

# DLD COLLEGE LONDON

ESTABLISHED 1931

## Working at DLD College London



“I DIDN'T WANT TO SETTLE FOR SECOND BEST SO I CHOSE DLD TO GET ME INTO A **TOP UNIVERSITY** AND BECOME MORE SELF DEPENDENT.”



“I WOULD LIKE TO THANK THE **EXCELLENT TEAM** AT DLD COLLEGE LONDON FOR YOUR CARING & KIND SUPPORT OF OUR SON & FOR THE GREAT ACADEMIC OPPORTUNITY TO STUDY AT THIS **WONDERFUL SCHOOL.**”



## ABOUT US

DLD College London is a co-educational, independent day and boarding school of diverse thinking and influences. Housed in a futuristic building with cutting-edge facilities and with 5\* urban boarding on-site, it sits opposite the Houses of Parliament on the vibrant South Bank. London is very much our classroom!

With a caring, supportive and student-focused environment, our students benefit from amazing learning and teaching opportunities with many progressing to join some of the finest universities.

Our multi-award-winning provision is available to students age 13-19 having launched Year 9 in September 2023.

In addition to a number of significant national award wins, DLD College London is also proud to be named by The Good Schools Guide, Tatler and Talk Education as one of the top schools in the UK.

Much like the city that we call home, DLD College London is a fusion of the historic and the modern. Our history dates back to 1931, and we still hold close traditional values such as academic rigour, discipline, and exam success. We have combined these values with a focus on student wellbeing and personal development which means that DLD graduates



are well-prepared for life after college.

As central London's only purpose built on-campus boarding school, studying at DLD puts you in the heart of the city. Students wake up to the iconic London skyline, and our home on the South Bank puts some of London's best leisure, cultural and entertainment experiences on your doorstep.

Our co-curricular programme of after school and weekend clubs make the most of our amazing location whilst ensuring that students remain safe and focused on their studies.



## EMPLOYEE BENEFITS



### Discounted School Fees

All permanent staff employed by the Abbey DLD Group of Colleges will qualify for a 50% discount on fees if their children attend an Abbey DLD college.

### Season Ticket Loans

Season ticket loans are available for all staff (provided they have completed their probationary period) for their annual bus or rail travel to their place of work.

### Group Personal Pension Plan

The Abbey DLD Group of Colleges Personal Pension Plan is provided by Scottish Widows. You will be automatically enrolled upon employment provided you meet the eligibility criteria for auto enrolment (age and earnings related). The Group contributes 7 % of your salary, you will contribute a minimum of 1% however the default is 5% as we encourage employees to save for their future.

### Eye Care

All employees of the company may apply to have the cost of their eye test up to the value of £30 reimbursed. ADC will also contribute £50 towards a first pair of glasses or change in prescription.

### Cycle to Work Scheme

The Company has partnered with Bike2Work to administer the Cycle to Work Scheme. The Scheme operates via a salary sacrifice arrangement with deductions taken from your Gross Salary, so resulting in savings of Tax and NI.

### Travel Insurance

If you are travelling overseas on behalf of the company your travel insurance will be covered by Chubb Assistance.

### Gym Scheme

Our Gym Scheme allows staff to make savings on Gym membership and other fitness activities. The savings are achieved by applying corporate discounts and paying for the membership costs direct from salary and therefore saving on NI contributions.

### Workplace Nursery Scheme

The Company has partnered with EnjoyBenefits to administer the Workplace Nursery Scheme. The Scheme operates via a salary sacrifice arrangement resulting in savings on Tax and NI.

### Employee Assistance Programme (EAP)

The Employee Assistance Programme (EAP) is intended to help employees deal with personal problems that might adversely impact their work performance, health, and wellbeing.

### Staff sport and social events

There are staff sports clubs such as Yoga and walking clubs, and regular staff social events throughout the year

## **YOUR APPLICATION**

### **How to Apply**

Please submit your application through [TES](#) to apply. Complete the application in full and enclose your CV and a detailed covering letter stating why you think you have the necessary skills to be successful in this position. We are required under [KCSIE](#) to have a completed application for shortlisted candidates.

### **Interview Process**

We will approach referees before interview for each shortlisted candidate for information to verify particular experience or qualifications, we will also carry out online searches for any unsuitable content by candidates.

Shortlisted candidates will be invited to a one or two stage interview. Two stage interviews consist of a remote interview via Microsoft teams, followed by an in person interview in the college with a practical role based exercise (e.g. delivering a short Lesson for teaching staff, or an admin test for support roles), a Panel interview and a tour of the College. One stage interviews will not have the teams interview.

### **Safeguarding**

The Abbey DLD Group of Colleges is committed to safeguarding and promoting the welfare of children and young people and as an employee of ADC you will be expected to share this commitment. The safeguarding of our students is the responsibility of all staff and individuals are expected to conduct themselves in a way that reflects the principles of our organisation. The colleges Child Protection policy can be located in the attached documents section on TES and on the college website.

### **Checks and Training**

- Enhanced DBS checks to ascertain your suitability to work with children will be carried out. This post is exempt from the Rehabilitation of Offenders Act 1974, and therefore all convictions, cautions and bindovers, including those regarded as 'spent' must be declared.
- Two written & verbal references from previous employers and a personal reference will be sought. Your referees will be asked about your suitability to work with children and whether you know of any disciplinary offences relating to children or young persons and whether you have been the subject of any child protection allegations or concerns and if so the outcome of any enquiry or disciplinary procedure.
- Your full employment history will be checked, any significant gaps will require explanation and proof of any relevant qualifications will need to be provided.
- You will be required to complete Child Protection Training via e-learning prior to commencing employment.
- Pre-employment health screening will be carried out.

### **Passing on concerns**

There may be times when it is necessary to pass on details of concerns about an applicant to the police and/or DfE Children's Safeguarding Operation Unit. This might be because the candidate is barred or disqualified from working with children; has provided false information in or in support of his/her application; there are serious concerns about the candidate suitability to work with children.

## **ABOUT THE ABBEY DLD GROUP OF COLLEGES**

The Abbey DLD Group of Colleges (ADLD) consists of three independent sixth form colleges located in Cambridge, London and Manchester, offering a wide range of academic study programmes.

Each of our colleges has their own unique personality, but they are united by a set of common goals. At Abbey DLD we strive to achieve the highest academic standards whilst providing a welcoming, safe, high-quality teaching and boarding experience for students from around the world.

Our aim is to help our students achieve the academic success needed to progress to the UK and the world’s top universities, whilst also developing the personal skills and qualities to succeed at university

### **OUR COLLEGES AT A GLANCE**



#### **Abbey College Cambridge**

- Located in the heart of the world’s most prestigious university city.
- Experts in traditional courses and subjects.
- On and off-campus boarding rooms.
- Extensive extra-curricular programme.



#### **DLD College London**

- Central London’s only purpose built, on-campus boarding school.
- Wide range of course and subject options.
- Specialist preparation for top London and global universities.
- London offers unique and exciting cultural and academic experiences.



#### **Abbey College Manchester**

- Small and friendly college community.
- One of the best British cities to live and study.
- Pathway to world-class universities.
- Innovative and flexible courses.