

**Job Description**

**Job Title:** Reading Mentor

**Location:** Firth Park Academy

**Hours of work:** Full Time

**Reports to:** Library Manager

**Purpose of the Role:**

- To provide remarkable reading support to mainstream students
- To help encourage confidence, enthusiasm and resilience
- To enable students to progress and achieve their expected reading age
- To raise attainment in reading by the explicit teaching of vocabulary, questioning and clarifying skills

To promote and adhere to the Trust's values to be unusually brave, discover what's possible, push the limits and be big hearted.

**Responsibilities:**

Main Duties and Responsibilities:

- To work with mainstream students as directed by the Reading Lead
- Assist in delivering 1:1 and small group interventions, as required
- Use resources to deliver focussed, intensive reading lessons, with particular emphasis on comprehension and vocabulary
- Monitor students' progress and accurately record attainment as feedback for the Reading Lead
- Assist in delivering assessments when required

You will play a key role in enabling students in the most disadvantaged areas to build their confidence and access targeted support while developing skills and experience in a school for your future career. You will additionally benefit from a custom program of online training via Liverpool Hope University. This will be one week of training for qualified teachers and two weeks for Graduates.

**Employee value proposition:**

We passionately believe that every child can discover their own remarkable life. It's what motivates us around here. We know this vision requires something extra. Which is why at AET, you'll find more. More opportunities, so you can forge your own path. More care and support, so you can prioritise what matters most. More purpose, for you and for the children we're inspiring. Come inspire their remarkable with us.

**Our values:**

The post holder will be expected to operate in line with our values which are:

- Be unusually brave

- Discover what's possible
- Push the limits
- Be big hearted

**Other clauses:**

1. The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.
2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.
3. The job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.
4. This job description may be varied to meet the changing demands of the academy at the reasonable discretion of the Principal/Group/Chief Executive
5. There may be occasions when it will be necessary to cover other Administrative roles within the academy or to work with the administrative team when there are peaks and pressing issues.
6. This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing.
7. Postholder may deal with sensitive material and should maintain confidentiality in all academy related matters.

**Safeguarding**

We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for all posts. This post will be subject to enhanced checks as part of our Prevent Duty.

**Equality, Equity, Diversity and Inclusion**

At AET, we want all of our employees to feel included bringing their passion, creativity and individuality to work. We value all cultures, backgrounds and experiences, and we truly believe that diversity drives innovation. Join our family and help us inspire every child to choose a remarkable life.

## Person Specification

**Job Title: Reading Mentor**

General heading	Detail	Essential requirements:	Desirable requirements:
<b>Qualifications</b>	Qualifications required for the role	<ul style="list-style-type: none"> <li>Level 4 (Grade C) or above in GCSE maths and English or equivalent</li> <li>This is a full time, fixed term contract</li> <li>Benefits to be defined by hiring school</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Knowledge/Experience</b>	Specific knowledge/ experience required for the role	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Skills</b>	Line management responsibilities (No.)	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Forward and strategic planning	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Abilities	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Personal Characteristics</b>	Behaviours	<ul style="list-style-type: none"> <li></li> </ul>	
	Values	<ul style="list-style-type: none"> <li>Ability to demonstrate, understand and apply our values               <ul style="list-style-type: none"> <li>Be unusually brave</li> <li>Discover what's possible</li> <li>Push the limits</li> <li>Be big hearted</li> </ul> </li> </ul>	
<b>Special Requirements</b>		<ul style="list-style-type: none"> <li>Successful candidate will be subject to an enhanced Disclosure and Barring Service Check</li> <li>Right to work in the UK</li> <li>Show a commitment to promoting the welfare and safeguarding of children and young people</li> <li>Show a commitment to providing a fair, equitable and mutually supportive learning and working environment</li> </ul>	



		for our children & young people and staff	
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