



Job Description

POST: Learning Intervention Tutor - Maths

RESPONSIBLE TO: Principal, under the day to day supervision of the Head of Department

SALARY: SCP 14 – SCP 18 (£29,540 – £31,537) (plus Local Government pension scheme)

LOCATION: Oasis Academy Media City UK

WORKING PATTERN: Term time only plus 5 days – 37 hours per week

DISCLOSURE LEVEL: Enhanced – Oasis Community Learning is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

JOB PURPOSE:

The job holder will work under the direction of the Head of Department to plan and deliver intervention and support for individuals and small groups of students in or out of the classroom.

SPECIFIC RESPONSIBILITIES:

A. Under the guidance of the Assistant Principal or as directed:

- Plan and deliver intervention sessions for a target group of key students.
- Use academy data systems to track the progress of students, monitor and intervene.
- enable students to make good progress towards agreed targets
- Monitor and report on the progress and performance of such pupils
- Where necessary, support students with special educational needs in lessons, ensuring that support is aimed at maximizing progress and increasing independence.
- Ensure that target pupils' understanding is developed through the careful use of, for example, subject specific language and use of skilled questioning, explaining, modelling and re-shaping of tasks.
- Set challenging and demanding expectations and promote self-esteem and independence.
- Encourage students to interact with others and engage in activities led by the teacher.
- Ensure subject teachers are kept well informed as to how best to meet the needs of young people with special educational needs. Provide feedback to teachers in relation to progress and achievement during the lesson.
- Organize and manage the learning environment and resources, advising on the appropriate deployment and use of specialist aids/resources and equipment.
- Deliver out of academy learning activities within guidelines established by the academy, consolidating and extending work carried out in class.
- Occasional supervision of whole classes in the event of the teacher having to leave the class temporarily.

- Assist with routine tests and the support of individual students during examinations; undertake routine marking of student's work.
- Put in place any agreed strategies to improve behaviour and attendance of students
- Liaise with parents/carers to ensure active involvement in their child's education.
- Serve as a role model based on high standards and professional conduct.
- Set challenging and demanding expectations and promote self-esteem and independence.

B. Other Accountabilities

- Be aware and comply with policies and procedures relating to equal opportunities, confidentiality and data protection, reporting all concerns to an appropriate person.
- Contribute to the safeguarding and promotion of the welfare and personal care of children and young people with regard to child protection procedures.
- Maintain confidentiality in relation to all work undertaken and departmental information.
- Carry out such duties as may from time to time be reasonably assigned by the Principal, operating within the Academy contract.
- Be aware of the responsibility for personal health, safety and welfare and that of others who may be affected by your actions or inactions.
- Co-operate with the employer on all issues to do with health, safety & welfare.
- Undertake any necessary professional development as identified through Performance and Development reviews taking full advantage of any relevant training and development available.

C. Safeguarding children and young people

Oasis is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including an enhanced DBS check.

The job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks, but sets out the main expectations of the Academy in relation to the post holder's professional responsibilities and duties.

Elements of this job description and changes to it may be negotiated at the request of either the Principal or the incumbent of the post.

The person undertaking this role is expected to work within the policies, ethos and aims of the Academy and to carry out such other duties as may reasonably be assigned by the Principal. The post holder will be expected to have an agreed flexible working pattern to ensure that all relevant functions, including extra-curricular activities, are fulfilled through direct dialogue with employees, contractors and community members.

OTHER:

The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.

The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.

Managing own performance and professional development

- Understand the need to take responsibility for their own professional development and keep up to date with research and developments in pedagogy and in the subjects that they teach
- Understand the professional responsibilities in relation the Academy policies and practices.

- Set a good example to the students in their presentation and in their personal conduct
- Evaluate their own teaching critically and use this to improve their effectiveness.

Managing and developing staff and other adults

- Establish effective working relationships with professional colleagues including, where applicable, associate staff and colleagues from the Oasis learning Community Family

Managing resources

- Select and make good use of resources

Safeguarding Children

- Oasis Community Learning is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

Other Duties

- The post holder will be subject to performance objectives agreed annually.
- The person undertaking this role is expected to work within the policies, ethos and aims of the Academy and to carry out such other duties as may reasonably be assigned by the Principal.
- To take on any whole school initiative or responsibility that the Principal may direct.
- All teachers take an active role in the Academy's care and guidance of students and may be expected to fulfil the role of form tutor or similar role as determined by the Academy
- The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.
- All teachers actively support and contribute, as required, to the Academy's programme for Initial Teacher education trainees.

The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.

Learning Intervention Tutor – Maths
Person Specification

Our Purpose

Oasis Academies exists to provide a rich and balanced educational environment which caters for the whole person - academically, vocationally, socially, morally, spiritually, physically, emotionally and environmentally. Our task is to serve our students as well as to provide a learning hub for the entire community. In this way we will raise aspirations, unlock potential and work to achieve excellence through encouraging a ‘can do’ culture which nurtures confident and competent people.

Oasis Ethos

Our ethos is an expression of our character - it is a statement of who we are and therefore the lens through which we assess all we do. Our work is motivated and inspired by the life, message and example of Christ, which shapes and guides every aspect of each of our schools. This is foundational to our belief that all people are created and loved by God as equal and unique beings, and to our commitment to model inclusion and compassion throughout all the aspects of the life and culture of each Academy community.

For further information, please refer to the Education Charter document which accompanies this job description.

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> English, Mathematics and ICT skills at GCSE A*-C or equivalent Relevant training or development in programmes or approaches for raising achievement 	<ul style="list-style-type: none"> HTLA Status Educated to degree level.
Experience, Skills & Knowledge	<ul style="list-style-type: none"> Knowledge and understanding of a range of special educational needs Willing to develop the capability to deliver a range of programmes of intervention Excellent oral and written communication skills Good ICT skills: in particular, able to work with spreadsheets and the Office suite of programs Good listening skills Ability to relate well to young people and adults Effective and efficient organization and administrative skills Effective time management skills 	<ul style="list-style-type: none"> Recent experience working with young people in an educational, or other relevant, setting Knowledge of strategies and approaches that may enable target students to overcome barriers to learning
Personal Qualities	<ul style="list-style-type: none"> Commitment to safeguarding and promoting the welfare of children and young people 	

	<ul style="list-style-type: none">• Willingness to undergo appropriate checks, including enhanced DBS checks• Motivation to work with children and young people• Committed to continual personal and professional development• Willing to work within organisational procedures processes and to meet required standards for the role.• Ability to form and maintain appropriate relationships and personal boundaries with children and young people• Emotional resilience in working with challenging behaviours and attitudes to use of authority and maintaining discipline• Have a willingness to demonstrate commitment to the values and behaviours which flow from the Oasis ethos.	
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