

Construction Tutor Job Description

Job Title	Construction Tutor
Whole school area of accountability:	Responsibility for area of the curriculum
Setting:	Crisp Vocational Provision
Contract:	Permanent
Hours:	5 days per week, 39 weeks per year. 8:30-4:30 (including unpaid break of 30 minutes)
Salary:	£25,000-£30,000

Main purpose of the job:

- To plan, deliver and assess an engaging construction curriculum for secondary school aged students in an alternative provision setting. The tutor will inspire and motivate learners who may have faced barriers in mainstream education, helping them develop practical vocational skills, personal confidence, and a positive attitude towards learning and employment.

Key Responsibilities:

- Deliver high-quality teaching and learning in construction, tailored to the needs of students aged 11–16.
- Plan and deliver engaging, hands-on lessons that incorporate both theoretical knowledge and practical skills in construction.
- Adapt teaching methods to support learners with diverse needs, including those with SEMH (Social, Emotional and Mental Health) challenges, SEND, or who are at risk of exclusion.
- Develop schemes of work and lesson plans that link to accredited outcomes within Pearson BTEC Introduction to Construction.
- Ensure a safe working environment by following and promoting health and safety procedures within the workshop and classroom.
- Track, monitor, and report on student progress, attendance, and behaviour.
- Provide constructive feedback, guidance, and support to encourage student achievement and resilience.
- Collaborate with all staff and external agencies to meet learners' academic, vocational, and pastoral needs.
- Promote positive behaviour, respect, and employability skills in line with provision values and policies.
- Maintain workshop equipment and resources to ensure a safe, organised, and effective learning environment.
- To be responsible for the identifying of own training needs, and to complete statutory and mandatory training as required.

Strategic Direction of the area / aspect of work (with the support of, and under the direction of, the deputy headteacher):

- Develop and implement policies and practices which reflect the Provisions commitment to high achievement through effective teaching and learning.
- Develop and implement a robust and enriching curriculum specific to the area.
- Develop an exciting and enriching programme that looks to provide our students with inspirational various challenges that gives them opportunities to grow.
- Develop plans for the area and aspects of work which identify clear targets, timescales and success criteria.
- Develop and introduce the latest recourses in teaching areas to support learning.

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- Develop and monitor with support from the careers lead a clear careers programme that meets the framework set by the Gatsby benchmark.
- Develop, monitor and record next steps programme that provides support and guidance for pupils moving into further education.
- Implement the teaching, tracking, marking and assessing of Pearson qualifications.

Personal Attributes and Professional Competencies:

- To understand and comply with the setting's Child Protection Policy/Guidelines.
- To be able to carry out the duties and responsibilities of the post in compliance with the School's Equal Opportunities Policy.
- To understand and comply with the setting's Health and Safety Policy in the performance of their duties and responsibilities and share with appropriate staff within setting.
- To understand and comply with all other relevant setting policies and Employee Code of Conduct.
- To maintain confidentiality and observe GDPR and associated guidelines where appropriate.
- To be able to promote professional co-operation and effective team working within the setting and offer help, support & advice where appropriate.
- To be able to contribute to the implementation of the overall aims/ethos work of the provision.
- To be able to act with integrity, honesty, loyalty and fairness, always within the limits of professional competence, to safeguard the assets, financial probity and reputation of the provision.
- To be able to select and successfully apply different methods for communicating effectively with colleagues and stakeholders.
- To be able to carry out any other reasonable duties and responsibilities within the overall function, commensurate with the level of responsibilities of the post.
- To be proactive in developing professional relationships and communications with parents and other professionals/agencies.

Signed: _____

Dated: _____