ROLE DESCRIPTION

Job Title:	Middle School Teacher
Job Type:	Full-time
Salary Classification:	NT Christian Schools CT1 – CT9 scale
2017 Salary Range:	$69,801 - $99,184 Dependant on qualifications and experience Plus superannuation contribution of 9.5% of your annual salary.
School/Entity:	Marrara Christian College
Responsible to:	Principal
Date Advertised:	November 2017

Introduction

All people who work for NT Christian Schools are expected to have a clear understanding of, and unqualified commitment to the biblical basis, *'What We Believe'*, and to act both in the work place and in other contexts in ways that are consistent with that basis.

With a mutual commitment to God through Jesus Christ, staff members ought to serve and love one another as Christ loves them. This also means an acknowledgement that all people are fallible and need to be entirely reliant upon God. The association has expectations of mutual love, service, trust, acceptance, patience, forgiveness and support.

General Expectations

Your work for the organisation involves serving and supporting those people for whom we exist, namely students and their parents. This is the core function for all people employed by NT Christian Schools. Each is expected to work as a member of a team serving and supporting each other in the various tasks to which God has called them. Each team member is expected to contribute positively to the maintenance of a pleasant, purposeful, productive and safe workplace.

These responsibilities and duties are, therefore, underpinned by expectations of generosity, openness, teamwork, effectiveness, efficiency, attention to detail, pleasant working relationships and maintenance of an effective, attractive, safe work environment.

Parameters for this Position

The central role of the teacher is to assist the principal to build and maintain a healthy strength based learning community within the college/school. The teacher is responsible, in the context of the school, to enter into a partnership with parents to offer students the nurture and opportunities to that will allow them to discover and reach their full potential.
This requires the highest commitment to the Lord, the Bible and to schooling from a distinctively Christian perspective and directed by parents and other supportive Christian people.

Selection criteria

The following criteria should be addressed in our application:

- A committed Christian actively involved in your local church.
- Have appropriate tertiary qualifications in your teaching area.
- Have knowledge and understanding of the Australian Curriculum.
- Demonstrate or be willing to develop, the ability to prepare teaching programs that have a biblical perspective and deliver significant educational outcomes for students.
- Demonstrate the capacity to develop programs that differentiate learning opportunities for students.
- Display a high level of competence in teaching practices and classroom management skills.
- Demonstrate excellent communication skills.
- Be pastorally committed to the task of caring for and nurturing students.
- Demonstrate the capacity to be an active team member and work collaboratively.

Areas of Responsibility

It is a requirement of teaching in the Northern Territory that teachers meet the Australian Professional Standards for Teachers (APST) *(Link can be found at the end of this document)*. The teacher's responsibility is to use their professional understanding and experience to create a 'learning space for the students in their care within policies and procedures of the college'. The teacher designs and implements aspects of the 'learning space' to ensure it is relevant to the needs and abilities of those students and will give them a reasonable opportunity to attain the goals and develop the skills outlined in the college curriculum.

Further responsibilities include but are not limited to the following:

STUDENTS

- To teach out of a respect and love for the students.
- To create and maintain a positive learning environment in the classroom.
- To develop appropriate classroom procedures, programs and activities which reflect a Christian worldview.
- To be prepared for all lessons.
- To be familiar with and implement strength based teaching techniques.
- To perform yard duties or other duties as part of their duty-of-care responsibilities.
- To keep records relating to students, lesson plans and incidents in an approved manner and place.

PARENTS

- In the context of the College/School, to assist parents in their task of nurturing and raising their children.
- To communicate with parents to exchange relevant information and develop cooperative strategies.
- To be available at a mutually convenient time when a parent requests a meeting with a teacher. The teacher may ask a colleague, specialist or senior staff member to assist them at the meeting.

PLANNING

- To prepare a program of the lessons they intend to teach at the beginning of each year using the college proforma and outlining briefly the lessons for the year.

- To follow the college/school Scope and Sequence as a basis for development of programs. Variations to the Scope and Sequence require the approval of the principal or their delegate.
- Meet the approved planning requirements of the College/School including its form, filing and schedule.

ASSESSMENT AND REPORTING

- To keep on-going accurate assessment records of each student in the class.
- To write student reports twice a year which comply with the college guidelines. These reports and copies of any specialist reports or other official information relating to the student should be kept on their file located in the office.

COLLEAGUES

- To communicate with and support other teachers.
- To attend staff and faculty meetings.

RESOURCES

- To maintain, or assist in maintaining, the classroom and equipment.
- To ensure that adequate resources and materials are available for the planned teaching task.

LIFESTYLE

- To model an appropriate Christian lifestyle in and out of school.

PROFESSIONAL INVOLVEMENT/RESPONSIBILITY

- To display a standard of personal presentation in accordance with the staff handbook.
- To be at school for their committed hours of employment, and be punctual for lessons, duties, and meetings.
- To be at school outside normal school hours for; interviews, extra meetings, parent-teacher conferences, excursions and performances.
- To be available, within reasonable limits and depending upon the circumstances, for relief teaching when other teachers are absent.
- To join an interview committee, take part in curriculum writing, undertake specified professional development, represent the school officially and other administrative duties as required by the college.
- To plan lessons, they will be missing whenever possible and if possible liaise with the Emergency Relief Teacher taking their classes. Leave is negotiated with the principal and *Variation to Routine* forms must be completed.
- To attend weekly staff and faculty meetings.
- To follow the procedures and policies of the school.

PROFESSIONAL LEARNING/CHRISTIAN EDUCATION

- It is a requirement for full-time and part-time staff to complete the Certificate in Christian Education and for teaching staff Certificate in Christian Education (Teach) (provided through the National Institute for Christian Education) which is offered as part of NT Christian Schools 'Over the Top' annual conference in July or during the Induction program for new staff in January each year.
- To attend the midyear Over the Top conference as well as whole college professional development and curriculum days as scheduled throughout the year.

- To regularly take part in professional development. The scope and frequency of activities will be negotiated with the principal.
- To ask for assistance when needed.
- Participate in regular appraisals/reviews of their teaching.

OTHER

- To undertake other duties and responsibilities as directed by the principal

Please click the link to the Australian Professional Standards for Teachers (APST)