



**Anfield School**  
**Anfield International Kindergarten**  
**Anfield St. Bosco Koon Ying School**  
**Anfield International Kindergarten and Nursery**

July 2023

Dear Applicant,

Thank you for your interest in becoming a SEN Coordinator (Primary) for Anfield School in Hong Kong.

Anfield is an Independent Catholic, International School, whose curriculum is underpinned by the Early Years Foundation Stage and the English National Curriculum. At Anfield, our robust curriculum for students aged 2-11 years, is fit for the 21st century embracing the notion of promoting a globally – minded education of the very highest quality. Anfield enjoys an enviable reputation as thriving, dynamic, happy, caring and supportive schools with a strong family atmosphere.

To help us achieve our vision, we are looking for a well-qualified, experienced, committed and enthusiastic SENCo who will endorse and promote our values, have high expectations and is passionate about teaching.

Please find attached our information pack which includes the application process and information about our school and this position. Please also visit the school website at [www.anfield.edu.hk](http://www.anfield.edu.hk) and Facebook page for full details of School activities and facilities.

The successful applicant should be able to report for duty on 3rd January 2024.

The timetable for recruitment will be as follows;

Closing date for applications	30 <sup>th</sup> September 2023
	Interviews August/September 2023 (in Hong Kong and/or by video conference)

Please complete the Employment Application Form fully and send it together with Letter of Application to [hr-anfield@anfield.edu.hk](mailto:hr-anfield@anfield.edu.hk). State the position for which you are applying in the email subject box.

Please also check you have given details of your referees, one of whom should be your current or most recent employer, and another should be someone who is able to comment on your performance at work from a position of responsibility, not as a peer. Note that CVs will not be accepted as applications.

Anfield is committed to safeguarding and promoting the welfare of children/young people and expects all staff and volunteers to share this commitment. Appointment to the post is subject to an enhanced CRB check in UK or the Sexual Conviction Record Check (SCRC) in Hong Kong.

Thank you very much for your interest, we wish you every success with your application.

Yours faithfully,

Elise Rees  
Head of School