



English Teacher

Outline

King's is an inclusive international school open to qualifying students of all backgrounds, though the majority are Chinese. We have had a successful Pre-Prep school for Early Years since 2019, and with the opening of our Primary and Secondary campus in Autumn 2022, we are looking to expand our teaching and leadership provision in our Prep and Senior Schools.

We believe in a very active pedagogy through which our students will be engaged physically in the learning process. We also recognise the importance of a wide curriculum which encourages brain growth, problem solving and flexibility of thought. Our policy with younger students is never to prevent or inhibit their cognitive and conceptual development by forcing them to use English in every situation. Students with strong cognitive and linguistic skills more easily learn and understand the nuances of a second language. The main language used throughout the day at school is English and ensuring our students' development in the English language is an important priority, especially as UK English will be needed to access the Senior School International GCSE and A Level programmes.

Our teachers should be used to working with students for whom English is not a first language; they should ideally have a suitable prior qualification in this area, but, more important, they should have relevant experience. In addition, this role requires an **English degree** with a strong grounding in English literature. Ideally, the successful applicant can contribute to the teaching another subject, help with the IGCSE Global Perspectives course, the Cambridge IPQ, or help with preparing pupils for University Admissions.

Senior School English focuses upon delivering the following IGCSEs and A Levels, together with IELTS qualifications as required:

- ✓ IGCSE [English](#) as a First Language
- ✓ IGCSE [English](#) as a Foreign Language (taken by most of our students)
- ✓ AS/A Level [English - Language - 9093](#)
- ✓ AS/A Level [English - Literature - 9695](#)

The job details below do not form an exclusive list, they merely outline the main areas of the work as guidance to the applicant/postholder. In any new school, this type of post develops along with the school.

The postholder reports to the Head of Senior School.

School Life and Routines

All teachers have shared responsibility for smooth daily running of the School as an entity - and for maintaining the general ethos, routine and pedagogy in line with the King's School's Aims and Ethos – as directed within reason by the Leadership team.

In so doing, they should:

- ensure that the School's rules and policies are maintained
- attend School meetings and public events
- support co-curricular events and activities
- be prepared where necessary and within reason to cover for absent teachers

Safeguarding, Student Welfare and Pastoral Care

All teachers:

- must ensure that they are fully aware of policies and practices with regard to safeguarding and student welfare
- must ensure that they adhere to the published systems
- must be role models to all students at all times
- must be prepared to do pastoral, tutorial work as designated by school leadership

Key Responsibilities

1. To teach in the English department, A Level and IGCSE English.
2. All teachers are expected to offer co-curricular contributions and Pastoral work including overseeing the boarders during homework time, usually once every three weeks. This also involves being a Pastoral Tutor in the Senior School.
3. To record assessments and write reports, communicating with parents as required.
4. To be available to assist in recruiting and marketing events as required.
5. To ensure that the pupils' welfare is prioritised at all time:
 - being a member of one of the School's Houses and supporting that House in arranged activities
 - ensuring that the school's safeguarding policy and procedures are met
 - communicating with the SLT and parents as required
 - to carry out evening boarding supervision duties responsibly and fully in line with the School's expectations and policy (usually once every two or three weeks)
6. To contribute to the School's co-curricular provision in the form of activities, clubs, etc., such as:
 - sport
 - arts
 - academic enrichment
 - outdoor pursuits
7. To do other appropriate duties as directed by the School's Leadership Team, such as:

- co-operating with marketing and admissions
- attending staff meetings, in-service training, etc.
- attending whole school events such as Foundation Day
- serving on school committees

8. To complete other related and reasonable tasks assigned by Head of Senior School.

Personal requirements and characteristics

The applicant/postholder should:

- have an English degree
- have a teaching qualification and relevant teaching experience
- be an enthusiastic teacher
- have good personal skills
- be able to work in a team
- be organised and efficient
- be willing to be involved in wider aspects of school life
- be a good all-round communicator (able to speak and write English to a high level of accuracy)
- be an avid reader
- be caring and supportive of students' needs and emotional development at all times