

Director of sixth form

Job description

L7 – L11

Purpose

To provide an inspiring educational experience for young people in the sixth form, to make a positive difference to the life of each individual:

- enabling each pupil to achieve their full potential as learners
- developing pupils' ability to make a positive contribution to the community

Reporting to: Assistant Headteacher

Leadership responsibilities & accountabilities

- To provide a clear inspiring vision for the sixth form
- To ensure that agreed study aims for all students are met, leading to successful progression to future employment, training or education
- To support the progress of disadvantaged pupils, and support the effective deployment of the bursary
- To monitor the progress of all students in the sixth form and ensure appropriate support and interventions are provided that lead to successful outcomes
- To ensure, in collaboration with senior staff, that the sixth form curriculum offer meets the needs of students, including the taught curriculum and enrichment opportunities
- To ensure that provision is made to support students' personal development, including careers information, advice, guidance and support
- To lead the promotion of, and to model, the highest standards of sixth form teaching and learning
- To lead collaboration between parents and school for all sixth form students in support of the school's aims
- To contribute to the school's appraisal processes for staff, as required
- To lead the sixth form tutor team and sixth form support staff to ensure that they are effective in supporting the school's aims
- To lead curriculum courses, including EPQ, as required and lead the Magdalen Scholarship programme
- To provide support for the student leadership programme schoolwide
- To support recruitment into the sixth form and lead transition from KS4