

Part Time EAL Teacher (Maternity Cover)

Part Time EAL Teacher (Maternity Cover: 0.6-0.8FTE – *to be determined*)

The Person

A capacity both to engage and challenge students of all abilities is essential. The successful applicant will be committed to providing high-quality, effective, student-centred learning and will be innovative and reflective, with a genuine interest in young people and how they learn. This role is 0.6-0.8FTE maternity cover to commence in September 2019 and it is expected that this will terminate on Friday, 24 January 2020 as soon as the post-holder returns from maternity leave.

All members of staff are expected to play an active role in the life of a busy boarding school. An ability to support the school in another area such as sports coaching or on the pastoral side of School life would also be advantageous. All teachers are responsible for monitoring their pupils' academic progress. All staff attend Open Days, Taster Days and other College events as well as training and INSET days and are expected to engage with their own Continued Professional Development.

All applicants who are short-listed for the post will be expected to conduct a 30 minute class as part of the assessment process.

The Teaching Role

Rendcomb College requires an enthusiastic and dynamic part time EAL Teacher. The successful applicant will be a confident individual who is keen to participate fully in the life of the College. They will be expected to prepare international Key Stage 3, 4 and 5 students for PET, FCE, IGCSE English as a Second Language or IELTS exams and be part of a small but well established department.

Academic Courses

The EAL department is thriving at Rendcomb College. Our results are impressive, especially our value added. Our main aim is to enable international students to take advantage of the academic and social opportunities at Rendcomb College by helping them to overcome the barrier of working in a second language and integrating the student as fully as possible, and as soon as possible into mainstream school. This is achieved by providing the student with sufficient social English and coping strategies in order that the student makes friends and develops basic communication skills to the limits of their ability and available study time.

Students are given the opportunity to gain Cambridge or Edexcel certificates in an exam suited to their age and ability. Key Stage 3 work towards achieving CEFR levels B1 and B2 in the PET and Key Stage 4 aim for CEFR levels B2 and C1 in the FCE or Grades A-C in Edexcel IGCSE English as a Second Language. We help Key Stage 5 students prepare for the IELTS exam in order to meet their requirements for their university placements, and we have a good reputation for results in this particular area.

In the EAL department we not only focus on teaching English language skills, but also introducing students to English literature, culture and current affairs wherever possible. We provide a refuge in the EAL department where being 'foreign' is normal; where students can feel free to express themselves without fear of public embarrassment; where there are no impatient native speakers to be kept waiting while explanations are made; where teachers who know them and can act as intermediaries or interpreters where needed.

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Teaching and Learning

- Demonstrate significant knowledge and understanding of their subjects/curriculum areas;
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- Work to ensure that all pupils achieve their academic potential and personal development in and out of the classroom;
- Plan and deliver well-organised, challenging and inspiring lessons;
- Demonstrate an extensive knowledge and understanding of how to use and adapt a range of teaching, learning and behaviour management strategies;
- Be flexible, creative and adept at designing learning within lessons and across lessons that is effective and consistently well-matched to learning objectives and the needs of learners.

Marking and assessment

- Demonstrate effective assessment, monitoring and recording strategies, set challenging learning objectives and monitor learners' progress and levels of attainment;
- Provide pupils and parents/guardians with timely, accurate and constructive feedback on progress and areas for development.

Other

- Contribute significantly, where appropriate, to implementing departmental and workplace policies and practice;
 - Contribute to the professional development of colleagues through coaching and mentoring, demonstrating effective practice, and providing advice and feedback;
 - Promote collaboration and work effectively as a team member;
 - Support enrichment and outreach programmes for the department;
 - Contribute to the co-curricular programme as required by the Head of College;
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EAL Teacher			
	Essential	Desirable	Method of Assessment
Qualifications	<ul style="list-style-type: none"> Educated to degree level An EAL qualification: preferably Trinity or Cambridge 	<ul style="list-style-type: none"> Teaching qualification 	Review of applicant's certificates
Skills	<ul style="list-style-type: none"> Strong planning and organisation skills Highly effective teacher Desire to improve personal and departmental standards Ability to show innovative teaching strategies to engage students Effective communication skills with a proven ability to build a positive and collaborative rapport with pupils, parents and staff alike Excellent presentation skills. IT and administrative skills 	<ul style="list-style-type: none"> Understanding of using data to assist with individual target setting 	Contents of the Application Form Interview Observed lesson Professional references
Knowledge	<ul style="list-style-type: none"> High standard of subject knowledge and a genuine enthusiasm for the subject Effective communication skills with a proven ability to build a positive and collaborative rapport with pupils, parents and staff alike IT and administrative skills 	<ul style="list-style-type: none"> Broad understanding of educational issues, and teaching and learning strategies 	Contents of the Application Form Interview Observed lesson Professional references
Personal competencies and qualities	<ul style="list-style-type: none"> Motivation to work with young people in the classroom Willingness to play an active role in the general life of a boarding school An appreciation of the aims and ethos of Rendcomb College Ability to make and implement decisions despite challenge 	<ul style="list-style-type: none"> Ability to maintain a consistent and fair approach to classroom discipline Ability to form and maintain appropriate relationships with young people 	Contents of the Application Form Interview Observed lesson Professional references
Experience	<ul style="list-style-type: none"> Evidence of significant teaching of EAL students Experience in preparing students for PET, FCE, IGCSE and IELTS exams Knowledge of and experience in using CEFR language levels in identifying and assessing pupils needing EAL support Experience in devising individual or group lessons for EAL learners Excellent practitioner and advocate of modern teaching and learning methods including the use of ICT and mobile technology 	<ul style="list-style-type: none"> Experience of an Independent School Experience of delivering high quality teaching and learning. Record of ensuring high levels of pupil achievement and/or improved value added. 	Contents of the Application Form Interview Observed lesson Professional references

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Variation to this Job Description

This is a description of the job as it is at present, and is current at the date of issue. The job description will be renewed and updated as necessary to ensure that appropriate revisions are incorporated, and that it relates to the job to be performed. This process would be conducted through consultation. You are expected to participate fully in the College's Professional Development and Review (PDR).

To apply, please click the blue "quick apply" button on TES and complete the online application form. Please also email a **covering letter** detailing your suitability for the post to Mrs Hannah Boydell at HR@rendcombcollege.org.uk

Please note, applications will not be considered without a cover letter **and** application form.

Disclosure

Rendcomb College is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).

Rendcomb College is an equal opportunities employer