

November 2021

Dear Colleague,

**Finance Officer**

Scale 4 Sp Pt 7-10

Hours 36 hours per week 47.6 weeks per year

Salary (Actual) £20,992p.a. - £22,145p.a.

Salary f.t.e £22,995 – 24,258p.a.

Thank you for your interest in the post of Finance Officer. This is a great opportunity for the right person to join Willowfield at an exciting time in our development. You will find further information about the role attached to this letter.

We are a happy, expanding, oversubscribed, financially secure school doing great work - as so clearly identified in the November 2021 OFSTED inspection.

We are proud to be a local community school that gives all our students the best possible start in life and nurtures them as effective learners and happy, productive 21<sup>st</sup> Century citizens. We are a truly inclusive and International multicultural school. Large numbers of our students come from homes with significant economic disadvantage, yet Willowfield is characterised by great relationships, and a real sense of community. A difficult start on the learning journey or challenging home circumstances are never seen as a reason for a child not to reach their full potential. The school ethos and values are centred on developing our young people as great citizens and this infuses the whole curriculum and learning experience. We have strong partnerships with local schools and colleges and are involved in many community projects.

I am immensely proud of the work we have done throughout the pandemic to maintain learning momentum and in particular support our most vulnerable children. We did not lower our standards or expectations, we worked tirelessly to care for and keep Willowfield students safe, whether in school or working from home - whilst providing the best possible learning experiences.

We are a very reflective school, always looking at how we can further improve, as evidenced by our CPD Platinum Award.

I hope that this information is helpful but if you would like to find out more before applying, informal school visits are warmly welcomed and encouraged. To make an appointment please contact my PA Angela Dinham-Jones on 0208 527 4065 or by e-mail at: [angela.dinham-jones@willowfield-school.co.uk](mailto:angela.dinham-jones@willowfield-school.co.uk). If you decide that you would like to take your interest further, then I look forward to reading your application. Applications consisting of a fully completed application form (CVs will not be accepted) and a covering letter should be submitted by noon on Friday 10<sup>th</sup> December 2021. If you are successful in being selected for interview, references will be requested immediately. All applications will need to be sent to [recruitment@willowfield-school.co.uk](mailto:recruitment@willowfield-school.co.uk).

**Candidates should note that as Willowfield School is committed to Safer Recruitment practices and procedures, shortlisted applicants will be questioned about their commitment to the safeguarding and promotion of the welfare of young people.**

Yours faithfully,



**Clive Rosewell**  
Headteacher