Roedean

An independent 11-18 girls’ day and boarding school in Brighton

Required as soon as possible

 **Digital Marketing Officer**

Roedean is an extraordinary school, sitting in the South Downs and overlooking the English Channel. However, it is not just the location but the strong academic focus, with a genuine belief in the importance of creativity and an all-round education, that makes Roedean unique.

We are seeking a dynamic, personable and reliable individual to cover key aspects of marketing for Roedean and the Roedean Group of Schools. The post holder will be responsible for the monitoring and maintenance of the website and social media channels, the School’s image library and publishing of creative and engaging content across all channels to both current and prospective parents.

You will be someone with significant experience of social media management, excellent administrative and IT skills and attention to detail. A working knowledge of Adobe InDesign, Illustrator and Photoshop would be an advantage as would video/photography editing and previous school experience.

Roedean is at a very exciting time in its development, with innovation, growth and the continued development of first-class facilities at the heart of our plans. We welcome your interest in being part of our continuing journey.

Roedean is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check is required for all successful applicants.

Please download an application pack from our website ([www.roedean.co.uk/Vacancies](http://www.roedean.co.uk/Vacancies)) or contact Louisa Butler via vacancies@roedean.co.uk. Please note we do not accept CVs.

Closing date: 9am, 5 January 2022. Due to the need to appoint quickly we reserve the right to interview and appoint at any stage of the process.

www.roedean.co.uk Registered Charity No. 307063