



St Christopher's The Hall Class Teacher

Employment Status: Full Time (Maternity Cover)

Application Closes: 9am Friday, 28 November 2025

Required From: April 2026

Interview Date: Week Commencing 8 December 2025



Welcome to St Christopher's The Hall

Welcome to St Christopher's The Hall, a friendly, open school where children maximise their potential, achieve the best of their ability.

St Christopher's The Hall is an independent preparatory school for boys and girls aged 4 to 11 in Beckenham, where we are committed to the highest standards of teaching and learning. We want all of our pupils to fulfil their potential through a combination of challenge, support, fun, smiles, encouragement and praise.

We exist to provide a happy and hard-working environment where all pupils can find the opportunity to develop their talents to the full within a wide and well-balanced curriculum. Each pupil is treated as an individual and encouraged to aim for the highest standards in whatever he/she is going.

Our aim is to deliver high-quality, inspirational teaching and learning through a diverse, inclusive, broad and balanced curriculum that promotes high standards for all, within a safe and secure environment.

St Christopher's The Hall are a proud part of the St Dunstan's Community of Schools, with this presenting many new opportunities for staff and pupils.

Working at St Christopher's The Hall

Working at St Christopher's, you will be part of a team of successful, supportive professionals in an aspiring environment with modern, air-conditioned, well-equipped facilities.

We seek to be the employer of choice in the Sector, with staff wanting to work at St Christopher's as a consequence of its clarity of purpose and vision, our unique identity and reputation, and a sincere commitment to staff development, creativity and voice, wellbeing, diversity and equality, and a culture of trust and transparency. Some of the benefits of working for us include:

- Tuition fee remission*
- Health care cash plan
- Free lunch and beverages, during term time
- Salary Sacrifice Schemes
- Free winter and summer social events
- Annual flu immunisation

*Conditions apply

Our Commitment to Safeguarding Children

St Christopher's is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers, checks relating to prohibitions, sanctions and restrictions on teaching and the Disclosure and Barring Service (DBS) with children's barred list check. The School will carry out online searches on shortlisted applicants and all applicants will be required to provide details of their online profile, including social media accounts, as part of their application.

The safeguarding responsibilities of the post include promoting and safeguarding the welfare of children and young persons for whom they are responsible for or with whom they come into contact with. All staff are required to adhere to and ensure compliance with the School's safeguarding and child protection policies and procedures at all times and to complete appropriate training.

In the course of carrying out their duties the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the School, they must report any concerns to the School's Safeguarding Lead, or in relation to concerns regarding a member of staff, the Head.

The post is exempt from the Rehabilitation of Offenders Act 1974. The School is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

Further information and copies of the School's Code of Practice and Policy on the Recruitment of Ex-Offenders is available from the People Operations team.

THE ROLE

To undertake the teaching of general subjects, in accordance with the School Teachers Professional Standards, to a class, as well as pastoral and administrative duties in respect of pupils in this class and responsibilities in the school as detailed below.

All members of staff employed by St Christopher's The Hall School are expected to uphold the school's vision and ethos on a daily basis through their professional conduct, as well as working in accordance with its aims and policies.

JOB DESCRIPTION

The following list is not exhaustive but serves as an indication of what the role encompasses:

- To promote high quality teaching and learning
- To ensure that the classroom and outside areas are an invigorating environment for effective learning, embracing pupils' work on paper, display and in the general atmosphere created in the classroom and outside
- To teach a range of subjects (Specialist teachers for Music, Art, Drama, French, PE and Games)
- To monitor and evaluate pupils' learning, liaising closely with the Head
- To be accessible and amenable to regular parental contact, and develop open, easy and professional relationships with parents
- To maintain and manage the physical resources in the classroom
- To undertake supervisory duties
- To run an assigned weekly club within the school day
- To organise and prepare occasional phase assemblies
- To attend staff meetings, School INSET, and attend professional courses to enhance teaching effectiveness and qualifications
- To support and contribute strongly to the corporate life of the school (e.g. contributing material to newsletters, the school magazine, the website, attending events etc.)
- To comply with all Health & Safety requirements
- To play a full part in the life of the School

Teaching and Learning:

- Plan, resource and deliver engaging lessons that meet the needs of all pupils enabling rapid progress
- Teach lessons at the times stipulated on the school timetable
- Following Schemes of Work prepared by the Heads of Department
- Preparation of medium and short term plans
- Planning for differentiation
- Liaise with the Head of Learning Support and Enrichment as necessary
- Set homework tasks as required in line with school policy and procedures
- Provide regular and timely written and verbal feedback which provides pupils with the information they require to move forward
- Provide a stimulating, motivating learning environment
- Accompany and organise trips and workshops as required within our guidelines

Assessment and Reporting:

- Make regular assessments of pupils' attainment and progress
- Keep records of pupils' progress
- Follow our feedback and marking policy to provide advice for pupils on how to improve
- Assess and mark internal assessments
- Be part of Pupil Progress Meetings to track pupils and devise interventions
- Write reports on pupils' attainment and progress (twice per year)
- Lead parents' meetings to discuss pupil's progress
- Provide written reports on pupils on request e.g. for other schools or school transfers



Provide Pastoral Care:

- Follow school code of conduct and expect pupils to do the same
- Maintain excellent behaviour and attitudes within classes
- Live by the Schools' character values and ethos in day to day professional life
- Be actively involved in promoting the well-being of pupils
- Seek support from the Leadership Team for personal wellbeing needs as required
- Provide a role model for pupils in terms of personal standards of conduct, appearance and punctuality
- Maintain open lines of communication with parents, including emails
- Attend school assemblies and church services
- Attend occasional functions and events outside school hours when deemed appropriate and necessary to support pupils and staff

Professional Development:

- Periodically review programmes of work and methods of teaching
- Attend courses to develop professional skills and participate fully in our professional development programme
- Act upon advice and feedback and be open to coaching and mentoring
- Observe and be observed by colleagues as a means of sharing good practice
- Stay up to date with current educational practice as well as curriculum development and professional practice specific to St. Christopher's
- Attend departmental meetings and all relevant staff meetings to discuss curriculum, pastoral and other matters

THE PACKAGE

Salary: Competitive

Hours of Work: Full time 37.5 hours

PERSON SPECIFICATION

THE FOLLOWING EXPERIENCE AND SKILLS ARE ESSENTIAL/DESIRABLE:	ESSENTIAL	DESIRABLE
Experience and Qualifications		
PGCE or other teaching qualifications, and QTS	X	
Experience of working in a school environment with a range of ages of children	X	
Experience and understanding of working in Upper KS2	X	
11+ experience and knowledge of senior school entry		X
Communication Skills		
Able to communicate effectively to a variety of audiences	X	
Establish and maintain positive working relationships with children, parents and staff	X	
Excellent interpersonal, oral and written communication skills	X	



PERSON SPECIFICATION

THE FOLLOWING EXPERIENCE AND SKILLS ARE ESSENTIAL/DESIRABLE:	ESSENTIAL	DESIRABLE
Skills and Knowledge		
A passion for teaching all subjects, planning stimulating and challenging activities for pupils	X	
Understand the appropriate curriculum requirements	X	
Monitor, assess, record and report pupils' progress, formally and informally	X	
Understanding of a fast-paced and competitive independent school setting	X	
Experience organising and running educational visits		X
Personal Qualities		
Strong commitment to a high standard of pupil care	X	
Ability to work on own initiative or as part of a team	X	
Proven track record of excellent punctuality and attendance	X	
Attention to detail and a focus on maintaining high quality of service and standard of work	X	

