

Job Description

Teachers and Support Staff

Role: Teacher of English

School: Beckfoot Upper Heaton

Salary/Grade: TMS / UPS

Reporting to: Faculty Leader

Core Purpose of the Post:

Our aim is to establish a family of Trust schools that create 'remarkable learning environments' and outcomes for learners that place them within the top 20% of similar schools. The priorities for this job are:

To teach in a committed and collaborative team who are a key part of the strong English Faculty.

Teach English across the ability range.

To share and model the school's vision and values in everyday work and practice.

Develop and motivate staff.

Set high expectations for staff and pupils.

To fulfil the core purpose of the Beckfoot Trust.

To lead by example and be a genuine team player

Main Duties and responsibilities:

To raise standards of achievement across the key stages.

To monitor and support student progress across the key stages.

To lead, manage and develop curriculum matters as directed by the Faculty Leader.

To ensure the provision of an appropriate and differentiated curriculum for the students studying across the key stages.

To continue the development of Literacy and Numeracy strategies across the key stages.

To create appropriate assessment opportunities across the key stages and ensure students are regularly assessed as a means of monitoring progress.

To manage the development of appropriate schemes of work for areas of the curriculum as directed by the Faculty Leader.

To analyse data and use the results of the analysis to improve learning and achievements across the key stages as negotiated with the Faculty Leader.

To act as a Form Tutor if required and carry out the duties associated with that role.

Supervision and range of decision making:

To ensure that every child in your class is carefully planned for and that they make progress. No child to be left behind.

Communications and working with others:

To support the work of English Faculty colleagues with specific regard to student tracking and quality assurance.

To create appropriate teaching rotas and ensure these are adhered to as directed by the Faculty Leader.

To be responsible for developing links with external agencies and industry to enrich the English curriculum.

To promote inclusion and the acceptance of all students within the curriculum area.

To monitor and maintain good behavior across the key stages, including liaising with parents and pastoral teams.

To take joint responsibility for the Curriculum Team in the absence of the Faculty Leader.

To assist the Faculty Leader in matters relating to team organisation and management.

To contribute to the development of school policy.

To liaise with external agencies where appropriate.

To support the school ethos and policies.

To attend appropriate after school meetings.

To co-operate with other teams to ensure the effective use of resources to the benefit of the school and its students.

To assist in the implementation of the School Learning Policy in so that effective learning can take place.

To undertake any other duties as specified by the Faculty Leader or Headteacher not mentioned in the above.

Resources:

Brand new school building. Spacious, well equipped classroom. Interactive whiteboard.

Professional development:	
To maintain an up to date knowledge of curriculum and national developments. To be committed to own personal CPD	
Other Considerations:	
To be aware of and comply with policies and procedures relating to child protection; being vigilant for signs that children may be being abused and to report any such suspicions to the school's nominated Child Protection Co-ordinator or the Headteacher. To act in accordance with the Data Protection Act and maintain confidentiality at all times e.g. access to staff/student/parent and carers files. Accept and commit to the principles underlying the Schools Equal Rights policies and practices. Be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the Equality Act. Must be legally entitled to work in the UK.	
Safeguarding: No contra-indications in personal background or criminal record indicating unsuitability to work with children/young people/vulnerable clients/finance (An enhanced DBS check is required).	
Advanced Threshold Fluency Duty Required: In line with the Immigration Act 2016; the Government has created a duty to ensure that all Public Authority staff working in customer facing roles can speak fluent English to an appropriate standard. For this role the post holder is required to meet the Advanced Threshold Level. The post holder should demonstrate they can: <ul style="list-style-type: none"> Express themselves fluently and spontaneously at length effortlessly. Explain difficult concepts simply without hindering the natural smooth flow of language. Take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English in school. 	
Notes: This is illustrative of the general nature and level of responsibility of the work to be undertaken, commensurate with the grade and is not a comprehensive list of all the duties and responsibilities of the post. Successful postholders should not refuse to undertake work, which is not specified on this form and the job description may be amended at any time in consultation with the postholder. Beckfoot Trust is an Equal Opportunities Employer and requires its employees to comply with all current equality policies both in terms of equal opportunity for employment. The Trust is committed to making any necessary reasonable adjustments to the job role and the working environment that would enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition	
Date:	4 th March 2020