

ALLEYN'S SCHOOL

TOWNLEY ROAD, DULWICH, LONDON SE22 8SU

Independent day school for boys and girls aged 4-18

HEAD OF GIRLS' PE & GAMES

Required for September 2018

Alleyn's is one of the country's leading co-educational independent day schools, committed to developing excellence within an ethos of strong pastoral care and a vibrant co-curriculum. Our holistic approach aims to nurture every pupil, enabling them to develop their potential while making friendships and enjoying life to the full.

Tracing our roots back to Edward Alleyn's College of God's Gift, founded in 1619, we moved to our own 30-acre site on Townley Road in 1887 and were one of the first such schools to go fully co-educational, back in 1976.

We believe that learning together in a supportive environment provides the best framework for boys and girls to excel at school, to discover new ideas, skills and enthusiasms and to prepare for university and the multi-gendered world of work and life in general. Links with local and overseas schools, universities and charities provide further opportunities to enrich that learning in different contexts and to make new and lasting friends.

Our community is warm, caring and inclusive. We are able to offer a range of bursaries and scholarships to support boys and girls most able to benefit from an Alleyn's education, irrespective of financial means.

We are proud of our pupils, who leave us with excellent examination results, places at some of the world's top universities and specialist centres of higher education, and also with a sense of confidence, mutual respect and social responsibility.

We also greatly value our committed and hard-working staff, whose dedication makes possible the achievements of our pupils.



Dr Gary Savage, Headmaster

Our Co-educational Community

Boys and girls at Alleyn's genuinely enjoy and appreciate each other's achievements and contributions and it is satisfying to see them grow in confidence as our co-ed community offers them a fabulous variety of ways to develop skills and cement lifelong friendships.

The Junior School is a member of IAPS, with pupils aged from 4 to 11. The Senior School is an HMC school with pupils aged from 11 to 18. This year there are just over 1,000 pupils in the Senior School, of whom 302 are in the Upper School (Sixth Form). Our main intake to the Senior School is at 11+ and there are further new places at 13+ and at 16+. We currently have six year 7 classes of 23 children, with smaller classes common at GCSE. Upper School teaching sets are never larger than 14 and are usually sized 8-12.

Exam Results

At Alleyn's we have a proud record of outstanding examination results and in 2017 our pupils continued that tradition. At A level, 92% of grades were A*, A or B, and 77% were A* or A grades. 41% were A*. Nearly 60% of our students achieved at least 3 A* or A grades and there was a 100% pass rate. At GCSE, 67% of grades were A*, 92% were A* or A, and 99% were A*, A and B. 34 students gained 10 or more A*s and 65% achieved all A*s or As.





Facilities

The School has approximately 30 acres of grounds with extensive playing fields. There is a recently resurfaced all-weather Astroturf sports area, a Sports Hall, and cinder running track. In 2009 the £13.5 million Edward Alleyn Building was completed providing Theatre and additional facilities for teaching, pastoral care and the performing arts. More recently the swimming pool has undergone a significant redevelopment and in 2016 a major project saw a new wing added to the Science building. In the last few weeks we have opened our brand new Lower School which comprises 12 state-of-the-art classrooms, seminar rooms, a flexi space and large atrium space. An ongoing major capital programme includes future plans for additional facilities in the Junior School, Library, Archive and Sixth Form centre as well as a new Dining Hall.

The library is very well stocked and well used and individual Departments are all extremely well resourced. Networked computers are available throughout the school, with broadband internet access and WiFi across the site.

Curriculum

There is a common curriculum in Year 7. Subjects taught include Art, Biology, Chemistry, Computing, Design Technology, Food and Nutrition, Dance, Drama, English, Geography, History, Latin, Maths, Music, PE, Physics, Religious Studies, Spanish and our Alleyn's Learners' Programme. These subjects continue in Year 8 where there is some setting in Maths and a second language choice is introduced. There is a wide choice of subject options in Years 10 and 11. The current GCSE curriculum includes English Language, English Literature, Mathematics, a Modern Foreign Language and the three Sciences (the vast majority do the Triple Award) alongside a wide choice of options available to all students. The Sixth Form options system offers immense choice and flexibility. All pupils currently take 4 subjects in Year 12 and 3 or 4 subjects in Year 13 in addition to PSCE and Enrichment

Pastoral system

Pupils have the same Tutor for their time in the Lower School (Years 7 and 8) under the care of the Head of the Lower School. In Year 9, they move to the Middle School where they join one of eight houses. The eight Heads of House are responsible for pastoral welfare from Years 9 to 13 in conjunction with the two Assistant Heads responsible for these years. Team games, music, debating and other inter-house competitions are organised through the House System.

The School has its own Chaplain and Assistant Chaplain and there are also two qualified counsellors available to pupils.

All members of the teaching staff are expected to play a full part in both the enrichment activities within their own department and the school co-curriculum more broadly.



Academic Enrichment

We are committed to academic enrichment, both inside and outside the classroom, providing opportunities for pupils to learn new things, extend their horizons and develop a lifelong love of learning and a keen appreciation of the life of the mind. To this end, we have introduced an integrated course in meta-cognition at Key Stage 3, increased the number and quality of visiting speakers coming into school and created new opportunities for pupils to develop their ideas in extended project work. We shall continue to extend this work over the coming years, providing intellectual stretch, challenge and enrichment for the entire Alleyn's community without compromising the co-educational warmth and co-curricular balance which makes us the successful and happy school that we are and wish to remain.

Co-curricular

Alleyn's Sport offers opportunities at all levels. The PE/Games curriculum throughout the School is varied, encompassing a wide variety of team games and individual sports. School teams run in a large number of major and minor sports. We encourage pupils to represent the School at one or more sports at any age group, so that during the course of a year well over three-quarters of the pupils in the School will have taken part in competitive sport.

In Music there are over thirty performing groups including orchestras, choirs, wind bands, a jazz band and numerous chamber groups. In Drama there are usually three or four main productions each year, with additional pupil-led Bearpit productions. Drama clubs are offered.

The vast majority of pupils join the CCF, Duke of Edinburgh's Award Scheme or the Volunteering programme in Year 10. In addition there is a very wide range of clubs, societies and other activities.

THE PE & GAMES DEPARTMENT

Department Outline

This is an opportunity to join a highly successful, vibrant and happy department which currently has eight full-time members and several part-time members of staff. The department is led by the Director of Sport, assisted by a Head of Girls' and a Head of Boys' Physical Education and Games. All members of the department teach across the age range and the curriculum. They are supported in running co-curricular clubs and squads by a large number of staff who teach in other subject areas. In addition, we currently have specialist coaches in Cricket, Fencing, Fives, Hockey, Gymnastics and Netball. The department is also supported by a PE Technician, Administrative Assistant, Physiotherapist First Aider and Swimming Pool Manager.

Facilities and Resources

Our 30 acres of grounds incorporate extensive playing fields in addition to a recently refurbished floodlit high quality artificial turf pitch and swimming pool complete with state of the art electronic timing equipment, a shale athletics track, tennis courts, netball courts (one floodlit) and Rugby fives courts. The indoor facilities include a sports hall, dance studio, fitness rooms and a sprung floor gymnasium, with additional facilities available off-site at the Edward Alleyn Club (the School's alumni body).



Curriculum and Co-curriculum

The Physical Education programme is structured to maximise the aims of the department and to support, complement and contribute to the aims and policies of the School as a whole. All students have double periods of PE and Games from Years 7-10 and Year 11 students have a single PE lesson in addition to their Games afternoon. During the course of the year all pupils follow a balanced programme of physical activity. A level Physical Education is an option in the Upper School curriculum.

There are Sports Scholarships available to pupils entering the School in Year 7 and in Year 9. Sports Exhibitions are also awarded to students who have performed well on the 11+ and 13+ Sports Scholarship assessment days.

Co-curricular activities are a core part of school life at Alleyn's for both staff and pupils, and the extensive sporting activities available play a major role in this. We run teams and play competitive matches against other schools in most if not all activities. A very large number of pupils regularly involve themselves in the inclusive lunchtime and after school practices and clubs, where alongside technical proficiency and tactical awareness, they are positively encouraged to improve and develop the requisite positive attitudes and attributes that set them in good stead for later life and of course on the field of play. Competition at inter-form, inter-house and inter-school level affords all pupils the opportunity to develop further in an appropriately competitive environment with fixtures taking place during the week and at weekends. The successful candidate would be expected to contribute fully and enthusiastically to our impressive and inclusive co-curricular programme.

As well as the large programme of friendly fixtures in many sports we also compete in the relevant Regional and National competitions, with teams regularly enjoying success at all levels. Each year many pupils also achieve representative honours in both team and individual sports and the School is involved in organising and hosting local, regional and often national rounds of competitions.

POST OUTLINE

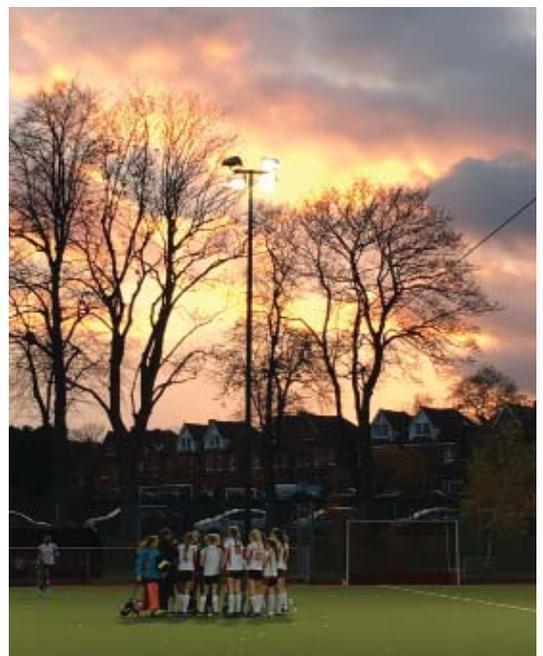
We are seeking to appoint an excellent, committed, enthusiastic and dynamic teacher as Head of Girls' PE & Games for September 2018.

The successful applicant will provide professional leadership and management of the Department to secure high-quality teaching, effective use of resources and the highest standards of learning and achievement for all pupils. To this end, she or he will possess excellent organisational and administrative skills, while at the same time being able to inspire pupils and staff alike.

What follows is not a comprehensive or exhaustive list, but some of the key tasks of this multi-faceted and challenging role.

The Head of Girls' PE and Games will:

- contribute to and take responsibility for the high-quality teaching and learning in Girls' Physical Education and Games;
- in conjunction with the Director of Sport, and Head of Boys' PE and Games, review the performance and support the professional development of teachers of Physical Education;
- help organise and oversee the work of the Physical Education Technician, PE Administrator, Sports Graduates and any other specialist support staff working with the Department;
- take the lead in ensuring the delivery of all elements of the Girls' Physical Education courses, ensuring appropriate schemes of work are in place and that they are reviewed and revised regularly;
- work with the Director of Sport and Head of Boys' PE and Games to ensure the high quality delivery of the A level Physical Education course;
- ensure structures and systems are in place to enable effective monitoring of pupils' progress;



- in conjunction with the Director of Sport and Head of Boys' PE and Games ensure that the departmental handbook includes an up-to-date programme of study, policies and schemes of work;
- oversee the Girls' Physical Education area of the School's VLE and website in conjunction with the Head of Boys' PE and Games;
- contribute to and promote the collegiate philosophy which underpins departmental activities at Alleyn's, delegating responsibilities as appropriate;
- oversee, co-ordinate, and contribute to all aspects of the department's extensive programme of co-curricular activities, including the development and shaping of the developing Saturday fixtures programme for Girls; and support other members of the department in the same;
- working with the Director of Sport, and Head of Boys' PE and Games, co-ordinate and direct all aspects of the Girls' Intra-mural programme including Games afternoons and Form and House competitions;
- monitor, collate and submit the nominations for girls' Colours awarded in all sports;
- work with the Director of Sport and the Head of Boys' PE and Games to plan and organise the annual programme of whole-school sporting events, e.g. Sports Day, Celebration of Sports dinners, etc.;
- monitor closely the contribution of Sports Scholars and Exhibition holders ensuring that they contribute positively within sport, but also within the Alleyn's community more broadly;
- submit and manage the annual budget for activities allocated by the Director of Sport;
- support colleagues from other departments in their contribution to the department co-curricular activities;
- contribute to the overall marketing and development of the School's reputation and promote the profile of the Physical Education and Games department within the extended Alleyn's community including ensuring articles are produced for termly newsletters, end-of-term assemblies and the like;
- promote and protect children's welfare in all aspects of their contribution to school life and follow school Health and Safety guidelines;
- under the direction of the Director of Sport contribute to the writing of risk assessments for all activities and making sure that these are adhered to by all members of the Department;
- participate in the wider running of the School, contributing to pastoral teams and School committees;
- represent the department at meetings, committees and at information evenings as appropriate;
- identify pupils with problems, in conjunction with other members of staff, and offer appropriate support;
- liaise with parents and appropriate members of staff on all matters relating to Girls' Physical Education and Sport.

Alleyn's has its own competitive salary scale and accommodation may be available. If you have any questions about the post or about the PE Department, please contact the personnel administrator (personnel@alleyns.org.uk).

Arrangements for the Appointment

Applications

The application pack can be downloaded from our website, www.alleyns.org.uk/vacancies. Candidates should complete all sections of the application form and submit it together with a completed Equal Opportunities Monitoring Form, full CV and covering letter (addressed to the Headmaster, Dr Gary Savage). All documents should be emailed to personnel@alleyns.org.uk.

Alternatively they can be posted to Dr Gary Savage, Headmaster, Alleyn's School, Townley Road, London SE22 8SU

The deadline for applications is **midday on Wednesday 28 February 2018**.

Interviews

Interviews will take place at the School during the week commencing Monday 5 March 2018 and will consist of an interview with relevant colleagues including the Headmaster. Shortlisted candidates will be asked to plan and

teach a lesson and there will be an opportunity to have a tour of the School and to meet other members of the department.

Please note that references may be taken up before the interviews. If you would prefer to be contacted first please state this in your application.

Safeguarding

Alleyn's School is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Equal Opportunities

Alleyn's School is an Equal Opportunities employer and welcomes applications for all posts from appropriately qualified persons regardless of age, disability, ethnicity, gender, marital status, sexual orientation, religion or belief.



For further information, including the latest news and exam results, please visit our website
www.alleyns.org.uk