

EMPLOYEE SPECIFICATION

POST TITLE: Head of Business Studies with ICT / Computing

GRADE: TLR2C

SALENDINE NOOK HIGH SCHOOL

ATTRIBUTES	CRITERIA	HOW IDENTIFIED
Relevant Experience	<ul style="list-style-type: none"> Successful teaching experience across all abilities in the 11-16 age range. Successful management experience and proven leadership skills or training in working towards this. 	Application Form Application Form
Education and training attainments	<ul style="list-style-type: none"> Qualified teacher status with appropriate qualifications in Business Studies or a related field. Recent relevant continuing professional development. 	Application Form Application Form
General and Special Knowledge	<ul style="list-style-type: none"> Knowledge of current developments in Business Studies and ICT/Computing. Knowledge and understanding of strategies to improve teaching and learning and develop staff. An awareness of equal opportunity issues. 	Application Form & Interview Interview Interview
Skills and Abilities	<ul style="list-style-type: none"> Effective interpersonal and communication skills. Effective administration skills. Ability to analyse data and information on student performance. The ability to motivate both students and colleagues and to lead initiatives. Ability to manage capitation. The ability to relate to and motivate young people 	Interview Application Form & Interview Task Interview Interview Interview
Additional personal attributes	<ul style="list-style-type: none"> Commitment to a positive, collaborative approach being involved with whole school and the wider life of the school. A willingness to contribute to extra-curricular clubs and activities. A strong relationship builder and a good sense of humour. 	Application Form & Interview Application Form & Interview Interview

Advice:

- Please make sure that you demonstrate your ability to meet the requirements of the job by giving clear, concise examples of how you meet each criteria on your application form.
- We recognise and welcome our responsibility to remove any barriers in our Recruitment and Selection process for disabled people. We have tried to do this but if you have a disability and identify any barriers in the job description or employee specification, please tell us of these in your application. We are committed to making reasonable adjustments to the job wherever possible and it would help us to know your needs in order to do this.