



King's College

DOHA



Information pack for the position of

Deputy Head Academic

Appointment for August 2018

King's College Doha

King's College Doha offers the international community of Qatar an outstanding UK-style independent-school education in some of the best facilities that the region has to offer. After a hugely successful opening in September 2016, we are quickly establishing ourselves as the best Prep School in the country.

The partnership with our UK parent school, King's College Taunton, is a great source of strength. Significant collaboration in areas such as ethos, curriculum planning and school policies ensures that we maintain the highest international standards. Through the strength of our partnership, both children and teachers in Doha benefit from the expertise and reputation King's College UK has built over the past century and a half.

King's College Doha provides:

- a premium, diverse British curriculum in an international context
- academic excellence for all
- outstanding pastoral care and opportunities for personal development
- a broad range of co-curricular activities as part of a fulfilling school day

We combine an academic focus with a broad co-curriculum, offering all our pupils an extended and fulfilling day. Underpinning our curriculum is the value we attach to pastoral care. We understand that children fulfil their potential when they feel happy, supported and at ease in their surroundings. All members of staff, therefore, work hard to build a strong sense of community and promote supportive relationships, ensuring that children know that they always have a peer or an adult to whom they can talk.



King's College Doha currently caters for 400 children, aged 3 to 10 (Year 5). We open a Year 6 for the first time in 2018/19, and expect that the number of children will increase to just over 500. Eventually the School will offer education through to Year 13. The structure will mirror that of King's in the UK.

Pre-Prep	EY1 (Pre-School) – Year 2
Prep	Year 3 – Year 8
Senior School	Year 9 – Year 13

The School is conveniently located in the district of Al Thumama, making it easily accessible from most parts of Doha, about a twenty-minute drive from the City centre. Our impressive campus houses some of the finest kindergarten and primary school facilities in Qatar. These include a dedicated library, a central atrium, Science labs, an Art and Design Centre, Music and Drama classrooms and practice rooms, a Mac Lab, a sports hall, a brand-new outdoor 25-metre pool with learner area, and outdoor games courts. We are now BSME accredited and, according to the Ministry Of Education, we are already rated among the most outstanding primary schools in Doha after only four terms of operation.



Our Founding School – King's College, Taunton

King's College in the UK is a co-educational independent school in Taunton, the bustling county capital of Somerset in the South-West of England. The School's history can be traced back as far as 1522. The current campus was established in 1880 to educate 750 boarding and day pupils between the ages of 3 and 18.

The College prides itself on being an outstanding educational establishment with a busy and purposeful school community. Children enjoy a challenging, holistic education in a progressive and stimulating environment. They benefit from first-class teaching facilities as well as from outstanding facilities for sports, music, arts and outdoor education. Children emerge from King's as well-qualified learners who are able to progress through to the best British universities and become well-rounded, balanced individuals.

Our connection with King's College UK permeates the School at every level from governance and management to classroom practice, co-curricular vision and the staff appointment process.



Front of the main school building, King's College Taunton

Our Founding Head – Nicholas Gunn



Nicholas has over twenty-five years of experience as a teacher and an educational leader in both International and UK schools. As a result, he brings a wealth of experience to King's Doha as a Head, a Board of Trustees Member and a Chair of Accreditation. He has a degree in Surveying, a Post Graduate Certificate of Education and a UK National Professional Qualification for Headship.

Our Founding Head had a clear vision for King's Doha from the very start.

“Our aim is to provide an inspirational experience that prepares children for the next stage in their life within a happy, safe and nurturing environment. Of equal importance to the daily curriculum is our focus on developing well-rounded children. King's fosters an inspiring and caring environment, where every child is encouraged to fulfil his or her potential, whether in academia, music, sport or the arts.”

Nicholas is well supported by a dynamic and passionate team. Our teachers enjoy participating in every aspect of school life, and understand the expectations and commitments that come with working in a young, ambitious school. In only a short time they have created a strong and supportive community, which helps to make King's College, Doha a fun and fulfilling place to work.



The glazed central atrium, King's College Doha



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Living In Qatar

Surrounded by clear, shallow waters on three coasts, Qatar is one of the smallest Arab states in the Gulf region. Despite this, it has a big heart, huge ambitions, and a reputation for hospitality that reaches far beyond its borders.

Qatar has seen rapid growth and development over the last two decades. Helped by its rich oil and gas reserves, Qatar now has one of the world's highest GDP per capita incomes. Much of the country's progress has been centred on Doha, and there are few signs of this slowing. Lonely Planet articulates the sense of the excitement and energy currently felt in Doha.

"Whether it's the stunning and constantly changing skyline or the massive investment the Qatari authorities are making in landmark cultural icons, this is a city oozing confidence and style, as at ease in its modern shopping malls as in its traditional souqs. Wander the reinvented and fabulously atmospheric Souq Waqif, wonder at the sheer beauty of the world-class Museum of Islamic Art and its exhibits or head out to Katara to explore – wherever you look, Doha is threatening to eclipse Dubai as the Gulf's most dynamic city. Throw in a new Metro system in the making and the 2022 FIFA World Cup on the horizon, and the chances are that things are only going to get better."





Doha has a significant expatriate population, drawn to the City for several reasons:

- Its growing status as a regional economic and industrial centre means there are a range of well-paid job opportunities in various sectors such as healthcare, education, financial service, engineering, and hospitality.
- It is complete with all the conveniences and luxuries you would expect to find in a developed western city: international restaurants, luxury shopping malls, coffee shops, well known supermarkets, an efficient health system, five-star hotels, to name but a few.
- Despite being a modern city, Doha retains many traditional elements, and, through its world-famous museums and cultural centres, is a regional hub for art and music.
- Doha has much to offer for those interested in playing sports and partaking in outdoor pursuits. The beautiful waters of the Persian Gulf offer excellent water sports opportunities and the surrounding desert provide great conditions for pursuits such as dune bugging and quad biking. Furthermore, Doha has invested in several outstanding green park spaces and has some of the finest sports facilities in the world.
- Doha is also a regular venue for professional sporting events. Amongst others, it currently hosts international competitions in tennis, athletics, cycling and squash, attracting leading athletes in all cases. Its reputation as a sporting hub will only be enhanced by the football world cup in 2022.

There is then the rest of the world... Doha's location makes it an amazing point from which to travel the world during the holidays. Incredible destinations in Asia, Africa, Europe and the Middle East are only a short flight away. With Qatar Airways flying direct to so many different cities, Doha is truly an excellent staging post.

Appointment Details

The Deputy Head Academic works closely with the Head, who is directly responsible to the Board of Governors for all aspects of the running of King's College Doha from the Pre-reception Year through to Year 6.

We are seeking an individual who can articulate and develop the vision, ethos and values of King's College Doha by helping to inspire and empower staff, children and parents within the community.

Key Responsibilities

Teaching and Learning

- to have a thorough understanding of the purpose and aims of the curriculum, and ensure this is communicated effectively to all staff
- to ensure that teaching and learning are appropriately aligned with the School's value added measures
- to foster a passion for learning, an excellent work ethic, and a culture of high expectations in which both staff and students are driven to fulfil their potential
- to oversee curriculum development, lesson planning and schemes of work
- to monitor and evaluate curriculum provision, and liaise with Heads of Department, as appropriate, to implement departmental action plans
- to ensure a personalised approach to learning is adopted throughout the Primary School, and a variety of learning models and groupings are used by teachers (including PBL, flipped learning, and integrated approaches)
- to liaise with Heads of Department to ensure continuity with students learning, especially between key transition points such as between Early Years and Year 1
- to liaise with the Learning Support Department regarding the development and collation of Individual Education Plans for children
- to ensure that technology is used effectively to support learning
- to ensure a consistent and high quality approach to assessment and reporting throughout the School
- to oversee the writing of curriculum handbooks and academic policies
- to plan and deliver lessons on a reduced timetable as required
- to participate fully in the King's College Doha co-curricular and school activity programme

Contact with Children

- when teaching
- to create an effective, challenging learning environment for each child
- to provide appropriate and timely feedback on work
- to acknowledge each student's improvement and effort
- to encourage and monitor the progress of individual children
- to lead and participate in school activities outside the classroom, helping to deliver a broad curriculum and build a strong sense of school community
- to establish a rapport which enhances learning

Communication and Co-operation

- to work co-operatively and supportively with all staff
- to develop a collaborative and supportive culture amongst all staff, in which information, ideas and resources are shared between colleagues
- to take on direct line management responsibility for teaching staff as directed by the Head
- to ensure Heads of Department carry out staff appraisals and develop in line with KCD policy
- to ensure that all classroom is an attractive orderly place where equipment and resources are well managed
- to co-ordinate staff cover and liaise with office staff regarding staff absences
- to identify opportunities for staff CPD and to ensure a strong professional development framework is in place
- to assist the Head in the strategic vision for the School

Administrative Function

- to assist the Head in the day-to-day running of the School
- to liaise with the Head to agree a timetable structure and to ensure it is clearly understood by all staff
- to lead on data management functions associated with Teaching and Learning (including, but not limited to, assessment data, student progress data and teacher performance data)
- to oversee the process of reporting to parents on student progress
- as required, to oversee various administrative functions associated with classroom management eg attendance registers, homework diaries and involvement of students in the School House system
- to participate in leadership, department and parent meetings
- to liaise with Heads of Department and the School's finance team to monitor all budgets related to Teaching and Learning

- to actively promote, strengthen and nurture the KCD ethos and values, and ensuring that integrity, compassion and tolerance are evident throughout the School community
- to play a full part in the corporate life of the School
- to support the School's image in the community
- to attend meetings/carry out duties as reasonably requested by the Head

Person Specification

Experience and Knowledge

- A minimum of two years' relevant leadership experience (required)
- Excellent working knowledge of the UK National Curriculum (required)
- High levels of subject knowledge (required)
- At least eight years of relevant teaching experience (desirable)
- Experience of working with children who have English as a Second Language (desirable)
- Experience working in the independent sector (desirable)

Qualifications

- A good degree from an established university
- PGCE or QTS

Personal Qualities

- Proven leadership qualities, with ability to command respect from students, staff and parents alike
- Excellent administrative and organisational abilities
- Ability to understand the needs, challenges and opportunities of an international school community
- Ability to stretch the most able, whilst also ensuring the curriculum is accessible to all
- Ability to inspire children with a love of learning
- Willingness to contribute to all aspects of school life
- Strong personal-relations and team-working skills
- Ability to use ICT to enhance learning
- Energy, charisma and dynamism with the vision and drive to create productive learning environments and excellent outcomes for all children
- Rigorous can-do attitude, positive team player with a sense of humour

Remuneration

The successful candidate will receive excellent salary package and benefits commensurate with their experience. This will include

- An excellent tax-free salary
- Accommodation (if recruited from overseas)
- Start and end of contract flights
- Medical insurance
- Annual flight allowance
- 100% tuition fee concession for up to two children
- An end of contract gratuity

How to Apply

Please complete all sections of the application form, including the supporting statement. In this statement please ensure you set out your interest in this position, clearly illustrate how you meet the requirements of the role and your ambitions for King's College Doha.

Applying on TES Jobs

If you are applying via the TES Jobs website, please submit your application form through the **Apply Now** link at the bottom of the advert by the closing date.

Applying through other channels

If you have learnt of the vacancy through a different channel, a completed application should be sent to philippaibbs@kingscollegedoha.com by the closing date.

The closing date for applications is Friday 2nd February 2018. Preliminary discussions with candidates will take place during January.

- First round interviews will take place on a rolling basis and early application is therefore advised.
- Shortlisted candidates will be notified, and final round interviews arranged accordingly.
- King's College Doha reserves the right to make an appointment before the closing date.

If you would like an informal discussion about the role, please send an email to philippaibbs@kingscollegedoha.com and she will find an appropriate moment. Please visit our website at www.kingscollgedoha.com for further information about the School.

Safeguarding

King's College Doha is committed to safeguarding and promoting the welfare of children and expects all the staff to respect this commitment. The post is subject to an enhanced DBS check (or equivalent for teachers currently working overseas) and satisfactory reference checks.



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www.kingscollegedoha.com
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