



April 2021

Dear Prospective Applicant

**HEAD OF CENTRE – RISE@GHC  
FIXED TERM CONTRACT – UP TO ONE YEAR  
LEADERSHIP L12-16  
REQUIRED FROM SEPTEMBER 2021**

**Principal:**  
Mr K G Grainger MA

**Vice Principal:**  
Mrs G Powell BA Hons

**Assistant Principals:**  
Mr C Anderson BSc Hons  
Mrs J Hart BA Hons  
Mr N Huskinson M.Ed  
Mrs A Keen MSc Hons  
Mrs H Manning MA  
Mrs C Morris BSc Hons  
Mrs E Renny BA Hons  
Mr E Turner MSc Hons

We are seeking to appoint an experienced, passionate and dynamic leader to the post of Head of Centre at the Rise@GHC on a fixed term contract basis of up to one year, although we will consider a shorter contract depending on the successful candidate's circumstances. This vacancy arises as a result of the long term absence due to ill-health of the substantive postholder.

This is an exciting opportunity for an experienced teacher of SEND with a strong track record of success to join the Garth Hill leadership team and play a lead role in the development of this important specialist provision in our community.

Rise@GHC is a specialist learning centre for young people aged 11-19 years with autistic spectrum conditions living in Bracknell Forest and other local authorities. Rise@GHC opened in September 2015 and there are currently 52 pupils on roll in years 7 -11. Our aim is to provide the specialist and personalised learning, care and support that will enable our pupils to go on to achieve educational and personal success, and progress well to the next stage of their lives; to further education, the workplace or to commence work based training or apprenticeships. Rise@GHC operates from a site in Eastern Road, just a fifteen-minute walk from the main college site. Pupils who attend Rise@GHC belong to the Garth Hill College community, wear the same uniform and benefit from access to facilities at the main site as appropriate.

As Head of Centre, the appointed person will be a member of the College's leadership team and will be responsible for the day-to-day leadership and management of the Centre, and ensuring high quality provision and standards for all learners. The successfully appointed person will be SENDco trained and will possess the leadership skills and experience to lead a dedicated team of Rise@GHC staff including teachers, teaching assistants and administrative support. In addition to the Head of Centre, the Rise@GHC leadership team comprises Deputy SENDCo, Lead Practitioner and Senior Family Support Adviser. Staff from the main college also support the delivery of educational provision and there is good collaborative working between specialist and mainstream areas of the College's educational provision, including work with external professionals.

The College was recently inspected by OFSTED (May 2019) and concluded that Garth Hill was a 'good' school. The report was very positive and all areas were rated 'good' by the inspection team. The inspectors commented on the determination and passion of staff to continue to develop the College. We are excited and confident about the future as we continue our journey to excellence.

I am fortunate to work with an extremely dedicated team of staff. We are passionate about our pupils' learning, and the Garth Hill community. We seek the very best for our pupils' education and their achievement and we are committed to providing excellent service and care to all of our pupils and their families. We also work in a great learning environment (our school building opened in September 2010) with superb facilities.

Finally, we believe that anyone can achieve, and beyond expectation, with relentless dedication, commitment and purposeful hard work. If you possess the qualities listed, have the necessary skills and experience, believe that working with young people is a privilege and are ambitious for the future of Garth Hill College, we welcome your application.

### Applications

Please find enclosed an application form, job description and person specification. Should you have any queries please contact Mrs J Drury at the College on 01344 421122 or email on j-drury@garthhillcollege.com.

Your application form should be accompanied by a supporting letter (maximum one side of A4, minimum font size 11) which should address the following:

1. How your skills and experience have prepared you to take on this leadership role.
2. How your leadership will develop Rise@GHC as a specialist ASC centre of excellence in the region.

**CLOSING DATE FOR RECEIPT OF APPLICATIONS IS AT 9AM ON FRIDAY 14 MAY 2021**

***Please note: Applications may be dealt with on receipt which may cause this position to close earlier than stated.***

### The Interview Process

Candidates invited to interview will be expected to present evidence of recent appraisals and lesson observations, and evidence of learners' progress and achievement, as well as any other work in your school that you would like to highlight to the panel.

As part of this process, you will be expected to teach a class of pupils and attend a panel interview. You will also be expected to take part in a group discussion and/or deliver a presentation. The interview process will include consideration of your suitability to work with children and the interview panel will ask questions on safeguarding children/young people.

### Safeguarding Children

Please note that Garth Hill College is committed to safeguarding children. In line with our Safeguarding Policy, we adopt safe recruitment procedures and always check the suitability of applicants to work with children/young people through the appropriate authorities. Only applications submitted on the College's application form will be considered and the successful applicant will be required to undertake a full check and disclosure by the Disclosure and Barring Service. It is our normal procedure to request references on shortlisted candidates prior to interview.

### Support and Professional Development

A range of support and professional development opportunities are available at Garth Hill College.

- Strong staff camaraderie with regular staff meetings/briefings
- An extensive CPD and INSET programme
- An active Staff Association
- A comprehensive Induction programme for NQTs and new staff
- Allocation of a professional mentor (NQTs)
- Use of the on site gym

Yours sincerely



Keith Grainger  
Principal