

# Horn Park School

Alnwick Road, Lee, London, SE12 9BT

Tel: 020 8857 5003 Fax: 020 8851 5317

Email: [hpcontact@hornpark.compassps.uk](mailto:hpcontact@hornpark.compassps.uk)

Website: [www.hornpark.greenwich.sch.uk](http://www.hornpark.greenwich.sch.uk)



**Executive Head Teacher:** Michelle Bernard

**Head of School:** Zoe Crosland

## HLTA/Cover Supervisor – SEN Specialist

### Person Specification

	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"><li>Numeracy &amp; literacy skills to equivalent Level 3</li><li>NVQ Level 3 for Teaching Assistants or equivalent qualification</li></ul>	Degree HLTA status
<b>Professional Experience</b>	<ul style="list-style-type: none"><li>Collaborative working with a team</li><li>Experience of working with SEND within an education setting.</li></ul>	Evidence of specialism in SEN
<b>Professional Knowledge</b>	<ul style="list-style-type: none"><li>Knowledge of the requirements needed when supporting children with SEN</li><li>Knowledge &amp; understanding of the National Curriculum including how to support those children working below these levels</li><li>Understanding of behaviour management strategies.</li></ul>	Knowledge of P level assessments Understanding of First Aid procedures
<b>Professional Skills</b>	<ul style="list-style-type: none"><li>High standard of inter-personal and oral/written skills</li><li>Ability to work as part of a team</li><li>Ability to prioritise and work under pressure</li></ul>	Good ICT skills for learning purposes
<b>Personal Qualities</b>	<ul style="list-style-type: none"><li>Ability to make relationships easily with children and adults</li><li>Ability to motivate pupils and engage them with their learning</li><li>Self motivation and personal drive to complete tasks to the required timescales and quality standards</li></ul>	

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	<ul style="list-style-type: none"><li>• Tact and diplomacy in all interpersonal relationships with pupils and colleagues at work</li><li>• Flexibility to adapt to changing workload demands and new school challenges</li><li>• Reliability and integrity</li><li>• Humour and resilience</li><li>• Personal commitment to continuous self-development</li><li>• Commitment to school improvement</li></ul>	
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