversight of the co-ordination of special arrangements in external examinations for students with specific requirements
- Support, advise and develop initiatives to improve standards of literacy and numeracy including the use of Pupil Premium and Year 7 Catch-Up funding for SEND students
- Quality assure and monitor the quality of EHCP reviews, ensuring that all statutory responsibilities are in line with SEND Code of Practice
- Develop systems and infrastructure to ensure ease of communication and fulfilment of statutory responsibilities for SENCOs
- To contribute towards the performance management of SENCOs
- To comply with the Trust's policies, protocols and procedures at all times
- To undertake other reasonable duties as required by the Trust.