

## Matron

Thank you for your expression of interest in the above position at Oswestry School.

Please find enclosed:

- Information About the School;
- The Application Form;
- A Job Description;
- The School's Safeguarding Policy;
- The School's Safer Recruitment Policy;
- The School's ICT Policy.

The post is a full time & term time position, with remuneration to be determined based on relevant qualifications and experience.

To be considered for the post please return the completed Application Form, no later than 12noon on Thursday 23 September. We plan to be calling candidates to interview week commencing 27 September,.

If you have any questions, would like any further information about the position, need any assistance with the application process, require the Application Form in a different format, or need any adjustments to be made for any interview please contact Kerry Bennett (HR Officer), who will be happy to help with this.

Yours sincerely

## Lyndsay Lang Headmistress

## Enc.

- 1. Safeguarding and child protection policy
- 2. Acceptable use of ICT policy
- 3. Recruitment, Selection and Disclosures Policy





